

Check List of Requirements to build a Stick-built/Barndominium Home

- Address issued by Jackson County
All information and the fee need to be submitted to the Norvell Permit Clerk for processing if a new address is required. Application can be found at norvelltwp-mi.gov
- Proof of Ownership
A copy of the deed or a current tax bill with a legal description.
- Soil Erosion Sedimentation Control Permit
Apply for this through Jackson Co. Dept. of Transportation (517)788-4230 or email JC DOTpermits@mijackson.org

NO CONSTRUCTION ABOVE OR BELOW GROUND WITHIN FIFTY (50) FEET OF A LAKE OR STREAM IS PERMITTED IN NORVELL TOWNSHIP.

- Elevation Certificate
As of September 29, 2010, FEMA has ordered enforcement of flood plain elevations for homes built within the 100-year flood plain. Apply for this through Jackson County Drain Commissioner at 517-788-4398 or email GSnyder@mijackson.org
- Driveway Permit
Apply for this through Jackson Co. Dept. of Transportation (517)788-4230 or email JC DOTpermits@mijackson.org
- Well Permit
Apply for this through Jackson Co. Health Department (517)788-4433 or email co.jackson.mi.us/1118/Well-Septic-Information
- Septic Tank Permit
Apply for this through Jackson Co. Health Department (517)788-4433 or email co.jackson.mi.us/1118/Well-Septic-Information
- Sewer Permit
Vineyard Lake Sewer District contact Norvell Twp Office (517)536-4370 or email jcorwin@norvelltwp-mi.gov
Wamplers Lake Sewer District contact Lenawee Co Drain Commission (517)264-4696 or email lenawee.mi.us/447/Drain-Commission
- Plot/Site Plan
Dimensions of proposed and existing structures with setbacks from all property lines, along with all concrete and asphalt.
- Application for Plan Examination & Building Permit
 - * Available at the Norvell Township Office or on the township website norvelltwp-mi.gov
 - * One (1) complete set of Building Plans for the proposed project.
 - * Needs to show finished floor elevation.

- Electrical Permit
Application obtained from the Norvell Township office (517)536-4370 or norvelltp-mi.gov

- Mechanical Permit
Application obtained from the Norvell Township office (517)536-4370 or norvelltp-mi.gov

- Plumbing Permit
Application obtained from the Norvell Township office (517)536-4370 or norvelltp-mi.gov

All permits must be finalized with each Inspector before the issuance of a Certificate of Occupancy for remodel or a new home.

ALL Contractors must be registered with Norvell Township. If not, or isn't current (good for 3 years), a copy of the contractor's license and their driver's license are required along with a fee of \$10.00.