

NORVELL TOWNSHIP PLANNING COMMISSION

MARCH 15, 2023, MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:01 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Russell Grimes – Secretary, **Andrew Haystead**– Township Board Rep, **Lynn Waldecker** – Commissioner, **Jamieson Stevens** – Chair, **Monika Cook** – Commissioner

Guest(s) – J. Cripe, E. Kukla, T. Osburn, D. Beagle

APPROVAL OF AGENDA

Motion by J. Stevens to amend the agenda by adding item 11 c. 2nd by M. Cook. No discussion. Motion carried.

Motion by J. Stevens to accept the amended agenda. 2nd by L. Waldecker. No discussion. Motion carried.

APPROVAL OF JANUARY 2022 MEETING MINUTES

Motion by J. Stevens to approve the meeting minutes, 2nd by M. Cook. No discussion. Motion Carried.

BOARD REPRESENTATIVE REPORT

- A. Haystead supplied a hard copy report to Planning commission for review.
- No discussion

ZONING ADMINISTRATOR REPORT

- Hard copy report provided to planning commission for review.
- No Discussion

ZBA REPRESENTATIVE REPORT

- No report at this time.

COMMITTEE REPORTS

- No reports at this time.

UNFINISHED BUSINESS

- Master Plan – reviewed draft plan last planning commission meeting. Waiting for updates.

FINAL

- Hiring a planner and funding request from the Board. Board is looking into working with Region 2 and the new planner they hired.
- Special Meeting for the purpose of PC training. Date set for training on March 22, 2023, at 6pm. Focus on training for Capital improvement plan.
- Solar ordinance discussion. Township needs to develop an ordinance in the near future. There is currently a moratorium on solar projects. R. Grimes continuing to explore reference documents to use to develop the ordinance.

NEW BUSINESS

- New Board Rep is now A. Haystead since Matt Dame resigned.
- D. Beagle had discussion of conditional use permit for Lawrence Rd gravel pit to remove the remaining sand stockpile. Will add opportunity for public comment at new planning commission meeting.
- Motion to recess by J. Stevens for 5min was submitted. 2nd by L. Waldecker. Motion carried.
- Motion by J. Stevens to resume the removal of processed materials based on current conditional use permit. 2nd by R. Grimes. This will need to be reviewed by legal before full acceptance and update. Still pursuing an updated conditional use permit. No discussion. Motion carried.
- Buck Alar submitted resignation from board. Looking for new candidates to join the board.

PUBLIC/COMMISSIONERS COMMENTS

- J. Stevens thanked visitors for attending meeting. He explained what the Planning Commissions goal is and how they can help the community.

ADJOURNMENT – 7:51 PM

- Motion by J. Stevens to adjourn, 2nd by L. Waldecker. No discussion. Motion Carried.

Next meeting April 19, 2023 (7:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary