

NORVELL TOWNSHIP PLANNING COMMISSION

October 18, 2023, MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Monika Cook – Commissioner, **Russell Grimes** – Secretary, **Andrew Haystead**– Township Board Rep, **Amelia Kukla** – Commissioner, **Lynn Waldecker** – Commissioner, **Geoffrey Cripe** – Commissioner

Guest(s) – Wayne Appleyard, Scott Pacheco

APPROVAL OF AGENDA

Motion by R. Grimes approved the agenda, 2nd by L. Waldecker. No discussion.
Motion Carried.

APPROVAL OF September 2023 MEETING MINUTES

Motion by R. Grimes to approve the regular meeting minutes, 2nd by G. Cripe. No discussion. Motion Carried.

BOARD REPRESENTATIVE REPORT

- A. Haystead provided electronic copy. Additional hardcopy reports were available for attendees.

ZONING ADMINISTRATOR REPORT

- Hard copy provided for review with Planning Commissioners

ZBA REPRESENTATIVE REPORT

- No report and no meeting in the last month.

COMMITTEE REPORTS

- No committee reports at this time.

UNFINISHED BUSINESS

- 11a – Overview from S. Pacheco on Master Plan for November review.
- 11b – Solar ordinance – Final draft ready for submission to Legal. Targeting public hearing for next month. Comment for page 9 #2 private solar item A should be combined with item E. Item D should be reviewed as well.
- 11c – Zoning Ordinance letter. Planning commissioners need to review draft letter that was sent by A. Haystead.

FINAL

NEW BUSINESS

- No new business.

PUBLIC/COMMISSIONERS COMMENTS

- S. Pacheco discussed the ongoing work with the Township's Master Plan. Updated draft of Master Plan by mid-November.
- Solar Ordinance is moving towards having the public meeting at the November Planning Commission meeting.

ADJOURNMENT – 7:34 PM

- Motion by A. Kukla to adjourn, 2nd by L. Waldecker. No discussion. Motion Carried.

Next meeting November 15th, 2023 (7:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary