

NORVELL TOWNSHIP
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Regular Meeting-October 19, 2022

Present:

William Sutherland, Supervisor, Jeff Oswalt, Clerk, Deserre Sauers, Treasurer, Matt Dame, Trustee, Andrew Haystead, Trustee, Norvell Township, Jackson County

The Regular Meeting of the Norvell Township Board was called to order by Supervisor Bill Sutherland at 6:00 p.m. followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Trustee Dame made a motion to add Norvell Township Road Plan as Item 11h to the agenda. Motion failed due to the lack of a second. Motion was made by Supervisor Sutherland, seconded by Treasurer Sauers, to approve the agenda as presented. Motion carried, with Trustee Dame voting no. Motion carried,

APPROVAL OF MINUTES

Motion was made by Treasurer Sauers, seconded by Trustee Haystead to approve the minutes of the September 21, 2022 Regular meeting and the minutes of the October 5, 2022 Special/Work Session Meeting. Motion carried.

PUBLIC COMMENT

Trustee Dame commented on road issues.

CONSENT AGENDA

Supervisor Sutherland explained his memo to the board regarding the removal of the Construction Committee report under the Consent Agenda. Discussion followed. *A motion was made by Supervisor Sutherland, seconded by Treasurer Sauers to remove the Construction Committee report from the Consent Agenda and replace it with the Construction Report. Motion carried. Motion was made by Supervisor Sutherland, seconded by Treasurer Sauers to approve the Consent Agenda, as presented. Motion carried.*

COUNTY COMMISSIONER REPORT

County Commissioner Duckham presented his report of this month's County Commissioner Board activities.

SHERIFF'S DEPARTMENT REPORT

Deputy Sheriff Truchan reported he had worked 170 hours, patrolled 1,049 miles and handled 47 complaints in September. Upon questioning, he responded that he had assisted in the arrest of a person accused of robbery at a bank in Brooklyn last week.

BILL PAYMENT

Motion was made by Supervisor Sutherland, seconded by Treasurer Sauers to pay unpaid bills totaling \$1,570.72, paid bills totaling \$32,460.41, and payroll totaling \$14,152.91. Motion carried on a roll call vote as follows: Ayes-Sutherland, Sauers, Oswalt, Dame, and Haystead. Nays: None.

OLD BUSINESS

Extension of Mining Moratorium – Resolution 2022-18

Supervisor Sutherland explained the necessity of extending the moratorium on the issuance of permits, licenses or approvals for certain uses Related to Mining of Natural Resources is due to the Planning continuing their work on revising the existing ordinance. He then explained the expected timeline for approval of a revised Mining Ordinance. Adoption of this resolution will be for an additional six (6) months, if needed. A short discussion followed. *A motion was made by Supervisor Sutherland, seconded by Trustee Dame to approve Resolution 2022-18, a six-month extension of a moratorium on mining, as presented. Motion carried on a roll call vote as follows: Ayes-Sutherland, Sauers, Oswald, Dame, and Haystead. Nays: None.*

Public Hearing for the Mud Lake Weed Control SAD

The motion was made by Supervisor Sutherland, seconded by Trustee Dame to open the Public Hearing for the Mud Lake Weed Control SAD. Motion carried. Supervisor Sutherland explained this was the last Public Hearing for this SAD, and the cost to residents over the seven-year period of the SAD would be \$1,112.00 or \$160.00 per year, per parcel. He then opened the public hearing for comments from the audience. Several residents spoke in support of the SAD. Clerk Oswald then read a letter from resident Borgeson in opposition to being included in the SAD due to lack of adequate frontage on Mud Lake for his property and five others. Supervisor Sutherland then read a rebuttal response to Mr. Borgeson's letter. *A motion was made by Supervisor Sutherland, seconded by Trustee Dame to close the Public Hearing for the Mud Lake Weed Control SAD. Motion carried. A motion was made by Supervisor Sutherland, seconded by Clerk Oswald to approve Resolution 2022-17, Confirming the Special Assessment Roll and Providing for Payment and Collection of the Special Assessment, as presented. Motion carried on a roll call vote as follows: Ayes-Sutherland, Sauers, Oswald, Dame, and Haystead. Nays: None.*

NEW BUSINESS

Land Division/Combination/Boundary Line Adjustments

Supervisor Sutherland spoke stating that in the past, the Land Division/Combination Committee has handled boundary line adjustments the same as Land Division/Combinations. The township attorney, upon reviewing Boundary Line Adjustment BLA-2022-2 stated the township should not be handling boundary line adjustments the same as Land Division/Combinations. Boundary line adjustments do not need to be approved by the township board, they can just be approved by the Land Division/Combination Committee, and it is recommended way by the Michigan State University Extension Land Division training that the township handle these in this manner. The township office manager has been working on developing a new form that will accommodate this change. The fee for Land Divisions, Land Combinations, and Boundary Line Adjustments will be \$100.00 to cover the administrative time involved. A short discussion followed. *Motion was made by Supervisor Sutherland, seconded by Treasurer Sauers to approve the suggested changes to handle boundary line adjustments by the Land Division Committee, as presented. Motion carried.*

Delinquent Sewer Bills

Treasurer Sauers is requesting the board approve placing the delinquent Vineyard Lake and Wamplers Lake sewer bills on the 2022 winter tax bill. *Motion was made by Supervisor Sutherland, seconded by Treasurer Sauers to approve the placement of delinquent Vineyard Lake*

and Wamplers Lake sewer bills on the 2022 winter tax bill. Motion carried on a roll call vote as follows: Ayes-Sutherland, Sauers, Oswald, Dame, and Haystead. Nays: None

Purchase of Lap Top Computer for Supervisor

Supervisor Sutherland spoke requesting the purchase of a laptop computer for his office. He is currently using his own personal laptop for township business and has been advised it is not wise to have township business on his personal computer. He has gotten a quote from I.T. Right for a new laptop and docking station at a cost of \$1,465.03. A short discussion followed. *A motion was made by Treasurer Sauers, seconded by Trustee Haystead to authorize the purchase of a new laptop computer and docking station from I.T. Right at a cost not to exceed \$1,500.00. Motion carried on a roll call vote as follows: Ayes-Sutherland, Sauers, Oswald, Dame, and Haystead. Nays: None*

Communication Options for Township Attorney

Supervisor Sutherland read a memo from the township attorneys regarding options for direct communications with them. The memo gave various options for the board and suggested the board consider what would be the best fit for the Norvell Township board. Discussion followed. *Motion was made by Treasurer Sauers, seconded by Clerk Oswald to have the Supervisor be the first point of contact with the township attorneys for regular matters, the Clerk be the second point of contact in the absence of the Supervisor and for FOIA issues. Motion carried with Trustee Dame voting no.*

November Work Session Cancellation

Supervisor Sutherland spoke, stating this item is informational only for the board. The Clerk's Department is requesting cancellation of the November 2, 2022 Work Session/Special meeting due to the November 8, 2022 General Election. The next board meeting will be Wednesday November 16, 2022 for a Regular board meeting.

Adoption of Jackson County Hazard Mitigation Plan

Supervisor Sutherland presented a memo from Stephen Bezold, Region II planner, stating the Jackson County Hazard Mitigation plan has been adopted by the County Board of Commissioners and approved by FEMA. Now Norvell Township and other participating municipalities must adopt the plan by resolution, in order to ensure the continued availability of the full complement of Hazard Mitigation Assistance Grants. *Motion was made by Supervisor Sutherland, seconded by Clerk Oswald to adopt the Jackson County Hazard Mitigation Plan as presented. Motion carried on a roll call vote as follows: Ayes-Sutherland, Sauers, Oswald, Dame, and Haystead. Nays: None*

Resolution 2022-19 – Wamplers Lake Weed Control SAD

Supervisor Sutherland stated that due to a recent audit conducted by the township clerk and township treasurer, it was shown this account has a surplus of assessment fees collected. In order to reduce the amount of overage in this account, Resolution 2022-19 – Wamplers Lake Weed Control SAD needs to be approved to allow the assessment to be reduced to \$0.00 for the 2022 tax year. A short discussion followed. *Motion was made by Treasurer Sauers, seconded by Trustee Haystead to approve Resolution 2022-19, Wamplers Lake Weed Control SAD, as presented. Motion carried on a roll call vote as follows: Ayes-Sutherland, Sauers, Oswald, Dame, and Haystead. Nays: None*

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PUBLIC COMMENT

A township resident questioned the name of the company that handles Wamplers Lake weed control.

A township resident questioned the fish die off this year at Wamplers Lake.

ADJOURNMENT

A motion was made by Supervisor Sutherland, seconded by Treasurer Sauers to adjourn the meeting at 7:06 p.m. Motion carried.

Respectfully submitted,

Jeff Oswalt,
Norvell Township Clerk

Garnet Francis,
Deputy Clerk/Recording Secretary