

NORVELL TOWNSHIP PLANNING COMMISSION

June 21, 2023, MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Russell Grimes – Secretary, **Andrew Haystead**– Township Board Rep, **Monika Cook** – Commissioner, **Amelia Kukla** – Commissioner, **Geoffrey Cripe** – Commissioner. **Lynn Waldecker** - Commissioner

Guest(s) – R. LaRowe, M. Brown, E. LaRowe, D. Olalde, J. Olalde, C. Reithmiller, S. Kay

APPROVAL OF AGENDA

Motion to amend the agenda by M. Cook. Remove item 10.C.i, and change 2 under item 10 to d. Under item 11 new business add item D new business. 2nd by R. Grimes. No discussion, Motion passed.

APPROVAL OF May 2023 MEETING MINUTES

Motion by R. Grimes to approve the regular meeting minutes, 2nd by A. Kukla. No discussion. Motion carried.

BOARD REPRESENTATIVE REPORT

- Email and hard copy provided for Planning Commissioner review.

ZONING ADMINISTRATOR REPORT

- Hard copy provided for review.
- R. LaRowe provided a verbal summary of information provided.

ZBA REPRESENTATIVE REPORT

- No report at this time.
- Currently No ZBA representative at this time.

COMMITTEE REPORTS

- Solar Committee provided a verbal summary of ordinance development under agenda item 10.c

UNFINISHED BUSINESS

- 10a – Master Plan development still in progress. New representative from Carlisle Wortman.

FINAL

- 10b – Township has received four official RFP responses for the proposed planner position.
- 10c – Solar ordinance -Committee provided a summary report on status of ordinance development. M. Brown provided solar ordinance information on the solar project going on in Manchester.
- 10d- Fill vacant Co-Chair position. M. Cook is willing to continue as temporary Chair until additional replacement for the position can be added.

NEW BUSINESS

- 11a – Text amendments to the Zoning ordinance for outside commercial boat storage. M. Cook motioned to open the hearing and 2nd by L. Waldecker.
 - No comments. Motion carried to open a hearing.
 - M. Cook read memo to all in attendance.
 - No public comments.
 - M. Cook motioned and 2nd by G. Cripe to close the hearing. No discussion. Motion carried.
 - Motion to accept the suggested definition of boat storage as provided in the hard copy by A. Haystead and 2nd by R. Grimes. Discussion on clarification of wording was conducted.
 - Roll call vote:
 - Russ Grimes - Yes
 - Andrew Haystead- Yes
 - Monika Cook - Yes
 - Amelia Kulka -Yes
 - Geoffrey Cripe - Yes
 - Lynn Waldecker- Yes
 - Motion carried.
- 11b – Text amendments to Zoning ordinance on access to public streets.
 - R. LaRowe provided additional clarification on this topic.
 - M. Cook read the memo regarding text amendments to Zoning ordinance on access to public streets.
 - Motion for public comment by M. Cook and 2nd by A, Haystead. No comment. Motion carried to open hearing.
 - No public comments
 - Motion by M. Cook to close hearing. 2nd by A. Kulka. No comment, motion carried to close public hearing.
 - Minor commissioner discussion was had with commissioners and R. LaRowe.
 - A. Haystead moved to accept text for access on public streets. 2nd by M. Cook. Roll call vote:
 - Russ Grimes - Yes
 - Andrew Haystead - Yes
 - Monika Cook - Yes
 - Amelia Kulka - Yes
 - Geoffrey Cripe - No

FINAL

- Lynn Waldecker- Yes
- Motion Carried.
- 11c – Public hearing regarding re-zoning request. M. Cook moved to open a public hearing and 2nd by G. Cripe. No Comment. Motion carried.
 - M. Cook read memo to all in attendance
 - R. LaRowe provided additional verbal details.
 - No public comments.
 - M. Cook motioned to close public. 2nd by A. Kulka. No comment. Motion carried to close public comment.
 - No additional commission discussion.
 - Motion by G. Cripes, 2nd L. Waldecker recommend approval of rezoning.
Roll call vote:
 - Russ Grimes - Yes
 - Andrew Haystead - Yes
 - Monika Cook - Yes
 - Amelia Kulka -Yes
 - Geoffrey Cripe - Yes
 - Lynn Waldecker- Yes
 - Motion carried.
- 11d – M. Cook motioned to not have a July planning commission meeting. 2nd by G. Cripe. No discussion. Motion carried.

PUBLIC/COMMISSIONERS COMMENTS

- One of public attendees discussed land use, protection of the River Raisin water shed, potential overuse of lakes and dark sky areas. Reference material was provided on the River Raisin Watershed Council.
- Additional discussion for solar ordinance resources with respect to agricultural zoned land.

ADJOURNMENT – 8:22 PM

- Motion by M. Cook to adjourn, 2nd by L. Waldecker. No discussion. Motion Carried.

Next meeting August 16, 2023 (7:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary