

NORVELL TOWNSHIP PLANNING COMMISSION

August 16, 2023, MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Russell Grimes – Secretary, **Andrew Haystead**– Township Board Rep, **Monika Cook** – Commissioner, **Amelia Kukla** – Commissioner, **Lynn Waldecker** – Commissioner, **Bob Frontiera** – Commissioner, **Geoffrey Cripe** – Commissioner

Guest(s) – Wayne Appleyard, Scott Pacheco

APPROVAL OF AGENDA

Motion by A. Kukla approve the agenda, 2nd by L. Waldecker. No discussion. Motion carried.

APPROVAL OF June 2023 MEETING MINUTES

Motion by L. Waldecker to approve the regular meeting minutes, 2nd by G. Cripe. No discussion. Motion carried.

BOARD REPRESENTATIVE REPORT

- A. Haystead provided a verbal report and discussed the following:
 - Hardcastle road property sale
 - Purchasing policy
 - Municipal Civil infraction Policy and Fine
 - Purchasing weather sirens
 - Resignation on Jamie Stevens
 - Appointment of Bob Frontiera to planning commission
 - Approved up to \$500 for training for planning commissioners.
 - Hollerfest Permit
 - Backstops for Ahrens Park
 - Scrap tire collection unused trailer
 - Special meeting on 8/4/23 for Mill Rd construction project.
 - Purchasing backstop materials for Ahrens Park
 - Approved who will issue citations for MCIO, civil infraction ordinance.
 - Ledger work for township general fund
 - Closing True Credit Union account and moved to MClass for Higher return.
 - Adoption of the 2024 Fire fund
 - Rezoning request from AG-1 to RS-2
 - Access to public street text amendment

FINAL

- Boat storage amendment approval
- MTA retreat
- MSU Citizen Planner training
- Hiring of a Planner
- Resignation of Trustee M. Dame.

ZONING ADMINISTRATOR REPORT

- Hard copy provided for review.

ZBA REPRESENTATIVE REPORT

- No report at this time.
- Currently No ZBA representative at this time.

COMMITTEE REPORTS

- Solar Committee provided a verbal summary of ordinance development under.

UNFINISHED BUSINESS

- 10a – Master Plan development still in progress. Revised draft received July 24th. New planner has agreed to review this draft document and assist in completion.
- 10b – Solar ordinance -Committee will meet over the next couple weeks to get a final draft to the township supervisor to send for legal review.
- 10c – Co-Chair and Chair vacancy. Monika will continue to support the Chair roll with support from A. Haystead. G. Cripe agreed to cover the Co-Chair position.
 - Motion by R. Grimes for G. Cripe as Co-Chair, 2nd by L. Waldecker. No discussion. Motion carried.
- 10d- Planning Commission Rep to the ZBA
 - Motion by A. Kukla to nominate herself as ZBA rep, 2nd by L. Waldecker. No discussion. Motion carried.

NEW BUSINESS

- 11a - Introduction of Scott Pacheco as the Townships new Planning Consultant.
- 11b - Citizen Planner training opportunity for Planning Commissioners in Jackson County in October.

PUBLIC/COMMISSIONERS COMMENTS

- No public comments.
- No commissioner comments.

ADJOURNMENT – 8:10 PM

- Motion by R. Grimes to adjourn, 2nd by L. Waldecker. No discussion. Motion Carried.

Next meeting September 20, 2023 (7:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary