

FINAL

NORVELL TOWNSHIP PLANNING COMMISSION

June 19, 2024, MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 6:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Monika Cook – Commissioner/Chair, **Andrew Haystead**– Township Board Rep, **Amelia Kukla** – Commissioner, **Lynn Waldecker** – Commissioner, **Geoffrey Cripe** – Commissioner, **Bob Frontiera** – Commissioner.

Guest(s) – P. Turner, S. Pacheco, J. Pezzotti, W. Appleyard

APPROVAL OF AGENDA

Motion to edit 11A – Master Plan Update to include public hearing. Motion by M. Cook to update 11A – Master Plan Update to include public hearing, 2nd by A. Kukla. No discussion. Motion Carried

APPROVAL OF May 2024 MEETING MINUTES

Motion by L. Waldecker to approve the regular meeting minutes, 2nd by A. Kukla. Motion Carried.

PUBLIC COMMENTS

No public comments

BOARD REPRESENTATIVE REPORT

- A. Haystead provided electronic and hardcopy report to planning commission.
- Discussion around capital improvements

ZONING ADMINISTRATOR REPORT

- S. Pacheco provided a verbal report.

ZBA REPRESENTATIVE REPORT

- Meeting this month by the ZBA in which bylaws got approved. Next meeting for ZBA is not scheduled at this time.

COMMITTEE REPORTS

- No committee reports at this time.

UNFINISHED BUSINESS

- 11a – Master Plan Update. Motion by L. Waldecker to open public hearing, 2nd by A. Kukla. No discussion. Motion carried.

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- M. Cook reviewed public hearing guidelines.
- J. Pezzotti introduced himself to commission. Reviewed some changes made through plan regarding classifications. Went through some public comments received from P. Turner regard sewer systems.
- P. Turner commented on issues with the sewer system and how they are not easy repairs along with capacity concerns.
- Motion by L. Waldecker to close the public hearing, 2nd by A. Haystead. No discussion. Motion carried.
- Resolution of Adoption – Norvell Township Master Plan by Norvell Township Planning Commission.

WHEREAS, the Norvell Township Planning Commission has the responsibility and is empowered by Public Act 33 of 2008, as amended, to make and adopt a Master Plan for the physical development of the Township and to amend the Plan as needed, and

WHEREAS, the Norvell Township Board created the Planning Commission for the proposes stated in Public Act 33 of 2008, as amended, and

WHEREAS, The Township has retained professional planning consultants to assist the Planning Commission with the technical studies necessary to amend the Master Plan for the Township of Norvell, and

WHEREAS, the Norvell Township Planning Commission held a public hearing on the proposed new Master Plan for the Township June 19, 2024 at the Norvell Hall, and

WHEREAS, the Planning Commission finds the amendments to the Master Plan necessary for the continued development and the appropriate redevelopment of the physical areas of the Township,

NOW THEREFORE BE IT RESOLVED, the Norvell Township Planning Commission hereby adopts this Master Plan as amended for the Township of Norvell, along with the text, maps, figures, charts, graphs and other descriptive materials contained in the Plan, and

BE IT FURTHER ORDERED, copies of the Master Plan shall be certified to the Norvell Township Board, Jackson County Planning, adjacent communities and registered public utility and railroad companies.

Motion by M. Cook, 2nd by L. Waldecker. Roll Call – all approved. Motion Carried.

- 11b – Solar Ordinance Discussion – Continued discussion on development of the non-commercial ordinance. This will be provided more in the future as will be reviewing other ordinances.

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NEW BUSINESS

- Discussion around postponing July 17, 2024 planning commission meeting until August 21, 2024. Motion by A. Kukla to postpone July 17, 2024 meeting until August 21, 2024, 2nd by G. Cripes. No discussion. Motion carried.

PUBLIC/COMMISSIONERS COMMENTS

- No public/commissioners comments

ADJOURNMENT – 6:29 PM

- Motion by L. Waldecker to adjourn, 2nd by A. Kukla. No discussion. Motion Carried.

Next meeting August 21, 2024 (6:00pm in new township hall)

Respectfully submitted by B. Frontiera,
Commissioner