

NORVELL TOWNSHIP
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Regular Meeting-August 14, 2024

Present:

William Sutherland, Supervisor, Jeff Oswalt, Clerk, Andrew Haystead, Trustee, Paul Francis, Trustee, Norvell Township, Jackson County

Excused: Deserre Sauers, Treasurer

The Regular Meeting of the Norvell Township Board was called to order by Supervisor Bill Sutherland at 6:00 p.m. followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Francis, seconded by Trustee Haystead to approve the agenda, as presented. Motion carried.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

A motion was made by Supervisor Sutherland, seconded by Trustee Francis to approve the minutes of the July 10, 2024 Regular Meeting. Motion carried.

CONSENT AGENDA

Supervisor Sutherland added a report from the July Board of Review, He also stated that there is no treasurers report or sewer report in this packet. Trustee Haystead mentioned a spelling error in the July Board of Review report. *A motion was made by Supervisor Sutherland, seconded by Clerk Oswalt to approve the Consent Agenda, as amended. Motion carried.*

COUNTY COMMISSIONER REPORT

Commissioner Duckham reported on the failure of the Public Safety Millage, which was not only for improvements to the current county jail but also for ongoing operating expenses. He also stated this millage failure will necessitate cuts to be made at the county level, and a .25 millage to be placed on the November ballot. He then mentioned some of the cuts that may need to be made and mentioned other county issues.

SHERIFF'S DEPARTMENT REPORT

Deputy Sheriff Hackworth spoke, informing the board of the dispatches she handled during the month of July, she further commented on the complaints received and enforcement of ORV's being illegally being driven on roadways.

PAYMENT OF BILLS

A motion was made by Supervisor Sutherland, seconded by Trustee Haystead to approve payment of the following bills, Unpaid bills totaling \$48,997.20, Paid bills totaling \$148,967.20, and Payroll totaling \$14,282.51 for a grand total of \$212,246.91. Clerk Oswalt explained the reason the Paid bills total is so high, is due to a payment made to M-R Builders that shows up in the report as a transfer from the General Fund to the Capital Improvement Fund, which then shows up on the

port again as a payment. He then answered questions from the board. *Motion carried on a roll call vote as follows: Ayes-Sutherland, Oswald, Haystead and Francis. Nays: None. Excused: Sauers*

OLD BUSINESS

Placement of Flag Poles at 300 Mill Road

Supervisor Sutherland spoke, asking for input and a decision from the board on the placement of the new flagpoles at 300 Mill Road. The RFP that had been sent to vendors showed the poles to be placed near the building on the north side, but members had concerns over that placement due to the high trees and vegetation near that site which would hide the flags. An alternate site would be by the road, near the placement of the township sign. Discussion followed. *A motion was made by Trustee Haystead, seconded by Clerk Oswald to place the flagpoles out by the road, 5 feet on each side of the township sign. Motion carried on a roll call vote as follows: Ayes-Sutherland, Oswald, Haystead and Francis. Nays: None. Excused: Sauers*

Improvements to the Parking Lot at 300 Mill Road.

Supervisor Sutherland spoke to the need to increase the size of the blacktop parking lot due to rain causing flooding. He also presented a proposal for placing asphalt millings in the staff parking lot area. M-R Builders recommended adding a 16 ft. by 70 ft. section to the existing asphalt for parking and a 20 ft by 60 ft. area to the north of the drive in asphalt millings for staff parking at a cost of \$14,077.40. Discussion followed. *A motion was made by Trustee Francis, seconded by Clerk Oswald to approve the recommended improvements to the parking lot at 300 Mill Road at a cost of \$14,077.40, as presented. Motion carried on a roll call vote as follows: Ayes-Sutherland, Oswald, Haystead and Francis. Nays: None. Excused: Sauers*

Conditional Use Permit – Commercial Boat Storage

Supervisor Sutherland introduced Zoning Administrator Truchan who spoke to the board, informing them that the clean-up at the Irish Hills Marina (13150 M-124) is not complete, but is in much better shape than when started. Chris McPeak, representative(s) from the Marina were told by Zoning Administrator Truchan that they needed to request an extension of the deadline to complete all the required items as part of the C.U.P. The representative from the marina spoke, stating the cleanup is continuing and asked the board to consider extending their time to meet the requirements of the C.U.P. to either 9/30/24 or 10/1/2024. Board discussion followed. *A motion was made by Supervisor Sutherland, seconded by Trustee Haystead to grant the Irish Hills Marina an extension of time to October 1, 2024 to complete the requirements for the Conditional Use Permit. Motion carried on a roll call vote as follows: Ayes-Sutherland, Oswald, Haystead and Francis. Nays: None. Excused: Sauers*

Open House at 300 Mill Rd.

Supervisor Sutherland spoke to the issue, in the absence of Treasurer Sauers, who is leading the planning of a Dedication/Open House for the new township hall at 300 Mill Road. Her memo suggested an event date in September of 2024 or in April of 2025, which would coincide with the townships 152-year celebration. Discussion followed. Supervisor Sutherland will bring the issue back to the board at the next board meeting.

NEW BUSINESS

Land Division – LD 2024-02, McEldowney

Supervisor Sutherland presented a proposed land division at 1206 Wamplers Lake Road (Parcel No. 000-20-35-176-001-01) dividing the parent parcel into four parcels. He further explained that the Land Division Committee reviewed the request and determined that all State and Township requirements have been met. The Land Division Committee recommends board approval. *A motion was made by Supervisor Sutherland, seconded by Trustee Haystead, to approve Land Division LD 2024-02, Parcel No. 000-20-35-176-001-01, as presented. Motion carried.*

Land Division – LD 2024-03, Corwin

Supervisor Sutherland presented a proposed land division at 110 W. Commercial (Parcel No. 095-20-03-102-002-00) into two parcels. He further explained that the Land Division Committee reviewed the request and determined that all State and Township requirements have been met. The Land Division Committee recommends board approval. *A motion was made by Supervisor Sutherland, seconded by Trustee Haystead to approve Land Division LD 2024-03, Parcel No. 095-20-03-102-002-00, as presented. Motion carried.*

Jim Cole, JDOT – Update of 5-year Plan

Supervisor Sutherland introduced Jim Cole, from the Jackson Dept. of Transportation, who gave a power point presentation explaining road funding and answered questions from board members. *A Motion was made by Supervisor Sutherland, seconded by Trustee Francis to approve the next project (from the 5-year plan) of the re-graveling of Ladd Road at a projected cost of \$58,182.50. Motion carried on a roll call vote as follows: Ayes-Sutherland, Oswald, Haystead and Francis. Nays: None. Excused: Sauers*

A motion was made by Supervisor Sutherland, seconded by Trustee Francis to add Idle Hills Road for repair of paving and drainage, to the current township 5-Year Road Plan, as recommended by JDOT, at a projected cost of \$109,200. Motion carried on a roll call vote as follows: Ayes-Sutherland, Oswald, Haystead and Francis. Nays: None. Excused: Sauers

Repair to Vineyard Lake Sewer – Bloomfield Blvd.

Supervisor Sutherland explained the need for major repairs to the Vineyard Lake Sewer System on Bloomfield Blvd. The expected cost of this repair is between \$20,000 and \$35,000 depending on how much of the sewer main must be excavated. Portions of the line are in Cambridge Township, but the majority of the line is in Norvell Township. Based on the adopted cost sharing agreement with Cambridge Township, the breakdown of Norvell Townships repair costs would be between \$17,901.00 and \$31,327.00 and would be paid out of the Vineyard Lake Sewer O&M Fund. A short discussion followed. *A motion was made by Supervisor Sutherland, seconded by Clerk Oswald to approve the repairs to the Vineyard Lake Sewer System at a cost not to exceed \$31,327.00, with the funds to come from the Vineyard Lake Sewer System O & M Fund. Motion carried on a roll call vote as follows: Ayes-Sutherland, Oswald, Haystead and Francis. Nays: None. Excused: Sauers*

A motion was made by Supervisor Sutherland, seconded by Trustee Haystead to close the Regular Township Board meeting. Motion carried.

Public Hearing - Wamplers Lake Special Assessment District SAD for Weed Control – Resolution 2024-09

A motion was made by Supervisor Sutherland, seconded by Trustee Haystead to open the Public Hearing for the Wamplers Lake SAD for Weed Control-Resolution 2024-09. Motion carried.

Supervisor Sutherland asked the audience if anyone wished to speak to the issue. No one spoke.

A motion was made by Supervisor Sutherland, seconded by Trustee Haystead to close the Public Hearing for the Wamplers Lake SAD for Weed Control-Resolution 2024-09. Motion carried

A motion was made by Supervisor Sutherland, seconded by Trustee Haystead to re-open the Regular Township Board meeting. Motion carried.

Clerk Oswalt spoke, informing the board he had received no negative responses to the proposed Wamplers Lake SAD for Weed Control. Supervisor Sutherland informed the board and audience there would be one more Resolution and Public Hearing to set the price for the proposed SAD, and it will be on the agenda for the next board meeting. *A motion was made by Clerk Oswalt, seconded by Trustee Francis to adopt Resolution 2024-09, the Wamplers Lake Special Assessment District SAD for Weed Control, as presented. Motion carried on a roll call vote as follows: Ayes- Sutherland, Oswalt, Haystead and Francis. Nays: None. Excused: Sauers*

PUBLIC/BOARD COMMENT

A resident questioned if property splits were an Administrative decision. Supervisor Sutherland answered the question.

ADJOURNMENT

A motion was made by Supervisor Sutherland, seconded by Trustee Haystead to adjourn the meeting at 7:30 p.m. Motion carried.

Respectfully submitted,

Jeff Oswalt,
Norvell Township Clerk

Garnet Francis,
Deputy Clerk/Recording Secretary