



Agenda

Norvell Township Board of Trustees Meeting Wednesday, March 12, 2025, 6:00 pm

1. Call to Order
2. Pledge of Allegiance
3. Additions to Agenda
4. Approval of Agenda
5. Public Comment – Limit to 3 minutes
6. Approval of Minutes for February 12, 2025, Regular Meeting
7. Consent Agenda: Reports from; Clerk, Treasurer, Building Department, Fire Departments, Assessor, Planning Commission, Sewer, Zoning Enforcement, Police Report
8. Other Reports
 - a. County Commissioner's Report
9. Pay Bills
10. Unfinished Business:
 - a. Fire and Burn Ordinance – MCIO
 - b. Sexton
11. New Business:
 - a. MTA Training for new Township Officials
 - b. Purchase of Poll Books
 - c. Revised Fee Schedule for Cemetery
 - d. Approval of Payroll Service
12. Public/Board Comment – Limit to 3 minutes
13. Adjournment

NORVELL TOWNSHIP

Public Comment Policy

PUBLIC COMMENT

As required by PA 276 of 1976, The Open Meetings Act, there shall be a minimum of one (1) Public Comment period at any Open Meeting of Norvell Township government. Any member of the public wishing to address the public body will limit their comments to one (1) three (3) minute period during each period of Public Comment so that all members of the public wishing to address that body may have an opportunity to be heard. In cases where more than 30 members of the public are present at a meeting and wish to provide public comment, the Township Board limits the length of public comment made by an individual to two (2) minutes in duration during each period of Public Comment. The Chair, at their discretion, may extend that period. A member of the public not using the full three (3) minutes allotted, may not cede any unused time to another speaker. In the event that a group of more than three (3) persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson may be designated to express the group's concern and the spokesperson may be allotted up to ten (10) minutes to speak.

MANNER OF ADDRESSING THE BOARD/COMMISSION

Upon recognition by the meeting Chair, each person addressing the Board/Commission is asked (but not required) to stand and give his/her name and address in an audible tone of voice for the record. All comments are to be addressed to the meeting Chair. No person other than members of the Board/Commission and the person recognized shall be permitted to enter into any discussion, either directly or through the members of the Board/Commission. No question shall be asked of the Board/Commission members except through the meeting Chair.

BREACHING THE PEACE

Any person who breaches the peace may be requested to leave. Breaching the peace includes repeatedly speaking without being recognized, threatening harm to any person or property, or otherwise disrupting the orderly proceeding of the meeting. If an individual who is breaching the peace refuses to leave, law enforcement will be called to remove the subject.

RECORDING OF TOWNSHIP MEETINGS

Any person shall have the right to record (either audio or video), broadcast or take pictures of the proceedings of an Open Meeting but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any recording device and picture taking device shall be kept a minimum of ten (10) feet from any Board member and may not be placed behind them. Said devices shall not be placed so as to impede the vision of other members of the public. All cords related to those activities are to be kept in a secure manner so as not to cause a trip/fall hazard.

Adopted 11/15/2023

**NORVELL TOWNSHIP
300 Mill Road
Brooklyn, Michigan 49230
(517)-536-4370
Fax (517)-536-0110**

Regular Meeting-February 12, 2025

The Regular Meeting of the Norvell Township Board was called to order by Supervisor Bill Sutherland at 6:00 p.m. in Norvell Township, Jackson County followed by the Pledge of Allegiance.

Present, Bill Sutherland – Supervisor, Dan Goerke – Clerk, Deserre Sauers – Treasurer, Paul Francis – Trustee, Andrew Haystead – Trustee

Absent, None

Additions to Agenda

*Supervisor Sutherland stated for Unfinished Business, item b., **Flagpole for Cemetery** had been removed and for New Business, **Pay Increase for Deputy Clerk – Sharon Pero**, had been added as the letter c. with subsequent items moved down one position*

Motion; Approve the agenda as amended

Motion by; Sauers **Second by;** Goerke

In Favor; All Ayes **Opposed;** None **Result;** Motion carried

Public Comment

None

Approval of Minutes for January 8, 2025, Regular Meeting and January 8, 2025, Joint Meeting

Trustee Francis asked that the January 8, 2025, Regular Meeting minutes be amended to include the purchase from and amount paid for Cloud Server Environment for Police Department, Security Cage for Secure Evidence Storage – Reimbursement and Purchase of Safes for Police Department

Motion; Approve the Minutes as amended for the January 8, 2025 Regular Meeting and the January 8, 2025 Joint Meeting

Motion by; Sutherland **Second by;** Francis

In Favor; Four Ayes **Opposed;** One Nay

Result; Motion carried

Consent Agenda; Reports from; Clerk, Treasurer, Building Department, Fire Departments, Assessor, Planning Commission, Sewer, Zoning Enforcement, Police Report

Trustee Francis requested that the monthly Revenue and Expenditure report be included in the Consent Agenda going forward

Motion; Receive the Consent Agenda as Presented

Motion by; Sutherland **Second by;** Sauers

In Favor; All Ayes **Opposed;** None

Result; Motion carried

Other Reports

County Commissioner's Report – Phil Duckham

Commissioner Duckham spoke to the Board regarding activities with Jackson County and answered questions from the Board

Napoleon Fire Department – Jeremy Holbrook, Assistant Fire Chief

Assistant Chief Holbrook updated the Board on activities of the Napoleon Township Fire Department for 2024 and took questions from the Board

Pay Bills

The members of the Board questioned the format and content of the report generated for payment of bills. Clerk Goerke responded to those questions and said that he will look at adjusting the format to fit what the Board would like.

Motion; Pay Unpaid Bills of \$0, Paid Bills of \$997,873.13 and Payroll of \$15,796.29 for a total of \$1,013,669.42

Motion by; Sutherland **Second by;** Goerke

Roll Call Vote; In Favor; Sutherland, Goerke, Francis, Haystead **Opposed;** Sauers

Result; Motion carried

Unfinished Business;

Confirmation of Board of Review Appointments

Supervisor Sutherland stated that this is confirmation of the appointments made at the 12/11/2024 meeting

Motion; Approve the Appointments to the Board of Review of Jim Anderson, Janice Johns and Chelsea Zarr for a 2-year term ending on 12/31/2026

Motion by; Goerke **Second by;** Haystead

In Favor; All Ayes **Opposed;** None

Result; Motion carried

New Business;

BS&A Training for Clerk

Motion; Approve up to \$1,100 for BS&A Training

Motion by; Sutherland **Second by;** Haystead

Roll Call Vote; In Favor; Sutherland, Haystead, Sauers, Francis, Goerke **Opposed;** None

Result; Motion carried

Resolution 25-01, Signatories for Township Bank Accounts

An updated Resolution has been prepared to add the new Deputy Clerk, Sharon Pero

Motion; Approve Resolution 25-01, Signatories for Township Bank Accounts as presented

Motion by; Francis **Second by;** Sauers

Roll Call Vote In Favor; Francis, Sauers, Goerke, Haystead, Sutherland **Opposed;** None

Result; Motion carried

Pay Increase for Deputy Clerk – Sharon Pero

Clerk Goerke spoke to the work that Sharon is doing and the additional training that she has taken and is scheduled to take

Motion; Approve raising the Deputy Clerk (Sharon Pero) wages to \$20 per hour for pay period starting 2/24/2025

Motion by; Sutherland **Second by;** Goerke

Roll Call Vote, In Favor; Sutherland, Goerke, Francis, Haystead, Sauers **Opposed;** None

Result; Motion carried

Resolution 25-02, PAR Plan Risk Reduction Grant Resolution of Support

Chief of Police Truchan spoke regarding the need to adopt a Resolution of Support so that the Township would qualify for the grant

Motion; Adopt Resolution 25-02, Par Plan Risk Reduction Grant Resolution of Support with corrections

Motion by; Sauers **Second by;** Haystead

Roll Call Vote, In Favor; Sauers, Haystead, Sutherland, Goerke, Francis **Opposed;** None

Result; Motion carried

Police Executives' and New Chiefs' School Tuition

The Board had discussion regarding whether the Chief needs to be reimbursed for meals, mileage and lodging. Chief Truchan is planning on commuting using the Township vehicle and can submit his meals for reimbursement using the Township Expense Voucher.

Motion; Approve up to \$1,200 for tuition so Chief of Police Jay Truchan can attend Police Executives and New Chiefs School

Motion by; Sutherland **Second by;** Haystead

Roll Call Vote In Favor; Sutherland, Haystead, Sauers, Goerke, Francis **Opposed;** None

Result; Motion carried

Resignation of Cemetery Sexton

Motion; Accept the Resignation of Jeff Oswalt as Cemetery Sexton effective 1/23/2025

Motion by; Sutherland **Second by;** Sauers **In Favor;** All Ayes **Opposed;** None

Result; Motion carried

Purchase of Computer for Zoning Administrator

The Board had a discussion regarding purchasing either a laptop computer or tower computer for the Zoning Administrator's office

Supervisor called for a 5-minute recess at 7:00 pm

Meeting called to order 7:04 pm

Motion; Approve up to \$1,700 for a laptop computer and docking station from VC3

Motion by; Sutherland **Second by;** Sauers

Roll Call Vote, In Favor; Sutherland, Sauers, Goerke, Francis, Haystead **Opposed;** None

Result; Motion carried

Fire and Burn Ordinance – MCIO

Members of the Board had questions and concerns related to the Ordinance as presented. Supervisor Sutherland and Zoning Administrator Truchan will research similar Ordinances to see if an acceptable alternative can be located

Motion; Postpone the Fire and Burn Ordinance to a later date

Motion by; Sutherland **Second by;** Haystead

In Favor; All Ayes **Opposed;** None

Result; Motion carried

Hire of Zoning Administrator – Peter Breckner

Mr. Breckner was present and answered questions from the Board

Motion; Authorize Supervisor Sutherland to offer the position of Zoning Administrator to Mr. Peter Breckner for 10 hours per week at a pay rate of \$25 per hour

Motion by; Goerke **Second by;** Haystead

Roll Call Vote, In Favor; Goerke, Haystead, Francis, Sauers, Sutherland **Opposed;** None

Result; Motion carried

Personnel Administration Policy - Earned Sick Time Act (ESTA), Office Closing

The Board discussed breaking the issue into 2 discussions. First the Office Closing Policy, second the provisions regarding ESTA.

Extensive discussion was held regarding the Office Closing Policy

Motion; Call the previous Question

Motion by; Sutherland **Second by;** Francis

Roll Call Vote, In Favor; Sutherland, Francis, Goerke **Opposed;** Sauers, Haystead

Result; Motion carried

Motion; Adopt changes to the Office Closing Policy as presented

Motion by; Sutherland **Second by;** Francis

Roll Call Vote, In Favor; Sutherland, Francis, Goerke **Opposed;** Sauers, Haystead

Result; Motion carried

Motion; Adopt the remainder of the Personnel Administration Policy as presented

Motion by; Sutherland **Second by;** Haystead

The Board held a discussion regarding the proposed changes

No vote taken

Motion; Table the item until 2/18/2025 @ 9:00 am when a Special Meeting will be held

Motion by; Sutherland **Second by;** Haystead

In Favor; All Ayes **Opposed;** None

Scanning of Township Records

Information was provided to Board members for reference on a possible future project

Audio/Video for Meeting Room

Information was provided to Board members for reference on a possible future project

Public/Board Comment

Trustee Francis asked the Supervisor to prepare a proposal for additional lighting in the parking lot

Motion to; Adjourn

Motion by; Sutherland **Second by;** Haystead **In Favor;** All Ayes **Opposed;** None

Result; Motion carried

Meeting Adjourned 8:05 pm

DRAFT

PERIOD ENDING 02/28/2025
 % Fiscal Year Completed: 66.58
 FEBRUARY 2025 REPORT

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000 - UTILITARIAN							
101-000.000-402.000	PROPERTY TAXES	130,000.00	130,000.00	80,706.65	0.00	49,293.35	62.08
101-000.000-402.200	DUPLICATE TAX BILLS	0.00	15.00	15.00	0.00	0.00	100.00
101-000.000-412.000	PERSONAL DELINQUENT PROP. TAX	400.00	400.00	33.40	0.00	366.60	8.35
101-000.000-434.000	MOBILE HOME FEES	800.00	800.00	393.50	0.00	406.50	49.19
101-000.000-447.000	ADMINISTRATIVE FEE	60,000.00	60,000.00	29,482.03	0.00	30,517.97	49.14
101-000.000-450.000	WLS D OPERATING/MAINTENANCE	6,500.00	6,500.00	2,444.25	0.00	4,055.75	37.60
101-000.000-451.000	VLS D OPERATING/MAINTENANCE	9,600.00	9,600.00	1,183.72	0.00	8,416.28	12.33
101-000.000-455.000	WL WEED CONTROL ASSESSMENT	0.00	5,300.00	15,608.78	0.00	(10,308.78)	294.51
101-000.000-456.100	WL STREETLIGHTS ASSESSMENT	9,220.00	9,220.00	3,331.84	0.00	5,888.16	36.14
101-000.000-456.200	HILLANLAKE STREETLIGHT ASSESSMENT	1,222.00	1,222.00	674.24	0.00	547.76	55.18
101-000.000-456.210	MOBLE HOME PARK STREETLIGHTS	848.00	848.00	0.00	0.00	848.00	0.00
101-000.000-456.300	NORVELL STREETLIGHTS ASSESSMENT	2,188.00	2,188.00	585.77	0.00	1,602.23	26.77
101-000.000-457.000	WAMPLERS HGTS RD IMPROVEMENTS	16,663.00	16,663.00	6,985.96	0.00	9,677.04	41.92
101-000.000-457.100	MUD LAKE WEED CONTROL	9,063.00	9,063.00	795.00	0.00	8,268.00	8.77
101-000.000-460.100	EXCAVATION SURCHARGE	0.00	0.00	524.16	0.00	(524.16)	100.00
101-000.000-469.000	FRANCHISE FEES	5,261.00	0.00	4,410.53	4,410.53	(4,410.53)	100.00
101-000.000-477.000	METRO ACT FUNDS	5,041.00	9,175.00	9,175.00	0.00	0.00	100.00
101-000.000-482.000	LANDSPLIT	900.00	900.00	600.00	100.00	300.00	66.67
101-000.000-483.000	ADDRESS	175.00	175.00	245.00	35.00	(70.00)	140.00
101-000.000-490.000	EVENT PERMIT FEE	100.00	100.00	0.00	0.00	100.00	0.00
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	450.00	450.00	0.00	0.00	450.00	0.00
101-000.000-576.000	STATE SHARED REVENUE	309,000.00	309,000.00	207,191.00	0.00	101,809.00	67.05
101-000.000-609.000	SUMMER TAX (SCHOOL FEES)	6,600.00	6,600.00	0.00	0.00	6,600.00	0.00
101-000.000-610.000	BOARD OF APPEALS HEARINGS	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
101-000.000-611.000	P.C. HEARINGS-CON USE & REZON	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
101-000.000-630.000	GRAVE OPENINGS	4,000.00	4,000.00	2,350.00	0.00	1,650.00	58.75
101-000.000-630.100	Grave Monument Foundation	2,000.00	2,000.00	810.50	0.00	1,189.50	40.53
101-000.000-643.000	CEMETERY LOTS	1,500.00	2,550.00	2,850.00	0.00	(300.00)	111.76
101-000.000-664.000	INTEREST	0.00	0.00	19.47	0.00	(19.47)	100.00
101-000.000-664.100	INTEREST & PENALTIES	9,000.00	77,820.00	20,809.95	0.00	57,010.05	26.74
101-000.000-664.200	MCLASS INCOME EARNED	68,820.00	0.00	0.00	0.00	0.00	0.00
101-000.000-672.300	LIQUOR LIC FEES	0.00	55.00	55.00	0.00	0.00	100.00
101-000.000-674.300	POLICE DONATIONS	0.00	5,000.00	5,000.00	0.00	0.00	100.00
101-000.000-676.000	REIMBURSEMENTS	0.00	6,897.00	6,897.31	0.00	(0.31)	100.00
101-000.000-676.100	ELECTION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000.000-677.000	WLS DELINQUENT TAX	350.00	1,157.00	1,156.86	0.00	0.14	99.99
101-000.000-678.000	VLS D DELINQUENT TAXES	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00
101-000.000-687.000	REFUNDS & REBATES	550.00	550.00	0.00	0.00	550.00	0.00
Total Dept 000.000 - UTILITARIAN		669,201.00	687,198.00	404,334.92	4,545.53	282,863.08	58.84
TOTAL REVENUES		669,201.00	687,198.00	404,334.92	4,545.53	282,863.08	58.84
Expenditures							
Dept 101.000 - TOWNSHIP BOARD							
101-101.000-702.200	CLERICAL	0.00	0.00	256.25	0.00	(256.25)	100.00
101-101.000-703.100	FOIA ADMINISTRATOR	4,070.00	4,070.00	2,591.23	308.47	1,478.77	63.67
101-101.000-800.100	POST OFFICE BOX RENT	120.00	120.00	120.00	0.00	0.00	100.00
101-101.000-807.000	AUDIT FEES	9,850.00	9,850.00	14,150.00	0.00	(4,300.00)	143.65
101-101.000-808.000	SUPPORT-COMPUTER PROGRAMS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-101.000-809.000	BANK FEES AND SERVICE CHARGES	2,000.00	2,000.00	1,129.75	141.00	870.25	56.49
101-101.000-810.000	SERVICES	125.00	125.00	0.00	0.00	125.00	0.00

PERIOD ENDING 02/28/2025
 % Fiscal Year Completed: 66.58
 FEBRUARY 2025 REPORT

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Expenditures							
101-101.000-810.100	POLICE CONTRACT JACKSON COUNT	93,200.00	37,240.00	37,240.00	0.00	0.00	100.00
101-101.000-825.000	EFTPS Late Penalty/interest	222.00	222.00	0.00	0.00	222.00	0.00
101-101.000-826.000	LEGAL FEES	7,000.00	7,000.00	4,025.00	322.00	2,975.00	57.50
101-101.000-826.100	ENGINEER FEES	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
101-101.000-874.000	RETIREMENT-FICA	315.00	315.00	198.23	23.59	116.77	62.93
101-101.000-874.100	RETIREMENT-PENSION FOIA ADMIN	530.00	0.00	0.00	0.00	0.00	0.00
101-101.000-874.200	RETIREMENT CONTRACT FEE	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
101-101.000-900.000	PRINTING PUBLISHING	3,500.00	3,000.00	1,072.50	0.00	1,927.50	35.75
101-101.000-910.200	INSURANCE-WORKERS COMP	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-101.000-912.000	LIABILITY INS	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
101-101.000-958.000	MEMBERSHIPS & DUES	3,700.00	3,700.00	575.00	0.00	3,125.00	15.54
101-101.000-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	162.40	162.40	837.60	16.24
Total Dept 101.000 - TOWNSHIP BOARD		151,282.00	94,292.00	61,520.36	957.46	32,771.64	65.24
Dept 102.000 - TRUSTEES							
101-102.000-702.000	SALARIES & WAGES	9,600.00	10,560.00	6,600.00	0.00	3,960.00	62.50
101-102.000-860.000	LODGING & MEALS	500.00	500.00	0.00	0.00	500.00	0.00
101-102.000-860.100	MILEAGE/MEALS/LODGING	200.00	200.00	0.00	0.00	200.00	0.00
101-102.000-874.000	RETIREMENT-FICA	745.00	808.00	504.89	0.00	303.11	62.49
101-102.000-874.100	RETIREMENT-PENSION TRUSTEES	1,260.00	1,356.00	1,356.00	0.00	0.00	100.00
101-102.000-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 102.000 - TRUSTEES		13,305.00	14,424.00	8,460.89	0.00	5,963.11	58.66
Dept 103.000 - TOWNSHIP OFFICE							
101-103.000-708.000	OFFICE MANAGER	15,960.00	15,960.00	10,002.68	564.65	5,957.32	62.67
101-103.000-728.000	OFFICE SUPPLIES	1,500.00	3,000.00	2,162.18	73.69	837.82	72.07
101-103.000-730.000	POSTAGE	300.00	100.00	3.45	0.00	96.55	3.45
101-103.000-810.000	SERVICES	700.00	75.00	66.67	0.00	8.33	88.89
101-103.000-810.100	COPIER SERVICES	900.00	2,000.00	1,161.57	56.01	838.43	58.08
101-103.000-826.000	LEGAL FEES	0.00	0.00	1,886.00	1,886.00	(1,886.00)	100.00
101-103.000-853.000	TELEPHONE & INTERNET	6,200.00	8,000.00	6,210.29	561.84	1,789.71	77.63
101-103.000-853.100	WEB SITE	900.00	900.00	0.00	0.00	900.00	0.00
101-103.000-853.200	INTERNET FEES	140.00	0.00	0.00	0.00	0.00	0.00
101-103.000-853.300	PHONE MAINTENANCE	700.00	200.00	183.39	0.00	16.61	91.70
101-103.000-874.000	RETIREMENT-FICA	1,225.00	1,225.00	765.24	43.20	459.76	62.47
101-103.000-930.000	REPAIR & MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-103.000-955.000	MISCELLANEOUS	0.00	0.00	1,585.90	1,585.90	(1,585.90)	100.00
101-103.000-978.000	COMPUTER SOFTWARE & EQUIPMENT	3,000.00	4,000.00	3,586.71	0.00	413.29	89.67
101-103.000-980.000	OFFICE EQUIPMENT & FURNITURE	2,000.00	1,000.00	854.47	0.00	145.53	85.45
Total Dept 103.000 - TOWNSHIP OFFICE		35,525.00	38,460.00	28,468.55	4,771.29	9,991.45	74.02
Dept 171.000 - SUPERVISOR							
101-171.000-702.000	SALARIES & WAGES	17,160.00	17,160.00	11,487.70	1,435.97	5,672.30	66.94
101-171.000-702.200	CLERICAL	0.00	0.00	764.99	764.99	(764.99)	100.00
101-171.000-728.000	OFFICE SUPPLIES	200.00	100.00	500.00	500.00	(400.00)	500.00
101-171.000-730.000	POSTAGE	25.00	25.00	0.00	0.00	25.00	0.00
101-171.000-853.400	CELL PHONE SUPERVISOR	500.00	1,000.00	630.02	124.00	369.98	63.00
101-171.000-860.000	LODGING & MEALS	400.00	400.00	0.00	0.00	400.00	0.00
101-171.000-860.100	MILEAGE/MEALS/LODGING	1,000.00	1,000.00	450.24	0.00	549.76	45.02

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		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Expenditures							
101-171.000-874.000	RETIREMENT-FICA	1,314.00	1,314.00	878.82	109.86	435.18	66.88
101-171.000-874.100	RETIREMENT-PENSION SUPERVISOR	2,030.00	2,475.00	2,474.20	0.00	0.80	99.97
101-171.000-958.000	MEMBERSHIPS & DUES	25.00	25.00	25.00	0.00	0.00	100.00
101-171.000-960.000	EDUCATION & TRAINING	1,000.00	750.00	0.00	0.00	750.00	0.00
101-171.000-978.000	COMPUTER SOFTWARE & EQUIPMENT	2,000.00	2,000.00	1,090.00	1,090.00	910.00	54.50
Total Dept 171.000 - SUPERVISOR		25,654.00	26,249.00	18,300.97	4,024.82	7,948.03	69.72
Dept 215.000 - CLERK							
101-215.000-702.000	SALARIES & WAGES	17,160.00	17,160.00	11,441.20	1,300.00	5,718.80	66.67
101-215.000-702.100	DEPUTIES	10,300.00	11,000.00	5,693.34	0.00	5,306.66	51.76
101-215.000-702.200	CLERICAL	0.00	1,510.00	2,390.00	440.00	(880.00)	158.28
101-215.000-728.000	OFFICE SUPPLIES	1,000.00	1,500.00	1,305.49	163.60	194.51	87.03
101-215.000-730.000	POSTAGE	700.00	900.00	709.14	0.00	190.86	78.79
101-215.000-801.000	PROFESSIONAL SERVICES	1,000.00	500.00	0.00	0.00	500.00	0.00
101-215.000-808.000	SUPPORT-COMPUTER PROGRAMS	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00
101-215.000-860.000	LODGING & MEALS	700.00	400.00	75.00	0.00	325.00	18.75
101-215.000-860.100	MILEAGE/MEALS/LODGING	1,300.00	1,000.00	325.44	0.00	674.56	32.54
101-215.000-874.000	RETIREMENT-FICA	2,100.00	2,155.00	1,493.58	133.11	661.42	69.31
101-215.000-874.100	RETIREMENT-PENSION CLERK	2,080.00	3,099.00	3,099.00	0.00	0.00	100.00
101-215.000-958.000	MEMBERSHIPS & DUES	100.00	100.00	0.00	0.00	100.00	0.00
101-215.000-960.000	EDUCATION & TRAINING	800.00	800.00	0.00	0.00	800.00	0.00
101-215.000-978.000	COMPUTER SOFTWARE & EQUIPMENT	1,500.00	500.00	1,090.00	1,090.00	(590.00)	218.00
Total Dept 215.000 - CLERK		41,940.00	43,824.00	27,622.19	3,126.71	16,201.81	63.03
Dept 220.000 - MUD LAKE WEED CONTROL							
101-220.000-818.000	CONTRACTUAL SERVICES	8,250.00	8,250.00	2,764.87	0.00	5,485.13	33.51
101-220.000-826.000	LEGAL FEES	1,000.00	500.00	0.00	0.00	500.00	0.00
101-220.000-826.200	MDEQ WEED PERMIT FEE	900.00	900.00	875.00	0.00	25.00	97.22
Total Dept 220.000 - MUD LAKE WEED CONTROL		10,150.00	9,650.00	3,639.87	0.00	6,010.13	37.72
Dept 247.000 - BOARD OF REVIEW							
101-247.000-702.000	SALARIES & WAGES	2,000.00	2,000.00	165.00	0.00	1,835.00	8.25
101-247.000-730.000	POSTAGE	45.00	45.00	0.00	0.00	45.00	0.00
101-247.000-860.000	LODGING & MEALS	175.00	175.00	0.00	0.00	175.00	0.00
101-247.000-860.100	MILEAGE/CAR ALLOTMENT	0.00	0.00	19.60	19.60	(19.60)	100.00
101-247.000-874.000	RETIREMENT-FICA	140.00	140.00	12.63	0.00	127.37	9.02
101-247.000-900.000	PRINTING PUBLISHING	100.00	100.00	0.00	0.00	100.00	0.00
101-247.000-960.000	EDUCATION & TRAINING	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 247.000 - BOARD OF REVIEW		2,560.00	2,560.00	197.23	19.60	2,362.77	7.70
Dept 253.000 - TREASURER							
101-253.000-702.000	SALARIES & WAGES	17,160.00	17,160.00	11,440.00	1,430.01	5,720.00	66.67
101-253.000-702.100	DEPUTIES	4,900.00	5,130.00	5,380.07	720.00	(250.07)	104.87
101-253.000-728.000	OFFICE SUPPLIES	700.00	700.00	412.29	0.00	287.71	58.90
101-253.000-730.000	POSTAGE	2,000.00	2,000.00	2.35	0.00	1,997.65	0.12
101-253.000-730.100	DLQT TAX POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00

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		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 101 - GENERAL FUND								
Expenditures								
101-253.000-808.000	SUPPORT-COMPUTER PROGRAMS	900.00	900.00	0.00	0.00	900.00		0.00
101-253.000-827.000	TAX ROLL PRINTING	450.00	450.00	0.00	0.00	450.00		0.00
101-253.000-860.000	LODGING & MEALS	500.00	500.00	0.00	0.00	500.00		0.00
101-253.000-860.100	MILEAGE/CAR ALLOTMENT	50.00	50.00	0.00	0.00	50.00		0.00
101-253.000-874.000	RETIREMENT-FICA	1,690.00	1,706.00	1,286.71	164.48	419.29		75.42
101-253.000-874.100	RETIREMENT-PENSION TREASURER	1,875.00	3,080.00	3,079.20	0.00	0.80		99.97
101-253.000-935.100	TAX ADMIN FEES TO COUNTY	70.00	700.00	688.62	0.00	11.38		98.37
101-253.000-958.000	MEMBERSHIPS & DUES	150.00	150.00	0.00	0.00	150.00		0.00
101-253.000-960.000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	500.00		0.00
101-253.000-978.000	COMPUTER SOFTWARE & EQUIPMENT	1,000.00	1,000.00	1,809.33	1,090.00	(809.33)		180.93
Total Dept 253.000 - TREASURER		32,045.00	34,126.00	24,098.57	3,404.49	10,027.43		70.62
Dept 255.000 - SUMMER TAX								
101-255.000-702.000	SALARIES & WAGES	4,950.00	4,950.00	3,299.60	412.44	1,650.40		66.66
101-255.000-702.100	DEPUTIES	4,500.00	3,500.00	1,064.92	0.00	2,435.08		30.43
101-255.000-728.000	OFFICE SUPPLIES	200.00	200.00	180.40	0.00	19.60		90.20
101-255.000-730.000	POSTAGE	1,500.00	1,500.00	1,326.45	0.00	173.55		88.43
101-255.000-827.000	TAX ROLL PRINTING	470.00	470.00	288.00	37.50	182.00		61.28
101-255.000-874.000	RETIREMENT-FICA	725.00	647.00	333.86	31.55	313.14		51.60
101-255.000-874.100	RETIREMENT-PENSION TREAS WAGES	585.00	0.00	0.00	0.00	0.00		0.00
101-255.000-978.000	COMPUTER SOFTWARE & EQUIPMENT	500.00	550.00	526.00	0.00	24.00		95.64
Total Dept 255.000 - SUMMER TAX		13,430.00	11,817.00	7,019.23	481.49	4,797.77		59.40
Dept 257.000 - ASSESSOR								
101-257.000-728.000	OFFICE SUPPLIES	500.00	500.00	27.43	0.00	472.57		5.49
101-257.000-730.000	POSTAGE	1,500.00	1,500.00	1,380.27	0.00	119.73		92.02
101-257.000-801.000	PROFESSIONAL SERVICES	43,600.00	45,000.00	22,953.00	0.00	22,047.00		51.01
101-257.000-826.000	LEGAL FEES ASSESSOR	1,000.00	5,000.00	4,072.59	0.00	927.41		81.45
101-257.000-900.000	PRINTING PUBLISHING	700.00	700.00	0.00	0.00	700.00		0.00
101-257.000-978.000	COMPUTER SOFTWARE & EQUIPMENT	2,000.00	2,000.00	1,729.00	0.00	271.00		86.45
Total Dept 257.000 - ASSESSOR		49,300.00	54,700.00	30,162.29	0.00	24,537.71		55.14
Dept 262.000 - ELECTIONS								
101-262.000-702.000	SALARIES & WAGES	11,186.00	6,000.00	5,533.66	0.00	466.34		92.23
101-262.000-707.000	ELECTION WORKERS	15,000.00	7,500.00	7,836.00	690.00	(336.00)		104.48
101-262.000-728.000	OFFICE SUPPLIES	1,500.00	1,200.00	738.37	0.00	461.63		61.53
101-262.000-730.000	POSTAGE	4,500.00	3,500.00	1,906.53	0.00	1,593.47		54.47
101-262.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	1,664.85	1,664.85	(1,664.85)		100.00
101-262.000-860.000	LODGING & MEALS	600.00	300.00	277.24	0.00	22.76		92.41
101-262.000-860.100	MILEAGE/CAR ALLOTMENT	500.00	300.00	244.68	0.00	55.32		81.56
101-262.000-874.000	RETIREMENT-FICA	2,005.00	1,032.00	1,022.81	52.79	9.19		99.11
101-262.000-900.000	PRINTING PUBLISHING	2,500.00	2,200.00	1,902.17	0.00	297.83		86.46
101-262.000-960.000	EDUCATION & TRAINING	0.00	200.00	200.00	0.00	0.00		100.00
101-262.000-984.000	EQUIPMENT & UNIFORMS	2,500.00	5,000.00	4,824.37	0.00	175.63		96.49
Total Dept 262.000 - ELECTIONS		40,291.00	27,232.00	26,150.68	2,407.64	1,081.32		96.03

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		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2025 NORM (ABNORM)	MONTH 02/28/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 265.000 - BLDG, & GRDS.							
101-265.000-702.000	SALARIES & WAGES	9,350.00	9,350.00	6,185.66	773.20	3,164.34	66.16
101-265.000-702.300	CLEANING	3,500.00	3,000.00	2,053.75	240.00	946.25	68.46
101-265.000-702.400	MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-265.000-745.000	NATURAL GAS	2,000.00	2,000.00	755.28	123.05	1,244.72	37.76
101-265.000-775.000	REPAIR & MAINTENANCE SUPPLIES	2,500.00	2,500.00	1,310.96	0.00	1,189.04	52.44
101-265.000-775.100	BUILDING MAINTENANCE	5,000.00	5,000.00	879.00	0.00	4,121.00	17.58
101-265.000-810.000	SERVICES	1,700.00	1,400.00	1,088.89	339.34	311.11	77.78
101-265.000-816.000	SNOW REMOVAL	2,500.00	2,500.00	1,425.00	0.00	1,075.00	57.00
101-265.000-817.000	GROUNDS MAINTENANCE & MOWING	4,000.00	4,000.00	2,000.00	0.00	2,000.00	50.00
101-265.000-818.000	CONTRACTUAL SERVICES	500.00	500.00	288.00	0.00	212.00	57.60
101-265.000-874.000	RETIREMENT-FICA	720.00	720.00	473.20	59.15	246.80	65.72
101-265.000-874.100	RETIREMENT-PENSION	1,220.00	1,220.00	0.00	0.00	1,220.00	0.00
101-265.000-910.200	INSURANCE-WORKERS COMP	60.00	60.00	0.00	0.00	60.00	0.00
101-265.000-921.000	ELECTRIC	3,000.00	3,000.00	3,227.31	1,251.43	(227.31)	107.58
101-265.000-955.000	MISCELLANEOUS	0.00	0.00	177.02	177.02	(177.02)	100.00
101-265.000-975.000	LAND/BLDGS AND IMPROVEMENTS	655.00	100,000.00	99,490.75	0.00	509.25	99.49
101-265.000-980.000	OFFICE EQUIPMENT & FURNITURE	2,000.00	13,000.00	12,546.17	0.00	453.83	96.51
Total Dept 265.000 - BLDG, & GRDS.		40,205.00	149,750.00	131,900.99	2,963.19	17,849.01	88.08
Dept 301.000 - POLICE							
101-301.000-702.000	SALARIES & WAGES	0.00	40,833.00	18,846.17	5,384.62	21,986.83	46.15
101-301.000-728.000	OFFICE SUPPLIES	0.00	584.00	0.00	0.00	584.00	0.00
101-301.000-751.000	GASOLINE & OIL	0.00	1,166.00	0.00	0.00	1,166.00	0.00
101-301.000-826.000	LEGAL FEES	0.00	1,166.00	0.00	0.00	1,166.00	0.00
101-301.000-853.000	TELEPHONE & INTERNET	0.00	292.00	49.37	0.00	242.63	16.91
101-301.000-860.100	MILEAGE/CAR ALLOTMENT	0.00	500.00	117.40	0.00	382.60	23.48
101-301.000-874.000	RETIREMENT-FICA	0.00	3,124.00	1,441.73	411.91	1,682.27	46.15
101-301.000-874.100	RETIREMENT-PENSION	0.00	4,900.00	0.00	0.00	4,900.00	0.00
101-301.000-900.000	PRINTING PUBLISHING	0.00	148.00	0.00	0.00	148.00	0.00
101-301.000-958.000	MEMBERSHIPS & DUES	0.00	2,292.00	0.00	0.00	2,292.00	0.00
101-301.000-965.000	INSURANCE	0.00	10,000.00	1,804.00	0.00	8,196.00	18.04
101-301.000-977.100	SECURE EVIDENCE STORAGE	0.00	5,000.00	4,768.82	455.00	231.18	95.38
101-301.000-978.100	COMPUTER & ROUTER	0.00	6,000.00	11,166.98	8,464.00	(5,166.98)	186.12
101-301.000-978.200	BODY/CAR CAMERA	0.00	5,000.00	0.00	0.00	5,000.00	0.00
101-301.000-980.000	OFFICE EQUIPMENT & FURNITURE	0.00	6,000.00	0.00	0.00	6,000.00	0.00
101-301.000-981.000	VEHICLES	0.00	50,000.00	45,316.00	0.00	4,684.00	90.63
101-301.000-981.100	VEHICLE REPAIR & MAINTENACE	0.00	1,458.00	0.00	0.00	1,458.00	0.00
101-301.000-981.200	VEHICLE OUTFITTING	0.00	0.00	6,063.06	0.00	(6,063.06)	100.00
101-301.000-984.000	EQUIPMENT & UNIFORMS	0.00	15,000.00	8,944.65	0.00	6,055.35	59.63
101-301.000-984.100	EQUIPMENT REPAIR	0.00	500.00	500.00	0.00	0.00	100.00
101-301.000-984.200	FIREARMS & WEAPONS	0.00	5,000.00	0.00	0.00	5,000.00	0.00
101-301.000-984.300	RADIOS	0.00	9,500.00	6,376.65	0.00	3,123.35	67.12
Total Dept 301.000 - POLICE		0.00	168,463.00	105,394.83	14,715.53	63,068.17	62.56
Dept 446.000 - HIGHWAYS, RDS. & BRIDGES							
101-446.000-775.500	METRO ACT FUNDS	5,385.00	5,385.00	5,690.93	5,690.93	(305.93)	105.68
101-446.000-818.000	CONTRACTUAL SERVICES	55,000.00	55,000.00	52,978.63	52,978.63	2,021.37	96.32
Total Dept 446.000 - HIGHWAYS, RDS. & BRIDGES		60,385.00	60,385.00	58,669.56	58,669.56	1,715.44	97.16

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		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Expenditures							
Dept 448.000 - STREETLIGHTS							
101-448.000-921.000	ELECTRIC STREETLIGHT ASSESSMENTS	7,000.00	7,000.00	3,328.44	0.00	3,671.56	47.55
101-448.000-921.050	STREETLIGHTS LEDS	7,000.00	7,000.00	4,268.72	721.86	2,731.28	60.98
101-448.000-921.100	STREETLIGHTS-TWP & AT LARGE	2,000.00	2,000.00	2,493.51	1,310.66	(493.51)	124.68
101-448.000-921.150	HILLANLAKE STREETLIGHT ASSESSEMENT	1,220.00	1,220.00	0.00	0.00	1,220.00	0.00
101-448.000-921.200	WAMPLER LK STREETLIGHT ASSESSMENT	9,079.00	9,079.00	0.00	0.00	9,079.00	0.00
101-448.000-921.210	MOBILE HOME PARK STREETLIGHT ASSESSEMENT	848.00	848.00	0.00	0.00	848.00	0.00
101-448.000-921.300	NORVELL STREETLIGHT ASSESSEMENT	2,189.00	2,189.00	0.00	0.00	2,189.00	0.00
Total Dept 448.000 - STREETLIGHTS		29,336.00	29,336.00	10,090.67	2,032.52	19,245.33	34.40
Dept 528.000 - CLEAN UP PROGRAM							
101-528.000-818.000	CONTRACTUAL SERVICES	7,500.00	7,500.00	5,556.00	0.00	1,944.00	74.08
101-528.000-900.000	PRINTING PUBLISHING	200.00	200.00	147.00	0.00	53.00	73.50
101-528.000-955.000	MISCELLANEOUS	400.00	400.00	0.00	0.00	400.00	0.00
Total Dept 528.000 - CLEAN UP PROGRAM		8,100.00	8,100.00	5,703.00	0.00	2,397.00	70.41
Dept 534.000 - WL WEED CONTROL							
101-534.000-801.000	PROFESSIONAL SERVICES	6,650.00	6,650.00	2,822.00	0.00	3,828.00	42.44
101-534.000-818.000	CONTRACTUAL SERVICES	31,650.00	31,650.00	0.00	0.00	31,650.00	0.00
101-534.000-826.000	LEGAL FEES	2,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-534.000-826.200	MDEQ WEED PERMIT FEE	950.00	950.00	0.00	0.00	950.00	0.00
101-534.000-900.000	PRINTING PUBLISHING	500.00	2,400.00	2,321.25	0.00	78.75	96.72
Total Dept 534.000 - WL WEED CONTROL		41,750.00	42,650.00	5,143.25	0.00	37,506.75	12.06
Dept 536.000 - WAMPLERS LAKE SEWER DISTRICT							
101-536.000-702.000	SALARIES & WAGES	3,710.00	3,000.00	1,065.13	0.00	1,934.87	35.50
101-536.000-705.000	TREASURERS WAGES	2,200.00	2,200.00	1,466.88	183.36	733.12	66.68
101-536.000-728.000	OFFICE SUPPLIES	0.00	0.00	517.45	517.45	(517.45)	100.00
101-536.000-730.000	POSTAGE	675.00	675.00	335.26	0.00	339.74	49.67
101-536.000-808.000	SUPPORT-COMPUTER PROGRAMS	300.00	350.00	331.00	0.00	19.00	94.57
101-536.000-826.000	LEGAL FEES	0.00	1,000.00	690.00	0.00	310.00	69.00
101-536.000-874.000	RETIREMENT-FICA	450.00	400.00	193.75	14.03	206.25	48.44
101-536.000-874.100	RETIREMENT-PENSION TREAS WAGES	260.00	260.00	0.00	0.00	260.00	0.00
Total Dept 536.000 - WAMPLERS LAKE SEWER DISTRICT		7,595.00	7,885.00	4,599.47	714.84	3,285.53	58.33
Dept 537.000 - VINEYARD LAKE SEWER DISTRICT							
101-537.000-702.000	SALARIES & WAGES	3,800.00	3,000.00	1,064.88	0.00	1,935.12	35.50
101-537.000-705.000	TREASURERS WAGES	2,200.00	2,200.00	1,466.88	183.36	733.12	66.68
101-537.000-730.000	POSTAGE	700.00	700.00	306.98	0.00	393.02	43.85
101-537.000-808.000	SUPPORT-COMPUTER PROGRAMS	320.00	350.00	331.00	0.00	19.00	94.57
101-537.000-826.000	LEGAL FEES	3,600.00	2,500.00	1,472.00	0.00	1,028.00	58.88
101-537.000-874.000	RETIREMENT-FICA	460.00	400.00	193.69	14.03	206.31	48.42
101-537.000-874.100	RETIREMENT-PENSION TREAS WAGES	265.00	0.00	0.00	0.00	0.00	0.00
101-537.000-900.000	PRINTING PUBLISHING	125.00	125.00	0.00	0.00	125.00	0.00
101-537.000-958.000	MEMBERSHIPS & DUES	400.00	400.00	0.00	0.00	400.00	0.00

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		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 537.000 - VINEYARD LAKE SEWER DISTRICT		11,870.00	9,675.00	4,835.43	197.39	4,839.57	49.98
Dept 567.000 - CEMETERY							
101-567.000-703.000	SEXTON	5,280.00	5,280.00	3,358.82	399.86	1,921.18	63.61
101-567.000-775.000	REPAIR & MAINTENANCE SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-567.000-810.000	SERVICES	1,800.00	1,800.00	1,238.90	0.00	561.10	68.83
101-567.000-816.000	SNOW REMOVAL	600.00	600.00	0.00	0.00	600.00	0.00
101-567.000-817.000	GROUNDS MAINTENANCE & MOWING	16,000.00	16,000.00	9,450.00	0.00	6,550.00	59.06
101-567.000-818.000	CONTRACTUAL OPENING & CLOSINGS	5,000.00	5,000.00	3,650.00	0.00	1,350.00	73.00
101-567.000-818.100	CEMETERY FOUNDATIONS	2,000.00	2,000.00	1,157.00	0.00	843.00	57.85
101-567.000-874.000	RETIREMENT-FICA	405.00	405.00	256.96	30.59	148.04	63.45
101-567.000-874.100	RETIREMENT-PENSION SEXTON	615.00	0.00	0.00	0.00	0.00	0.00
101-567.000-900.000	PRINTING PUBLISHING	100.00	100.00	0.00	0.00	100.00	0.00
101-567.000-921.000	ELECTRIC	400.00	400.00	232.89	29.01	167.11	58.22
101-567.000-975.000	LAND/BLDGS AND IMPROVEMENTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 567.000 - CEMETERY		35,200.00	34,585.00	19,344.57	459.46	15,240.43	55.93
Dept 570.000 - NORVELL LK AQUATIC WEED DIST.							
101-570.000-818.000	CONTRACTUAL SERVICES	0.00	0.00	14,457.44	0.00	(14,457.44)	100.00
Total Dept 570.000 - NORVELL LK AQUATIC WEED DIST.		0.00	0.00	14,457.44	0.00	(14,457.44)	100.00
Dept 701.000 - PLANNING COMMISSION							
101-701.000-702.000	SALARIES & WAGES	4,620.00	3,500.00	990.00	0.00	2,510.00	28.29
101-701.000-730.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00
101-701.000-801.000	PROFESSIONAL SERVICES	8,500.00	12,000.00	12,450.00	1,350.00	(450.00)	103.75
101-701.000-826.000	LEGAL FEES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-701.000-860.000	LODGING & MEALS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-701.000-860.100	MILEAGE/CAR ALLOTMENT	500.00	500.00	0.00	0.00	500.00	0.00
101-701.000-874.000	RETIREMENT-FICA	355.00	355.00	75.73	0.00	279.27	21.33
101-701.000-874.100	RETIREMENT-PENSION BOARD REP	70.00	0.00	0.00	0.00	0.00	0.00
101-701.000-900.000	PRINTING PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00
101-701.000-957.000	REGION II PLANNING COMMISSION	800.00	800.00	756.00	0.00	44.00	94.50
101-701.000-958.000	MEMBERSHIPS & DUES	800.00	800.00	0.00	0.00	800.00	0.00
101-701.000-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	60.00	0.00	940.00	6.00
Total Dept 701.000 - PLANNING COMMISSION		22,245.00	24,555.00	14,331.73	1,350.00	10,223.27	58.37
Dept 702.000 - BOARD OF APPEALS							
101-702.000-702.000	SALARIES & WAGES	1,100.00	825.00	55.00	0.00	770.00	6.67
101-702.000-730.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00
101-702.000-826.000	LEGAL FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-702.000-860.100	MILEAGE/CAR ALLOTMENT	100.00	100.00	0.00	0.00	100.00	0.00
101-702.000-874.000	RETIREMENT-FICA	85.00	63.00	4.21	0.00	58.79	6.68
101-702.000-874.100	RETIREMENT-PENSION	30.00	0.00	0.00	0.00	0.00	0.00
101-702.000-900.000	PRINTING PUBLISHING	300.00	300.00	0.00	0.00	300.00	0.00
101-702.000-960.000	EDUCATION & TRAINING	300.00	300.00	0.00	0.00	300.00	0.00
Total Dept 702.000 - BOARD OF APPEALS		4,015.00	3,688.00	59.21	0.00	3,628.79	1.61

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Expenditures							
Dept 704.000 - ZONING ENFORCEMENT							
101-704.000-702.000	CODE ENFORCEMENT SALARIES & WAGES	15,600.00	7,200.00	7,020.10	0.00	179.90	97.50
101-704.000-728.000	OFFICE SUPPLIES	300.00	300.00	151.88	0.00	148.12	50.63
101-704.000-730.000	POSTAGE	50.00	50.00	13.80	0.00	36.20	27.60
101-704.000-826.000	LEGAL FEES	5,000.00	5,000.00	1,917.40	0.00	3,082.60	38.35
101-704.000-853.400	CELL PHONE ZONING ENFORCEMENT	500.00	45.00	84.34	0.00	(39.34)	187.42
101-704.000-860.000	LODGING & MEALS	350.00	350.00	0.00	0.00	350.00	0.00
101-704.000-860.100	MILEAGE/CAR ALLOTMENT	1,500.00	1,000.00	0.00	0.00	1,000.00	0.00
101-704.000-874.000	RETIREMENT-FICA	1,370.00	551.00	537.05	0.00	13.95	97.47
101-704.000-960.000	EDUCATION & TRAINING	1,500.00	1,500.00	825.00	0.00	675.00	55.00
101-704.000-978.000	COMPUTER SOFTWARE & EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 704.000 - ZONING ENFORCEMENT		27,170.00	16,996.00	10,549.57	0.00	6,446.43	62.07
Dept 751.000 - PARKS & RECREATION							
101-751.000-775.000	REPAIR & MAINTENANCE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751.000-810.000	SERVICES	3,000.00	3,000.00	2,515.28	435.00	484.72	83.84
101-751.000-812.000	RECREATIONAL DEVELOPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-751.000-817.000	GROUNDS MAINTENANCE & MOWING	7,600.00	7,600.00	5,720.00	0.00	1,880.00	75.26
101-751.000-818.000	CONTRACTUAL SERVICES	0.00	0.00	161.37	161.37	(161.37)	100.00
101-751.000-921.000	ELECTRIC	700.00	725.00	523.93	83.84	201.07	72.27
101-751.000-975.000	LAND/BLDGS AND IMPROVEMENTS	5,000.00	9,100.00	9,080.44	0.00	19.56	99.79
101-751.000-984.000	EQUIPMENT & UNIFORMS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 751.000 - PARKS & RECREATION		26,300.00	30,425.00	18,001.02	680.21	12,423.98	59.17
Dept 890.000 - CONTINGENCY							
101-890.000-890.000	CONTINGENCY RESERVES	35,800.00	35,800.00	0.00	0.00	35,800.00	0.00
Total Dept 890.000 - CONTINGENCY		35,800.00	35,800.00	0.00	0.00	35,800.00	0.00
TOTAL EXPENDITURES		765,453.00	979,627.00	638,721.57	100,976.20	340,905.43	65.20
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		669,201.00	687,198.00	404,334.92	4,545.53	282,863.08	58.84
TOTAL EXPENDITURES		765,453.00	979,627.00	638,721.57	100,976.20	340,905.43	65.20
NET OF REVENUES & EXPENDITURES		(96,252.00)	(292,429.00)	(234,386.65)	(96,430.67)	(58,042.35)	80.15

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	02/28/2025 NORM (ABNORM)	MONTH 02/28/25 INCR (DECR)		BALANCE NORM (ABNORM)	
Fund 203 - WAMPLER HEIGHTS ROAD IMPROVEMENT								
Revenues								
Dept 000.000 - UTILITARIAN								
203-000.000-457.000	WAMPLER HGTS RD IMPROVEMENTS	121,200.00	121,200.00	15,582.72	0.00	105,617.28	12.86	
203-000.000-664.000	INTEREST	0.00	0.00	1,081.19	0.00	(1,081.19)	100.00	
Total Dept 000.000 - UTILITARIAN		<u>121,200.00</u>	<u>121,200.00</u>	<u>16,663.91</u>	<u>0.00</u>	<u>104,536.09</u>	<u>13.75</u>	
TOTAL REVENUES		<u>121,200.00</u>	<u>121,200.00</u>	<u>16,663.91</u>	<u>0.00</u>	<u>104,536.09</u>	<u>13.75</u>	
Fund 203 - WAMPLER HEIGHTS ROAD IMPROVEMENT:								
TOTAL REVENUES		121,200.00	121,200.00	16,663.91	0.00	104,536.09	13.75	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		<u>121,200.00</u>	<u>121,200.00</u>	<u>16,663.91</u>	<u>0.00</u>	<u>104,536.09</u>	<u>13.75</u>	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25		AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		INCR	(DECR)		
Fund 206 - FIRE FUND								
Revenues								
Dept 000.000 - UTILITARIAN								
206-000.000-402.000	PROPERTY TAXES	174,000.00	174,000.00	86,457.23	0.00	87,542.77	49.69	
Total Dept 000.000 - UTILITARIAN		<u>174,000.00</u>	<u>174,000.00</u>	<u>86,457.23</u>	<u>0.00</u>	<u>87,542.77</u>	<u>49.69</u>	
TOTAL REVENUES		<u>174,000.00</u>	<u>174,000.00</u>	<u>86,457.23</u>	<u>0.00</u>	<u>87,542.77</u>	<u>49.69</u>	
Expenditures								
Dept 336.100 - CAMBRIDGE TOWNSHIP								
206-336.100-818.000	CONTRACTUAL SERVICES	87,600.00	87,600.00	58,400.00	7,300.00	29,200.00	66.67	
Total Dept 336.100 - CAMBRIDGE TOWNSHIP		<u>87,600.00</u>	<u>87,600.00</u>	<u>58,400.00</u>	<u>7,300.00</u>	<u>29,200.00</u>	<u>66.67</u>	
Dept 336.200 - NAPOLEON TOWNSHIP								
206-336.200-818.000	CONTRACTUAL SERVICES	70,500.00	70,500.00	47,432.00	5,929.00	23,068.00	67.28	
Total Dept 336.200 - NAPOLEON TOWNSHIP		<u>70,500.00</u>	<u>70,500.00</u>	<u>47,432.00</u>	<u>5,929.00</u>	<u>23,068.00</u>	<u>67.28</u>	
TOTAL EXPENDITURES		<u>158,100.00</u>	<u>158,100.00</u>	<u>105,832.00</u>	<u>13,229.00</u>	<u>52,268.00</u>	<u>66.94</u>	
Fund 206 - FIRE FUND:								
TOTAL REVENUES		174,000.00	174,000.00	86,457.23	0.00	87,542.77	49.69	
TOTAL EXPENDITURES		<u>158,100.00</u>	<u>158,100.00</u>	<u>105,832.00</u>	<u>13,229.00</u>	<u>52,268.00</u>	<u>66.94</u>	
NET OF REVENUES & EXPENDITURES		15,900.00	15,900.00	(19,374.77)	(13,229.00)	35,274.77	121.85	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	02/28/2025 NORM (ABNORM)	MONTH 02/28/25 INCR (DECR)	BALANCE NORM (ABNORM)		
Fund 219 - HILL & LAKE STREET LIGHTING FUND								
Revenues								
Dept 000.000 - UTILITARIAN								
219-000.000-456.200	HILL & LAKE STREETLIGHT ASSESSMENT	1,222.00	1,222.00	0.00	0.00	1,222.00	0.00	
Total Dept 000.000 - UTILITARIAN		<u>1,222.00</u>	<u>1,222.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,222.00</u>	<u>0.00</u>	
TOTAL REVENUES		<u>1,222.00</u>	<u>1,222.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,222.00</u>	<u>0.00</u>	
Fund 219 - HILL & LAKE STREET LIGHTING FUND:								
TOTAL REVENUES		1,222.00	1,222.00	0.00	0.00	1,222.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		<u>1,222.00</u>	<u>1,222.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,222.00</u>	<u>0.00</u>	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25		AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		INCR	(DECR)		
Fund 220 - MUD LAKE WEED CONTROL								
Revenues								
Dept 000.000 - UTILITARIAN								
220-000.000-457.100	MUD LAKE WEED CONTROL	5,882.00	5,882.00	0.00	0.00	5,882.00	0.00	
Total Dept 000.000 - UTILITARIAN		<u>5,882.00</u>	<u>5,882.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,882.00</u>	<u>0.00</u>	
TOTAL REVENUES		<u>5,882.00</u>	<u>5,882.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,882.00</u>	<u>0.00</u>	
Expenditures								
Dept 220.000 - MUD LAKE WEED CONTROL								
220-220.000-826.000	LEGAL FEES	1,311.00	1,311.00	0.00	0.00	1,311.00	0.00	
220-220.000-826.200	MDEQ WEED PERMIT FEE	875.00	875.00	0.00	0.00	875.00	0.00	
220-220.000-900.000	PRINTING PUBLISHING	1,181.00	1,181.00	0.00	0.00	1,181.00	0.00	
Total Dept 220.000 - MUD LAKE WEED CONTROL		<u>3,367.00</u>	<u>3,367.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,367.00</u>	<u>0.00</u>	
TOTAL EXPENDITURES		<u>3,367.00</u>	<u>3,367.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,367.00</u>	<u>0.00</u>	
Fund 220 - MUD LAKE WEED CONTROL:								
TOTAL REVENUES		<u>5,882.00</u>	<u>5,882.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,882.00</u>	<u>0.00</u>	
TOTAL EXPENDITURES		<u>3,367.00</u>	<u>3,367.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,367.00</u>	<u>0.00</u>	
NET OF REVENUES & EXPENDITURES		<u>2,515.00</u>	<u>2,515.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,515.00</u>	<u>0.00</u>	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	02/28/2025 NORM (ABNORM)	MONTH 02/28/25 INCR (DECR)	BALANCE NORM (ABNORM)			
Fund 222 - MOBILE HOME PARK STREETLIGHTS									
Revenues									
Dept 000.000 - UTILITARIAN									
222-000.000-456.210	MOBILE HOME PARK STREETLIGHTS	848.00	848.00	0.00	0.00	848.00	0.00		
Total Dept 000.000 - UTILITARIAN		<u>848.00</u>	<u>848.00</u>	<u>0.00</u>	<u>0.00</u>	<u>848.00</u>	<u>0.00</u>		
TOTAL REVENUES		<u>848.00</u>	<u>848.00</u>	<u>0.00</u>	<u>0.00</u>	<u>848.00</u>	<u>0.00</u>		
Fund 222 - MOBILE HOME PARK STREETLIGHTS:									
TOTAL REVENUES		848.00	848.00	0.00	0.00	848.00	0.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		<u>848.00</u>	<u>848.00</u>	<u>0.00</u>	<u>0.00</u>	<u>848.00</u>	<u>0.00</u>		

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BGD USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	02/28/2025 NORM (ABNORM)	MONTH 02/28/25 INCR (DECR)	BALANCE NORM (ABNORM)		
Fund 223 - NORVELL STREETLIGHTS ASSESSMENT								
Revenues								
Dept 000.000 - UTILITARIAN								
223-000.000-456.300	NORVELL STREETLIGHTS ASSESSMENT	2,189.00	2,189.00	0.00	0.00	2,189.00	0.00	
Total Dept 000.000 - UTILITARIAN		<u>2,189.00</u>	<u>2,189.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,189.00</u>	<u>0.00</u>	
TOTAL REVENUES		<u>2,189.00</u>	<u>2,189.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,189.00</u>	<u>0.00</u>	
Fund 223 - NORVELL STREETLIGHTS ASSESSMENT:								
TOTAL REVENUES		2,189.00	2,189.00	0.00	0.00	2,189.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		<u>2,189.00</u>	<u>2,189.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,189.00</u>	<u>0.00</u>	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 224 - WAMP LK STREETLIGHTS ASSESSMENT							
Revenues							
Dept 000.000 - UTILITARIAN							
224-000.000-456.100	WAMP LK STREET LIGHTS ASSESSMENT	9,217.00	9,217.00	0.00	0.00	9,217.00	0.00
Total Dept 000.000 - UTILITARIAN		<u>9,217.00</u>	<u>9,217.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,217.00</u>	<u>0.00</u>
TOTAL REVENUES		<u>9,217.00</u>	<u>9,217.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,217.00</u>	<u>0.00</u>
Fund 224 - WAMP LK STREETLIGHTS ASSESSMENT:							
TOTAL REVENUES		9,217.00	9,217.00	0.00	0.00	9,217.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>9,217.00</u>	<u>9,217.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,217.00</u>	<u>0.00</u>

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25		AVAILABLE BALANCE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		INCR	(DECR)	NORM	(ABNORM)	
Fund 225 - WAMPLERS LAKE WEED CONTROL									
Expenditures									
Dept 534.000 - WL WEED CONTROL									
225-534.000-801.000	PROFESSIONAL SERVICES	4,387.00	4,387.00	0.00	0.00		4,387.00		0.00
225-534.000-818.000	CONTRACTUAL SERVICES	2,817.00	2,817.00	0.00	0.00		2,817.00		0.00
Total Dept 534.000 - WL WEED CONTROL		<u>7,204.00</u>	<u>7,204.00</u>	<u>0.00</u>	<u>0.00</u>		<u>7,204.00</u>		<u>0.00</u>
TOTAL EXPENDITURES		<u>7,204.00</u>	<u>7,204.00</u>	<u>0.00</u>	<u>0.00</u>		<u>7,204.00</u>		<u>0.00</u>
Fund 225 - WAMPLERS LAKE WEED CONTROL:									
TOTAL REVENUES		0.00	0.00	0.00	0.00		0.00		0.00
TOTAL EXPENDITURES		<u>7,204.00</u>	<u>7,204.00</u>	<u>0.00</u>	<u>0.00</u>		<u>7,204.00</u>		<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>(7,204.00)</u>	<u>(7,204.00)</u>	<u>0.00</u>	<u>0.00</u>		<u>(7,204.00)</u>		<u>0.00</u>

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 249 - CONSTRUCTION CODE FUND							
Revenues							
Dept 000.000 - UTILITARIAN							
249-000.000-478.000	BUILDING	19,308.00	19,308.00	12,640.00	90.00	6,668.00	65.47
249-000.000-479.000	ELECTRICAL	12,302.00	12,302.00	5,325.00	1,045.00	6,977.00	43.29
249-000.000-480.000	PLUMBING	4,038.00	4,038.00	2,930.00	440.00	1,108.00	72.56
249-000.000-481.000	MECHANICAL	9,460.00	9,460.00	4,540.15	815.00	4,919.85	47.99
249-000.000-482.000	ZONING COMPLIANCE PERMITS	1,000.00	1,700.00	1,885.00	65.00	(185.00)	110.88
249-000.000-664.000	INTEREST	0.00	50.00	0.00	0.00	50.00	0.00
249-000.000-664.100	INTEREST & PENALTIES	0.00	0.00	48.87	0.00	(48.87)	100.00
Total Dept 000.000 - UTILITARIAN		46,108.00	46,858.00	27,369.02	2,455.00	19,488.98	58.41
TOTAL REVENUES		46,108.00	46,858.00	27,369.02	2,455.00	19,488.98	58.41
Expenditures							
Dept 371.000 - INSPECTIONS							
249-371.000-708.100	PERMIT ADMINISTRATOR	6,840.00	6,840.00	4,169.32	235.35	2,670.68	60.95
249-371.000-710.000	ZONING ADMINISTRATOR	15,600.00	10,000.00	7,019.90	0.00	2,980.10	70.20
249-371.000-808.000	SUPPORT-COMPUTER PROGRAMS	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
249-371.000-874.000	RETIREMENT-FICA	1,720.00	765.00	855.92	18.00	(90.92)	111.88
Total Dept 371.000 - INSPECTIONS		25,460.00	18,905.00	12,045.14	253.35	6,859.86	63.71
Dept 372.000 - BUILDING INSPECTOR							
249-372.000-702.000	SALARIES & WAGES	1,200.00	1,200.00	700.00	0.00	500.00	58.33
249-372.000-702.500	INSPECTION SERVICES	14,000.00	14,000.00	10,895.00	985.00	3,105.00	77.82
249-372.000-874.000	RETIREMENT-FICA	92.00	92.00	53.55	0.00	38.45	58.21
Total Dept 372.000 - BUILDING INSPECTOR		15,292.00	15,292.00	11,648.55	985.00	3,643.45	76.17
Dept 373.000 - ELECTRICAL INSPECTIONS							
249-373.000-702.500	INSPECTION SERVICES	9,000.00	9,000.00	4,420.00	520.00	4,580.00	49.11
Total Dept 373.000 - ELECTRICAL INSPECTIONS		9,000.00	9,000.00	4,420.00	520.00	4,580.00	49.11
Dept 374.000 - PLUMBING INSPECTIONS							
249-374.000-702.500	INSPECTION SERVICES	3,500.00	3,500.00	1,625.00	0.00	1,875.00	46.43
Total Dept 374.000 - PLUMBING INSPECTIONS		3,500.00	3,500.00	1,625.00	0.00	1,875.00	46.43
Dept 375.000 - MECHANICAL INSPECTOR							
249-375.000-702.500	INSPECTION SERVICES	4,500.00	4,500.00	1,950.00	0.00	2,550.00	43.33
Total Dept 375.000 - MECHANICAL INSPECTOR		4,500.00	4,500.00	1,950.00	0.00	2,550.00	43.33
TOTAL EXPENDITURES		57,752.00	51,197.00	31,688.69	1,758.35	19,508.31	61.90

