

NORVELL TOWNSHIP PLANNING COMMISSION

April 27, 2022 MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Katrina Reamer – Chairman, **Jamieson Stevens** – Vice Chair, **Russell Grimes** – Secretary, **Buck Alar** – ZBA Representative, **Matt Dame** – Township Board Rep, **Lynn Waldecker** - Commissioner

Guest(s) - B. Sutherland, R. LaRowe

APPROVAL OF AGENDA

Motion by J. Stevens to accept agenda, 2nd by R. Grimes. No discussion. Agenda approved. Motion carried.

APPROVAL OF MARCH 2022 REGULAR MEETING MINUTES

Motion by K. Reamer to approve minutes, 2nd by L. Waldecker. No discussion. Motion carried.

BOARD REPRESENTATIVE REPORT

- M. Dame in contact with Verizon for 4G support. Currently not supported.
- B. Sutherland was given time to discuss mining in the township and the current regulations.
- Discussions for the need for a moratorium on the issuance of new mining licenses for 6 months This needs to be developed for all new mining permit requests in the township. This should be effective immediately.
- Township needs verify that mining regulations are in line with State of Michigan.

ZONING ADMINISTRATOR REPORT

- Hard copy report provided to planning commission for review.
- Many new permit requests coming in.

ZBA REPRESENTATIVE REPORT

- First meeting of the year on April 13, 2022.
 - Discussion of accessory building requests.
 - Gravel pit discussion.
 - Legal representation needed at each ZBA meeting.
 - Have set agenda for each ZBA meeting.

FINAL

- Scheduling future meetings for at least once a quarter.

COMMITTEE REPORTS

- 300 Mill St meeting took place. Need to look at continuation of building to the south. Conceptual design is in progress. Need to verify property with new survey and make sure building meets the current setback regulations.

UNFINISHED BUSINESS

- Home based occupation ordinance review. Need to set up a meeting to review this by next month.
- Motion by K. Reamer to table the home-based ordinance review till May 25, 2022, meeting. 2nd by L. Waldecker. No discussion. Motion carried.
- Need to look at site plan review training for the planning commission.
- Site plan review for Jessie's Place.
- Planning commission review the Jessie's site plan and provided comments to R. LaRowe and he will prepare a response to the applicant.

NEW BUSINESS

- The planning commission discussed the existing aggregate mining ordinance. A hard copy was provided to the members for review before the next planning commission meeting.

PUBLIC/COMMISSIONERS COMMENTS

- No Comments.

ADJOURNMENT – 8:29 PM

- Motion by K. Reamer to adjourn, 2nd by J. Stevens. No discussion. Motion Carried.

Next meeting May 25, 2022 (7:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary