

**FINAL**

## **NORVELL TOWNSHIP PLANNING COMMISSION**

**November 15, 2023, MEETING MINUTES**

Meeting held in person at the Township Hall

### **CALL TO ORDER 7:00 PM**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)**

**Monika Cook** – Commissioner/Chair, **Russell Grimes** – Secretary, **Andrew Haystead**–  
Township Board Rep, **Amelia Kukla** – Commissioner, **Bob Frontiera** – Commissioner

**Guest(s)** – **Wayne Appleyard, Scott Pacheco, J. Hayes, J Hayes, C. Roumell**

### **AMENDMENT OF AGENDA**

Motion to amend the agenda item numbering by M. Cook, 2<sup>nd</sup> by R. Grimes. No discussion. Motion carried.

### **APPROVAL OF AMENDED AGENDA**

Motion to accept the amended agenda by R. Grimes, 2<sup>nd</sup> by A. Kukla. No discussion. Motion carried.

### **APPROVAL OF October 2023 MEETING MINUTES**

Motion by A. Kukla to approve the regular meeting minutes, 2<sup>nd</sup> by R. Grimes. No discussion. Motion carried.

### **BOARD REPRESENTATIVE REPORT**

- A. Haystead will provide electronic update to board meeting that just finished earlier today.

### **ZONING ADMINISTRATOR REPORT**

- Hard copy provided for review with Planning Commissioners

### **ZBA REPRESENTATIVE REPORT**

- No report and no meeting in the last month. Next meeting in January.

### **COMMITTEE REPORTS**

- No committee reports at this time.

### **UNFINISHED BUSINESS**

- 11a – Overview from S. Pacheco on Master Plan. Carlisle Wortman will have a draft copy to review for the planning commission before Thanksgiving.
- 11b – Solar ordinance

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- Motion by M. Cook to begin the solar ordinance public hearing. 2<sup>nd</sup> by A. Haystead. Hearing was started.
  - Comments included were that the Township will still need an updated ordinance even though the State of Michigan passed a State-level ordinance for larger generation systems. The smaller systems permits below 50MW will be reviewed and issued by local townships.
- Motion by M. Cook to end solar ordinance public hearing. 2<sup>nd</sup> by A. Kukla. Public hearing was closed.
- S. Pacheco presented an overview of the proposed solar ordinance. This was also provided as a hard copy to the planning commissioners. His recommendation to the Planning Commission was to table the current ordinance and update to match the new state level ordinance that was just adopted.
- A. Kukla motioned to table the solar ordinance for additional review. 2<sup>nd</sup> by B. Frontiera. No discussion. Motion carried.

### NEW BUSINESS

- Conditional Use Permit (CUP) hearing for boat storage facility
- Motion to start CUP hearing by M. Cook. 2<sup>nd</sup> by R. Grimes. No comment. Hearing started.
  - Public comments included items of concern which included trash around the site and an unsightly fence.
- Motion to end CUP hearing by M. Cook and 2<sup>nd</sup> by A. Kukla. No Comment. Motion Carried. Hearing closed.
- S. Pacheco presented a report on the CUP for the boat storage facility to the Planning Commission. A hardcopy was also presented.
  - A motion to table the CUP application while S. Pacheco works with the applicant and the zoning ordinance was requested by A. Kukla. 2<sup>nd</sup> by A. Haystead. No Discussion. Motion Carried.
- Discussion for the 2024 Meeting dates. Move meeting time to start at 6pm and continue the 3<sup>rd</sup> Wednesday of the month. The planning commission will continue to meet monthly.

### PUBLIC/COMMISSIONERS COMMENTS

- Additional comments on boat storage CUP. Question was asked if all storage and site activities are supposed to be inside the fence. In addition, maintain the cleanliness of the site.
- S. Pacheco will have a draft ordinance for boat and RV storage to review with the Planning Commission by the December meeting.

### ADJOURNMENT – 8:00 PM

- Motion by M. Cook to adjourn, 2<sup>nd</sup> by R. Grimes. No discussion. Motion Carried.

Next meeting December 20th, 2023 (7:00pm in township hall)

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Respectfully submitted by R. Grimes, Secretary