

NORVELL TOWNSHIP PLANNING COMMISSION

August 24, 2022 MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Katrina Reamer – Chairman, **Russell Grimes** – Secretary, **Matt Dame** – Township Board Rep, **Lynn Waldecker** – Commissioner, **Monika Cook** - Commissioner

Guest(s) – Steve Crossgrove, Lisa Crossgrove, Bill Richardson, Kathy Sutherland, Bill Sutherland,

APPROVAL OF AGENDA

Motion by M. Dame to add Extraction Committee Discussion item 12A to new business. 2nd by M. Cook. No discussion. Motion carried.

Motion by K. Reamer to accept amended agenda. 2nd by R. Grimes. No discussion. Motion carried.

APPROVAL OF JULY 2022 REGULAR MEETING MINUTES

Motion by M. Cook to approve amended minutes, 2nd by L. Waldecker. No discussion. Motion carried.

BOARD REPRESENTATIVE REPORT

- Township web server updates will be installed on August 20th -31st. Possible outages during this time.
- RFP for tree removal in cemetery. Recommended that the planning commission members look at building next to the trees to see if it should be kept or removed.
- M. Dame discussed the Norvell Township local road treatments plan.

ZONING ADMINISTRATOR REPORT

- Hard copy report provided to planning commission for review. No verbal review.

ZBA REPRESENTATIVE REPORT

- Next meeting will be in September.

COMMITTEE REPORTS

- No reports at this time.

FINAL

UNFINISHED BUSINESS

- Motion to recess the draft aggregate mining ordinance and move to public comments. Motion by K. Reamer. 2nd by L. Waldecker. No discussion. Motion carried.
- Aggregate mining ordinance dated 7/27/22 discussion of draft document as provided by the Township Attorney. In addition, reviewed notes from the Attorney and recommended that these notes be incorporated into the next draft of the ordinance document. Additionally, investigate adding the extraction committee information similar to what Waterloo township currently has.
- Motion by K. Reamer to add all items supplied by Attorney and additional extraction committee info from Waterloo township and 2nd by L. Waldecker, no discussion. Motion carried.
- Motion by K. Reamer to update the draft mining ordinance as discussed. 2nd by L. Waldecker. No discussion. Motion carried. Commissioners' comments to be loaded onto share drive for attorney review and addition.

NEW BUSINESS

- B. Richardson discussed the extraction committee that is in place in Waterloo township. These review existing gravel pits and hold the owners accountable. It was established by the new ordinance in place currently. Committee meets once a year to review existing permits.

PUBLIC/COMMISSIONERS COMMENTS

- S. and L. Crossgrove discussed Block 3 Wampers lake with 7 small lots. Discussions were had with R. LaRowe. Current ordinance won't allow for accessory structure to be built. He requested for the planning commission to review.
- K. Sutherland discussed a plan for Trunk or Treat. Would like to use area around 300 Mill building. Looking for community involvement to hand out candy since there are no businesses locally. Tentative date will be October 23rd.
- B. Sutherland discussed the skip paving projects that M. Dame discussed earlier in the meeting. One of the roads, Antcliff Rd is split by Norvell and Columbia townships.
- L. Waldecker visited the existing mine on Pleasant Lake Rd. She gave a summary of her visit. All comments were favorable of their site.
- M. Dame mentioned he did not receive a survey that included any Norvell resident's opinion regarding spending \$48k for road repair on primary county roads in the township.

ADJOURNMENT – 8:30PM

- Motion by K. Reamer to adjourn, 2nd by L. Waldecker. No discussion. Motion Carried.

FINAL

Next meeting September 28, 2022 (7:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary