

**NORVELL TOWNSHIP**  
**106 E. Commercial St., P.O. Box 188**  
**Norvell, Michigan 49263**  
**(517)-536-4370**  
**Fax (517)-536-0110**

**Special Meeting-May 12, 2023**

**Present:**

William Sutherland, Supervisor, Jeff Oswalt, Clerk, Matt Dame, Trustee, Andrew Haystead, Trustee, Norvell Township, Jackson County

**Excused:**

Deserre Sauers, Treasurer

The Special Meeting of the Norvell Township Board was called to order by Supervisor Bill Sutherland at 9:00 a.m. followed by the Pledge of Allegiance.

**APPROVAL OF AGENDA**

*A motion was made by Supervisor Sutherland, seconded by Clerk Oswalt to approve the agenda as presented. Motion carried.*

**PUBLIC COMMENT**

None

**NEW BUSINESS**

**2023-24 Budget – Draft Memo and Budget**

Supervisor Sutherland spoke at length concerning the contents of the draft memo. Under Revenues he spoke to clarification of Metro Funds, fee schedules, and property tax issues. He then addressed expense issues, such as wage increase for the Supervisor, Clerk and Treasurer positions, an increase in wages to the Planning and Board of Review, and increase for hourly township employees. Discussion followed. Other items discussed were the Hardcastle Road property, police, fire and assessing contracts, tipping fees, gravel mining issues, showing special assessment district funds and Metro funds as separate funds, apart from the General Fund, the need to increase the Fire Assessment to cover additional costs, the need for a road plan (M. Dame).

**PUBLIC/BOARD COMMENT**

Trustee Matt Dame commented he believed the budget workshops should be held in the evening to make it easier for residents to attend and provide input.

**ADJOURNMENT**

*A motion was made by Supervisor Sutherland, seconded by Clerk Oswalt to adjourn the meeting at 9:52 a.m. Motion carried.*

Respectfully submitted,

Jeff Oswalt,  
Norvell Township Clerk

Garnet Francis, Deputy Clerk/Recording Secretary

