

NORVELL TOWNSHIP PLANNING COMMISSION

April 19, 2023, MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Russell Grimes – Secretary, **Andrew Haystead**– Township Board Rep, **Jamieson Stevens** – Chair, **Monika Cook** – Commissioner, **Amelia Kukla** – Commissioner.

Guest(s) – **Chuck Roumell, Wayne Appleyard, Cliff Riethmiller, John Hummer**

APPROVAL OF AGENDA

Motion by R. Grimes to amend the agenda by adding item 11 b under new business, and for 10d remove words “request CUP”. 2nd by M Cook. No discussion. Motion carried.

APPROVAL OF MARCH 2023 MEETING MINUTES

Motion by M. Cook to approve the regular meeting minutes, 2nd by J. Stevens. No discussion. Motion carried.

APPROVAL OF MARCH 2023 SPECIAL MEETING MINUTES

Motion by R. Grimes to approve the meeting minutes, 2nd by J. Stevens. No discussion. Motion carried.

BOARD REPRESENTATIVE REPORT

- A. Haystead supplied a hard copy report to Planning commission for review.
- No discussion

ZONING ADMINISTRATOR REPORT

- Hard copy report provided to planning commission for review.
- No Discussion

ZBA REPRESENTATIVE REPORT

- No report at this time.

COMMITTEE REPORTS

- No reports at this time.

FINAL

UNFINISHED BUSINESS

- 10a Master Plan – Need to review goals and objective for the development of the plan. Planning commission redlined Vision statement and item #7 (Community Character) on the draft vision statement.
- 10b, Hiring a planner - Funding request from the Board. Board has sent out a request for proposal for a new planner.
- 10c, Solar ordinance – R. Grimes placed sample ordinances from other townships in Michigan on the Norvell township SharePoint site to reference for a draft development. Will review at next meeting.
- 10d, Chuck Rommell discussed conditional use permit (CUP) for property at Wamplers Lake Rd & Hardcastle. Planning commission will review CUP when it is filed with the Township. Currently no way for boat storage to be addressed in current zoning rules. Planning commission to work to develop clarification to township ordinances Commercial1 (C1) Commercial2 (C2) and light industrial.
- Motion to recess for 2 minutes by J. Stevens and 2nd by R. Grimes. No discussion. Motion carried. This was used to review the current township zoning map.
- Motion by J. Stevens to allow boat storage as a CUP as defined by memo from zoning administrator dated April 18th, 2023 section 2.1.5.1 in zoning districts C1, C2, and light industrial. 2nd by R. Grimes. No discussion. Motion carried.

NEW BUSINESS

- 11a Katrina Reamer resigned. The Township Supervisor will appoint a replacement by the next meeting.
- 11b removed.
- 11c Boundary Adjustment for Cliff Reithmiller. Requesting a text amendment for an ordinance. Wants to purchase property for road frontage. Need a text amendment to change to the zoning ordinance to accommodate this.
- Motion by J. Stevens to have the Township Supervisor work with the Zoning Administrator and Region 2 to present draft language for private roads to the planning commission. 2nd by M. Cook. No discussion. Motion carried.
- 11d Review of rank capital projects submitted to the PC at the special meeting. Planning Commission reviewed 7 projects to rank.
 1. 300 Mill Street expansion.
 2. New Weather Sirens.
 3. Ahrens Park improvements
 4. Cemetery improvements
 5. Current Norvell Township Hall Update.
 6. Wamplers Lake sewers.
 7. Vineyard Lake sewers.
- 11e Discussion of planning commission having responsibility of developing the capital improvement plan and revisiting powers under Ordinance 50. The consensus of the planning commissioners do not want these powers under Ordinance 50.

FINAL

PUBLIC/COMMISSIONERS COMMENTS

- The planning commission reviewed the letter submitted by D. Sauers.
- B. Sutherland thanked the planning commission for the work they are doing and consideration on the current resident issues that have been brought forward.
- J. Stevens discussed the fact that he will not be available for the next planning commission meeting and will need one of the current commissioners to cover for him as Chair. M. Cook volunteered to cover for this meeting.

ADJOURNMENT – 8:15 PM

- Motion by J. Stevens to adjourn, 2nd by R. Grimes. No discussion. Motion carried.

Next meeting May 17, 2023 (7:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary