

NORVELL TOWNSHIP PLANNING COMMISSION

July 27, 2022 MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Jamieson Stevens – Vice Chair, **Russell Grimes** – Secretary, **Buck Alar** – ZBA Representative (left at 8:00pm), **Matt Dame** – Township Board Rep, **Lynn Waldecker** – Commissioner, **Monika Cook** - Commissioner

Guest(s) – **B. Sutherland**, **R. LaRowe**, **J. Enos**- Township planner, **S. Gabis**-Township Attorney

APPROVAL OF AGENDA

Motion by R. Grimes to accept agenda, 2nd by M. Cook. No discussion. Agenda approved. Motion carried.

APPROVAL OF APRIL 2022 REGULAR MEETING MINUTES

Motion by R. Grimes to approve amended minutes, 2nd by B. Alar. No discussion. Motion carried.

BOARD REPRESENTATIVE REPORT

- Construction Committee Report Review
- Submission of the Waterloo Sand and Gravel ordinance as an example for planning committees' review.
- B. Sutherland to attend the August Planning Commission meeting.

ZONING ADMINISTRATOR REPORT

- Hard copy report provided to planning commission for review.

ZBA REPRESENTATIVE REPORT

- No meeting this month.
- Next meeting will be in September.

COMMITTEE REPORTS

- Home business committee has not met yet.
- Construction committee currently stopped. A member resigned.

FINAL

UNFINISHED BUSINESS

- Need to look at Plan review training for the planning commission.
- Aggregate mining ordinance. Discussion of draft document as provided by the Township Attorney. Focus was on environmental concerns and resident protection with respect to the drinking water aquifer and remediation of site upon completion of mining operations. Comments will be incorporated into ordinance and resubmitted for review by next Planning Commission meeting.

NEW BUSINESS

- Capital Improvement Plan Survey was submitted to Planning Commissioners for review and completion.
- Master Plan presentation by R. LaRowe.

PUBLIC/COMMISSIONERS COMMENTS

- No Comments.

ADJOURNMENT – 8:45PM

- Motion by R. Grimes to adjourn, 2nd by L. Waldecker. No discussion. Motion Carried.

Next meeting August 24, 2022 (7:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary