

Corrected

NORVELL TOWNSHIP
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Regular Meeting/Public Hearing-June 15, 2022

Present:

Jeff Oswald, Clerk, Deserre Sauers, Treasurer, Matt Dame, Trustee, Norvell Township, Jackson County

Excused:

William Sutherland, Supervisor, Andrew Haystead, Trustee

The Regular Meeting of the Norvell Township Board was called to order by Clerk Oswald, at 6:00 p.m. followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion was made by Clerk Oswald, seconded by Trustee Dame to have the following added to the agenda under New Business, titled 10d Construction Committee. Two members voted aye, one member voted no. Motion carried.

Motion was made by Clerk Oswald, seconded by Trustee Dame to approve the amended agenda. Motion carried.

APPROVAL OF MINUTES

Approval of minutes for the May 18, 2022 Regular meeting, the May 25, 2022 Special Meeting, and the June 1, 2022 Work Session meeting

Motion was made by Treasurer Sauers, seconded by Trustee Dame to approve the minutes of the May 18, 2022 Regular meeting, the May 25, 2022 Special meeting, and the June 1, 2022 Work Session meeting, as presented. Motion carried.

PUBLIC COMMENT

Clifford Yeider spoke, questioning the whereabouts of former Supervisor Eric Johnson, commented on the poor condition of both Ladd and Waterman dirt roads, and getting no response from the Jackson County Road Commission on the road issues. Board members responded to his comments/concerns.

Adam Ulbin, spoke, questioning the article in The Exponent regarding the termination of the O&M contract between Columbia and Brooklyn village and the cost increases for VLSD. Board members responded to his comments/concerns.

Tereas Spiegelberg, candidate for the 47th House District, introduced herself to the board.

CONSENT AGENDA

Motion was made by Clerk Oswald, seconded by Trustee Dame to approve the Consent Agenda, as presented. Motion carried.

COUNTY COMMISSIONER REPORT

No report

SHERIFF'S DEPARTMENT REPORT

Deputy Sheriff Jay Truchan was unable to attend the meeting, but submitted a written report of police actions for the month of May.

OLD BUSINESS

Hardcastle Road Property Disposition-Resolution 2202-11

Clerk Oswalt spoke, stating this issue is on the agenda tonight after being tabled in April to be brought back at the June 15th meeting. Treasurer Sauers spoke, stating she is still waiting for a report from a disaster siren company to see if the Hardcastle property would be a good site for a disaster siren. Discussion followed. Motion was made by Clerk Oswalt, seconded by Treasurer Sauers to table this issue until the July 20th, 2022 board meeting. Motion carried.

NEW BUSINESS

Public Hearing – 2022-23 Budget

Motion was made by Clerk Oswalt, seconded by Treasurer Sauers to open the Public Hearing for the 2022-23 Budget. Motion carried on a roll call vote as follows: Ayes- Sauers, Oswalt, and Dame. Nays: None. Excused: Sutherland & Haystead

Clerk Oswalt spoke, explaining the size of the proposed budget. A short discussion followed with board members questioning the new Wamplers Lake Heights Road Special Assessment District. Treasurer Sauers explained she did not have the information from the township attorney as to the exact amount of the assessment, and when the information is received, the budget can be amended to provide the correct amounts. Motion was made by Clerk Oswalt, seconded by Trustee Dame to Close the Public Hearing. Motion carried on a roll call vote as follows: Ayes- Sauers, Oswalt, and Dame. Nays: None. Excused: Sutherland & Haystead

Motion was made by Clerk Oswalt, seconded by Treasurer Sauers to adopt the 2022-23 budget as presented. Motion carried on a roll call vote as follows: Ayes- Sauers, Oswalt, and Dame. Nays: None. Excused: Sutherland & Haystead

Reimbursement for Materials to Rehang Gate at Ahrens Park

Clerk Oswalt spoke, explaining the township has volunteers who have been doing work for the township in both the park and cemetery. The volunteers recently re-hung the gate at Ahrens Park, and had to purchase some materials to complete the job. The cost for the materials is \$65.57 and the Township Supervisor is asking the board to approve reimbursement of these costs. A short discussion followed. Motion was made by Clerk Oswalt, seconded by Trustee Dame to approve reimbursement of \$65.57 to volunteers for materials needed to re-hang the Ahrens Park gate. Motion carried on a roll call vote as follows: Ayes- Sauers, Oswalt, and Dame. Nays: None. Excused: Sutherland & Haystead

Wage Increase for Norvell Township Office Manager

Clerk Oswalt spoke, asking the board to approve a \$1.00 per hour raise in pay for the township's office manager/permit administrator, citing her excellent work ethic, and informing the board this pay increase has been accounted for in the just approved 2022-23 budget. Motion was made by Treasurer Sauers, seconded by Clerk Oswalt to approve a \$1.00 pay increase, from \$16.00 to \$17.00 per hour, for the 2022-23 budget year, for the Norvell Township office manager. Motion carried on a roll call vote as follows: Ayes- Sauers, Oswalt, and Dame. Nays: None. Excused: Sutherland & Haystead

Wage Increase for Norvell Township Zoning Administrator/Zoning Enforcement Officer

Clerk Oswalt spoke, asking the board to approve a \$1.50 per hour pay increase for the townships Zoning Administrator/Zoning Enforcement Officer, citing his background and experience, as well as his willingness to receive continuing education in Citizen Planner courses, his work with the Planning Commission to update the township's zoning ordinance and willingness to assist with the planning of the renovations to the 300 Mill building. This increase has been accounted for in the just approved 2022-23 budget. Motion was made by Treasurer Sauers, seconded by Clerk Oswalt to approve a \$1.50 per hour pay increase, from \$20.00 to \$21.50 per hour, for the 2022-23 budget year, for the Norvell Township Zoning Administrator/Zoning Enforcement Officer. Motion carried on a roll call vote as follows: Ayes- Sauers & Oswalt. Nays: Dame. Excused: Sutherland & Haystead

Wage Increase for Norvell Township Deputy Clerk

Clerk Oswalt spoke, asking the board to approve a \$1.00 per hour pay increase for the townships Deputy Clerk, citing her many years of experience with elections and duties of the clerk's department, and informing the board this pay increase has been accounted for in the just approved 2022-23 budget. Motion was made by Clerk Oswalt, seconded by Trustee Dame to approve the \$1.00 per hour pay increase, from \$16.00 to \$17.00 per hour, for the 2022-23 budget year, for the Norvell Township Deputy Clerk. Motion carried on a roll call vote as follows: Ayes- Sauers, Oswalt, and Dame. Nays: None. Excused: Sutherland & Haystead

Wage Increase for Norvell Township Deputy Treasurer

Treasurer Sauers spoke, asking the board to approve a \$2.00 per hour pay increase for the Deputy Treasurer, stating she has worked for the township for many years and last year's pay increase was missed. She also informed the board this increase has been included in the recently approved 2022-23 budget. Motion was made by Treasurer Sauers, seconded by Clerk Oswalt to approve the requested pay increase of \$2.00, from \$15.00 to \$17.00 per hour for the Norvell Township Deputy Treasurer. Motion carried on a roll call vote as follows: Ayes- Sauers, Oswalt, and Dame. Nays: None. Excused: Sutherland & Haystead

Construction Committee

Clerk Oswalt and Treasurer Sauers spoke to the reason for the establishment of this advisory committee, formed to oversee the remodeling of 300 Mill Rd. for the future site of the Norvell Township Hall. A long discussion followed regarding issues with how the Construction Committee should report to the board. Motion was made by Trustee Dame to require the Construction Committee to report to the board within two business days after they hold a meeting. Motion failed for lack of a second. ~~Motion was made by Trustee Dame to have the Construction Committee appoint a secretary to write minutes to be reported to the Township Board. Motion failed due to lack of a second.~~ Motion was made by Trustee Dame, seconded by Clerk Oswalt to appoint a secretary to write minutes to be reported to the Township Board, motion carried. Motion was made by ~~Trustee Dame~~ Clerk Oswalt, seconded by ~~Clerk Oswalt~~ Trustee Dame to add Construction Committee Report as a line item on the township's agendas, until the completion of the project. Motion carried on a roll call vote as follows: Ayes- Sauers, Oswalt, and Dame. Nays: None. Excused: Sutherland & Haystead

PUBLIC COMMENT

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Clifford Yeider spoke questioning the removal of the dam in Brooklyn and possible affect on Vineyard Lake, the poor condition of Antcliff Road, noise and speeding issues on Waterman, and the possible addition of a bike route on Antcliff. Board members responded to his comments/concerns.

Adam Ulbin spoke to the disaster siren issue, stating the need for one near Vineyard Lake.

PAYMENT OF BILLS

Motion was made by Clerk Oswald, seconded by Treasurer Sauers to approve unpaid bills totaling \$36,993.52, paid bills totaling \$31,255.34, and payroll totaling \$14,095.59. Motion carried on a roll call vote as follows: Ayes- Sauers, Oswald, and Dame. Nays: None. Excused: Sutherland & Haystead

ADJOURNMENT

Motion was made by Clerk Oswald, seconded by Trustee Dame to adjourn the meeting at 7:17 p.m. Motion carried.

Respectfully submitted,

Jeff Oswald,
Norvell Township Clerk

Garnet Francis,
Deputy Clerk/Recording Secretary