

NORVELL TOWNSHIP PLANNING COMMISSION
FEBRUARY 23, 2022 MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:03 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Katrina Reamer – Chairman, **Jamieson Stevens** – Vice Chair, **Russell Grimes** – Secretary, **Buck Alar** – ZBA Representative, **Matt Dame** – Township Board Rep, **Lynn Waldecker** – Commissioner, **Monika Cook** - Commissioner

Guest(s) - D. Haystead, R. LaRowe

APPROVAL OF AGENDA

Motion by M. Dame to accept amended agenda, 2nd by K. Reamer. No discussion.
Agenda approved. Motion carried.

APPROVAL OF JANUARY 2022 REGULAR MEETING MINUTES

Motion by K. Reamer to approve amended minutes, 2nd by L. Waldecker. No discussion. Motion carried.

BOARD REPRESENTATIVE REPORT

- No Report.

ZONING ADMINISTRATOR REPORT

- R. LaRowe went over reports that were emailed to planning commissioners.

ZBA REPRESENTATIVE REPORT

- No meeting scheduled at this time.

COMMITTEE REPORTS

- Broadband committee met and discussed moving forward. Two items to follow up with. These include a survey to township residents interest and to see if any grants are available. Survey may be able to be sent with summer tax bills.

UNFINISHED BUSINESS

No unfinished business at this time.

NEW BUSINESS

- Home based occupation ordinance was discussed. Planning commissioners will review and be prepared to discuss at the March meeting. Modifications to original ordinance draft document have been made.
 - Need to make sure types of businesses are included to distinguish between remote work or residents own business.
 - A new committee will be formed to work with R. LaRowe. It will include Jamie and K. Reamer.
- Need to put together a new Norvell township construction committee. The Board would like to include a representative from the planning commission to be part of it. J. Stevens has volunteered to be that person.
- Survey Questionnaire – The planning commission has been asked to put together questions for the survey to send out to residents for potential broadband and other questions for the 300 Mill street location for a new township hall.

PUBLIC/COMMISSIONERS COMMENTS

- No Comments.

ADJOURNMENT – 7:56 PM

- Motion by K. Reamer to adjourn, 2nd by R. Grimes. No discussion. Motion Carried.

Next meeting March 23, 2022 (7:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary