

NORVELL TOWNSHIP PLANNING COMMISSION

September 20, 2023, MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Russell Grimes – Secretary, **Andrew Haystead**– Township Board Rep, **Amelia Kukla** – Commissioner, **Lynn Waldecker** – Commissioner, **Bob Frontiera** – Commissioner, **Geoffrey Cripe** – Commissioner

Guest(s) – Scott Pacheco, Cathy Nearhood, Wayne Appleyard, Kathy Sutherland, Bill Sutherland

APPROVAL OF AMENDED AGENDA

A. Haystead requested to add new business items including a letter regarding zoning ordinances to State Senator and Representative, November meeting discussion, and calendar timing for meetings in 2024. Motion by L. Waldecker approve the amended agenda, 2nd by A. Kukla. No discussion. Motion approved.

APPROVAL OF August 2023 MEETING MINUTES

Motion by L. Waldecker to approve the regular meeting minutes, 2nd by B. Frontiera. No discussion. Motion Approved.

BOARD REPRESENTATIVE REPORT

- A. Haystead provided a hardcopy report.

ZONING ADMINISTRATOR REPORT

- Hard copy provided for review with Planning Commissioners

ZBA REPRESENTATIVE REPORT

- A. Kukla provided a verbal report about the recent zoning board meeting.

COMMITTEE REPORTS

- Solar Committee to provide detailed verbal report on unfinished business.

UNFINISHED BUSINESS

- 10a – Master Plan development still in progress. S. Pacheco has been working with Carlisle Wortman on the updated plan. Mr. Pacheco provided review comments for them on the draft report. Tentative timeline for initial comments will be by the November meeting.

FINAL

- 10b – Solar ordinance – Committee submitted draft for review. S. Pacheco has also reviewed and provided comments. One final meeting with the committee and Mr. Pacheco will be held then the final draft will be sent for legal review.

NEW BUSINESS

- 11a – Letter regarding zoning ordinances to State Senator and Representative: There has been discussion of the State taking control of ordinances for Solar and Gravel pits. A. Haystead developed a rough draft of a letter to send to the planning commissioners for comment.
- 11b - November meeting discussion: There is an election scheduled before the board meeting. Board meeting would be on the same day as the normally scheduled planning commission meeting. Planning commissioners will continue to have the normally scheduled meeting.
- 11c – 2024 Calendar discussions: Planning commission will continue on the 3rd Wednesday of each month. A discussion was had to move the start time from 7pm to 6pm. A motion was submitted by L. Waldecker and 2nd by A. Kukla. No discussion. Motion approved.

PUBLIC/COMMISSIONERS COMMENTS

- C. Nearhood provided information for the aggregate mining that is planned in the township. She had concerns with hydrological study of the property with respect of the local aquifer and the location with respect to Watkins Lake.
- W. Appleyard provide comments on the development of ongoing solar ordinance.
- K. Sutherland discussed the 2nd annual trunk or treat event on October 21st at Ahrens park.
- No commissioner comments.

ADJOURNMENT – 7.42 PM

- Motion by R. Grimes to adjourn, 2nd by L. Waldecker. No discussion. Motion Carried.

Next meeting October 18th, 2023 (7:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary