

NORVELL TOWNSHIP PLANNING COMMISSION

May 17, 2023, MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Russell Grimes – Secretary, **Andrew Haystead**– Township Board Rep, **Monika Cook** – Commissioner, **Amelia Kukla** – Commissioner, **Geoffrey Cripe** – Commissioner. **Lynn Waldecker** - Commissioner

Guest(s) – **Dianne Avery, Beni Levi, Wayne Appleyard, Rich LaRowe, George Willard, Monique Willard, Willian Sutherland.**

APPROVAL OF AGENDA

Motion by R. Grimes to accept agenda. 2nd by L. Waldecker. No discussion. Motion Carried.

APPROVAL OF APRIL 2023 MEETING MINUTES

Motion by R. Grimes to approve the regular meeting minutes, 2nd by A. Kukla. No discussion. Motion Carried.

BOARD REPRESENTATIVE REPORT

- Email and hard copy provided.

ZONING ADMINISTRATOR REPORT

- Hard copy provided for review.

ZBA REPRESENTATIVE REPORT

- No report at this time.

COMMITTEE REPORTS

- No reports at this time.

UNFINISHED BUSINESS

- 10a Site Plan Review Northaven CUP (Discussion/Action). Hardcopy of conditional use application was presented to the planning commissioners. R. LaRowe went through items form completed application. R. LaRowe went through the nine recommendations for site use. These are:
 1. No more than fifteen Trailers/Campers may be stored on the property at any given time.

FINAL

2. Movement of Trailers/Campers is restricted to the hours of 8am and 6pm.
 3. Movement of Trailers/Campers is to generally occur between April to October.
 4. No occupation of Trailers/Campers is allowed on this property
 5. All Trailers/Campers shall be stored a minimum of 100' from any property line or structure.
 6. All Trailers/Campers must have current registrations
 7. All Trailers/Campers must have axels, rims and tires that are in good working order at all times.
 8. Any security lighting must be dark sky rated and away from adjoining properties or roadways.
 9. The Township Supervisor and/or Zoning Administrator may occasionally enter the property to verify compliance of conditions. Must give a minimum of 24 hours' notice.
 10. Limited to Patrons of campground Trailers/Campers only.
- Motion to approve Northaven Resort conditional use permit (CUP) with 10 items as listed above as recommended by zoning administrator by A. Haystead. 2nd by L. Waldecker. No discussion. Motion carried.
 - 10b, Hiring a planner – Board is continuing to pursue more bids.
 - 10C, Chuck Rommel request for conditional use permit (CUP) for property at Wamplers Lake Rd & Hardcastle. A public meeting is to be scheduled next month to allow for comment on this.
 - 10d, Solar ordinance – There are enough resources that are loaded on the Norvell township SharePoint site to develop a draft development. A committee of three planning commissioners will be formed to merge the resources into a draft ordinance for submission for legal review.
 - 10e – Master Plan- Draft Discussion. Draft copy review and submission to planning commissioners for review by Carlisle Wortman.

NEW BUSINESS

- No New Business

PUBLIC/COMMISSIONERS COMMENTS

- Public comment on the need for better internet access in the township.
- Public comment about development of solar in township.

ADJOURNMENT – 9:19 PM

- Motion by R. Grimes to adjourn, 2nd by L. Waldecker. No discussion. Motion Carried.

Next meeting June 21, 2023 (7:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary