

NORVELL TOWNSHIP
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Norvell, Michigan 49263
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Work Session Meeting-October 5, 2022

Present:

William Sutherland, Supervisor, Jeff Oswalt, Clerk, Deserre Sauers, Treasurer, Matt Dame, Trustee, Andrew Haystead, Trustee, Norvell Township, Jackson County

The Regular Meeting of the Norvell Township Board was called to order by Supervisor Bill Sutherland at 1:00 p.m. followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion was made by Treasurer Sauers, seconded by Clerk Oswalt to approve the agenda, as presented. Motion carried.

PUBLIC COMMENT

None

OLD BUSINESS

Jim Cole – JCDOT, Review of Skip Paving Proposal

Supervisor Sutherland asked Jim Cole, from JCDOT to answer question from board members regarding paving proposals and paving issues in Norvell Township. Mr. Cole responded to questions about skip paving, when approved paving will be done, and how to improve funding for roads. Supervisor Sutherland thanked him for attending the meeting and his quick response to phone calls and questions.

NEW BUSINESS

Resolution 2022-16 – Cemetery Grave Opening/Closing Price Increase

Clerk Oswalt informed the board of the need to increase the cemetery grave opening/closings pricing due to the contractor increasing his pricing to the township for multiple cremains being buried at the same time. Clerk Oswalt is requesting approval of the resolution to add a \$100.00 charge for each cremains over and above the single \$200/\$275 cost for one cremains being buried if multiple cremains are buried at the same time. A short discussion followed. *Motion was made by Supervisor Sutherland, seconded by Treasurer Sauers to approve Resolution 2022-16, Cemetery Grave Openings/Closings Price Increase, as presented. Motion carried on a roll call vote as follows: Ayes-Sutherland, Sauers, Oswalt, Dame & Haystead. Nays-none.*

Norvell Township Survey Infrastructure

Trustee Dame presented his proposal to place Survey Monkey on the township website and conduct surveys on both CIP projects and non-CIP projects with an anticipated cost of more than \$9,000.00. Discussion followed with board members looking at both the pros and cons of the issue. *Motion was made by Trustee Dame, seconded by Trustee Haystead to have the Norvell Township Board implement Survey Monkey on the township website to conduct surveys to obtain taxpayer/resident feedback for the Capital Improvement Plan (CIP) and for non-CIP projects anticipated to cost \$9,000.00 dollars or more. Motion failed.*

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Norvell Township Board Review and Approval of Formal Estimates, Contracts or Agreement with JCDOT

Trustee Dame presented his proposal to require the township board approve all formal estimates, contracts or agreements with JCDOT. Discussion followed with board members looking at both the pros and cons of the issue. *Motion was made by Trustee Dame, seconded by Trustee Haystead to have any contract, agreement, estimate and/or formal estimate for road construction and/or road repair on any road in Norvell Township under the purview of the Jackson County Department of Transportation, be reviewed and approved by the Norvell Township Board before the Board authorizes an Agent of Norvell township to enter into a contract and/or agreement. Motion failed on a roll call vote as follows: Ayes-Dame Nays-Sutherland, Sauers, Oswald & Haystead.*

PUBLIC COMMENT

None

ADJOURNMENT

Motion was made by Supervisor Sutherland, seconded by Treasurer Sauers to adjourn the meeting at 1:50 p.m. Motion carried.

Respectfully submitted,

Jeff Oswald,
Norvell Township Clerk

Garnet Francis,
Deputy Clerk/Recording Secretary