

**NORVELL TOWNSHIP**  
**106 E. Commercial St., P.O. Box 188**  
**Norvell, Michigan 49263**  
**(517)-536-4370**  
**Fax (517)-536-0110**

**Work Session/Special Meeting-February 9, 2022**

**Present:**

William Sutherland, Supervisor, Norvell Township, Jackson County  
Jeff Oswalt, Clerk, Norvell Township, Jackson County  
Deserre Sauers, Treasurer, Norvell Township, Jackson County  
Matt Dame, Trustee, Norvell Township, Jackson County  
Andrew Haystead, Trustee, Norvell Township, Jackson County

The Special Meeting of the Norvell Township Board was called to order by Supervisor Bill Sutherland at 1:00 p.m. followed by the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Motion was made by Trustee Dame, seconded by Treasurer Sauers to approve the agenda as presented. Motion carried.

**PUBLIC COMMENT**

None

**PRESENTATIONS**

**Covalle Group**

Supervisor Sutherland introduced Jason Covalle owner of the Covalle Group who gave a short presentation via Zoom and phone of his proposal for the proposed Architectural work at 300 Mill St. He then answered board members questions.

**Woodard Associates**

Supervisor Sutherland introduced Jeannette Woodard of Woodard Associates who gave a short in-person presentation regarding her proposal for the proposed Architectural work at 300 Mill St. She then answered board members questions.

**Black Raven Architects**

Supervisor Sutherland introduced Brenda Rigdon of Black Raven Architects, who gave a short Zoom presentation regarding her proposal for the proposed Architectural work at 300 Mill St. She then answered board members questions.

After the presentations, board members discussed the next steps in the process and agreed on the need for a Construction Committee, composed of 1 member of the board, 1 member of the Planning Commission, and the township zoning administrator. It is suggested that Treasurer Sauers be the board member, either Jamison Stevens or Russell Grimes be the Planning Commission member and Rich LeRowe the Zoning Administrator. Discussion followed. This item will be on the agenda for the February 16, 2022 board meeting.

**OLD BUSINESS**

**MIClass Investment Strategy**

Treasurer Sauers presented a memo showing the various township bank accounts and the interest earned on each account. She then presented various options as to how much and from which accounts the investment into MIClass could be made. This item will be on the agenda for the February 16, 2022 board meeting.

**SRI Settlement**

Supervisor Sutherland spoke, outlining the basis of this SRI Agreement and the lawsuit over the payment of the SRI bond. He stated he has sent the agreement to the township attorney, and proposed changes were made. This agreement will only endorse the use of restricted funds from treatment monies to pay the settlement, and the repayment of those funds. A short discussion followed. This item will be on the agenda for the February 16, 2022 Regular meeting.

**Hardcastle Property**

Supervisor Sutherland presented the completed survey of the Hardcastle property (Parcel No. 000-20-26-300-001-03) currently owned by the township. Discussion followed as to whether the property should be sold or kept for a park which would necessitate fencing the entire area. There is also a problem with a resident at the back of the park having a portion of his fenced corral on this property. A letter has been sent to the property owner from the township's Zoning Enforcement Officer regarding the issue. This issue will be brought back to the board at a future work session meeting.

**NEW BUSINESS**

**Park Regulations**

Supervisor Sutherland presented proposed park regulations for signage at Ahrens Park. Trustee Dame recommended some wording changes. Discussion followed. Supervisor Sutherland will make the recommended changes and bring the amended proposed regulations back to the board at a future work session.

**Land Division 2022-0001 14820 Wellwood**

Supervisor Sutherland spoke, informing the board the land division committee had met and approved the proposed land division at 14820 Wellwood. Motion was made by Supervisor Sutherland, seconded by Treasurer Sauers to grant the land division no. 2022-001, at 14820 Wellwood, as presented, contingent upon payment of 2021 taxes. Motion carried.

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Motion was made by Trustee Dame, seconded by Clerk Oswalt to adjourn the meeting at 2:57 p.m. Motion carried.

Respectfully submitted,

Jeff Oswalt,  
Norvell Township Clerk

Garnet Francis,  
Deputy Clerk/Recording Secretary