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	02/28/2025 NORM (ABNORM)	MONTH 02/28/25 INCR (DECR)	BALANCE NORM (ABNORM)			
Fund 249 - CONSTRUCTION CODE FUND									
Fund 249 - CONSTRUCTION CODE FUND:									
	TOTAL REVENUES	46,108.00	46,858.00	27,369.02	2,455.00	19,488.98	58.41		
	TOTAL EXPENDITURES	57,752.00	51,197.00	31,688.69	1,758.35	19,508.31	61.90		
	NET OF REVENUES & EXPENDITURES	(11,644.00)	(4,339.00)	(4,319.67)	696.65	(19.33)	99.55		

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25		AVAILABLE BALANCE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		INCR	(DECR)	NORM	(ABNORM)	
Fund 266 - POLICE									
Expenditures									
Dept 301.000 - POLICE									
266-301.000-912.000	LIABILITY INS	0.00	2,625.00	0.00	0.00		2,625.00		0.00
266-301.000-960.000	EDUCATION & TRAINING	0.00	583.00	0.00	0.00		583.00		0.00
Total Dept 301.000 - POLICE		0.00	3,208.00	0.00	0.00		3,208.00		0.00
TOTAL EXPENDITURES		0.00	3,208.00	0.00	0.00		3,208.00		0.00
Fund 266 - POLICE:									
TOTAL REVENUES		0.00	0.00	0.00	0.00		0.00		0.00
TOTAL EXPENDITURES		0.00	3,208.00	0.00	0.00		3,208.00		0.00
NET OF REVENUES & EXPENDITURES		0.00	(3,208.00)	0.00	0.00		(3,208.00)		0.00

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	02/28/2025 NORM (ABNORM)	MONTH 02/28/25 INCR (DECR)		BALANCE NORM (ABNORM)	
Fund 445 - CAPITAL IMPROVEMENT FUND								
Revenues								
Dept 000.000 - UTILITARIAN								
445-000.000-664.000	INTEREST	18.00	18.00	0.00	0.00	18.00	0.00	
Total Dept 000.000 - UTILITARIAN		<u>18.00</u>	<u>18.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18.00</u>	<u>0.00</u>	
TOTAL REVENUES		<u>18.00</u>	<u>18.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18.00</u>	<u>0.00</u>	
Expenditures								
Dept 000.000 - UTILITARIAN								
445-000.000-975.300		2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	
Total Dept 000.000 - UTILITARIAN		<u>2,000.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	
Dept 901.000 - CAPITAL OUTLAY								
445-901.000-975.300	300 MILL BLDG	62,000.00	90,750.00	90,723.39	0.00	26.61	99.97	
Total Dept 901.000 - CAPITAL OUTLAY		<u>62,000.00</u>	<u>90,750.00</u>	<u>90,723.39</u>	<u>0.00</u>	<u>26.61</u>	<u>99.97</u>	
TOTAL EXPENDITURES		<u>64,000.00</u>	<u>92,750.00</u>	<u>90,723.39</u>	<u>0.00</u>	<u>2,026.61</u>	<u>97.81</u>	
Fund 445 - CAPITAL IMPROVEMENT FUND:								
TOTAL REVENUES		18.00	18.00	0.00	0.00	18.00	0.00	
TOTAL EXPENDITURES		64,000.00	92,750.00	90,723.39	0.00	2,026.61	97.81	
NET OF REVENUES & EXPENDITURES		<u>(63,982.00)</u>	<u>(92,732.00)</u>	<u>(90,723.39)</u>	<u>0.00</u>	<u>(2,008.61)</u>	<u>97.83</u>	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	02/28/2025 NORM (ABNORM)	MONTH 02/28/25 INCR (DECR)	BALANCE NORM (ABNORM)			
Fund 490 - WLS CAPITAL IMPROVEMENTS									
Revenues									
Dept 000.000 - UTILITARIAN									
490-000.000-664.000	INTEREST	84.00	84.00	0.00	0.00	84.00	0.00		
Total Dept 000.000 - UTILITARIAN		<u>84.00</u>	<u>84.00</u>	<u>0.00</u>	<u>0.00</u>	<u>84.00</u>	<u>0.00</u>		
TOTAL REVENUES		<u>84.00</u>	<u>84.00</u>	<u>0.00</u>	<u>0.00</u>	<u>84.00</u>	<u>0.00</u>		
Fund 490 - WLS CAPITAL IMPROVEMENTS:									
TOTAL REVENUES		84.00	84.00	0.00	0.00	84.00	0.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		<u>84.00</u>	<u>84.00</u>	<u>0.00</u>	<u>0.00</u>	<u>84.00</u>	<u>0.00</u>		

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 597 - VINEYARD LAKE SEWER							
Revenues							
Dept 000.000 - UTILITARIAN							
597-000.000-602.000	DLQT O & M FROM TAX	10,000.00	14,000.00	(13,385.77)	0.00	27,385.77	(95.61)
597-000.000-613.300	VLSD CONNECTION FEES	0.00	20,604.00	20,604.00	0.00	0.00	100.00
597-000.000-618.000	BILLED ADMIN/SVC FEE VLS	2,600.00	7,000.00	7,640.96	389.80	(640.96)	109.16
597-000.000-629.000	BILLED LEONI TREATMENT	11,200.00	29,700.00	33,412.50	0.00	(3,712.50)	112.50
597-000.000-631.100	BILLED COLUMBIA TWP O M & R	68,500.00	68,500.00	45,861.21	2,685.42	22,638.79	66.95
597-000.000-631.200	BILLED CONTRACT SVC. O M & R	30,000.00	54,700.00	40,934.91	0.00	13,765.09	74.84
597-000.000-631.300	BILLED NORVELL TWP R&R	24,000.00	24,000.00	24,835.58	1,428.00	(835.58)	103.48
597-000.000-664.100	INTEREST & PENALTIES	1,500.00	2,500.00	3,633.08	920.33	(1,133.08)	145.32
597-000.000-675.000	BILLED CAPITAL REVENUE	21,000.00	2,600.00	21,574.87	1,218.66	(18,974.87)	829.80
Total Dept 000.000 - UTILITARIAN		168,800.00	223,604.00	185,111.34	6,642.21	38,492.66	82.79
TOTAL REVENUES		168,800.00	223,604.00	185,111.34	6,642.21	38,492.66	82.79
Expenditures							
Dept 000.000 - UTILITARIAN							
597-000.000-853.500	EMERGENCY CALL CENTER	0.00	2,040.00	1,190.00	170.00	850.00	58.33
Total Dept 000.000 - UTILITARIAN		0.00	2,040.00	1,190.00	170.00	850.00	58.33
TOTAL EXPENDITURES		0.00	2,040.00	1,190.00	170.00	850.00	58.33
Fund 597 - VINEYARD LAKE SEWER:							
TOTAL REVENUES		168,800.00	223,604.00	185,111.34	6,642.21	38,492.66	82.79
TOTAL EXPENDITURES		0.00	2,040.00	1,190.00	170.00	850.00	58.33
NET OF REVENUES & EXPENDITURES		168,800.00	221,564.00	183,921.34	6,472.21	37,642.66	83.01

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
Dept 000.000 - UTILITARIAN							
703-000.000-541.000	QUALIFIED FOREST	0.00	0.00	329.00	0.00	(329.00)	100.00
703-000.000-664.000	INTEREST	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000.000 - UTILITARIAN		<u>2,000.00</u>	<u>2,000.00</u>	<u>329.00</u>	<u>0.00</u>	<u>1,671.00</u>	<u>16.45</u>
TOTAL REVENUES		<u>2,000.00</u>	<u>2,000.00</u>	<u>329.00</u>	<u>0.00</u>	<u>1,671.00</u>	<u>16.45</u>
Expenditures							
Dept 000.000 - UTILITARIAN							
703-000.000-809.000	BANK FEES AND SERVICE CHARGES	0.00	0.00	378.80	0.00	(378.80)	100.00
Total Dept 000.000 - UTILITARIAN		<u>0.00</u>	<u>0.00</u>	<u>378.80</u>	<u>0.00</u>	<u>(378.80)</u>	<u>100.00</u>
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>378.80</u>	<u>0.00</u>	<u>(378.80)</u>	<u>100.00</u>
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Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		<u>2,000.00</u>	<u>2,000.00</u>	<u>329.00</u>	<u>0.00</u>	<u>1,671.00</u>	<u>16.45</u>
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>378.80</u>	<u>0.00</u>	<u>(378.80)</u>	<u>100.00</u>
NET OF REVENUES & EXPENDITURES		<u>2,000.00</u>	<u>2,000.00</u>	<u>(49.80)</u>	<u>0.00</u>	<u>2,049.80</u>	<u>2.49</u>

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25		AVAILABLE BALANCE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		INCR	(DECR)	NORM	(ABNORM)	
Fund 706 - WAMPLERS LAKE O & M									
Revenues									
Dept 000.000 - UTILITARIAN									
706-000.000-664.000	INTEREST	87.00	87.00	0.00	0.00		87.00	0.00	
Total Dept 000.000 - UTILITARIAN		<u>87.00</u>	<u>87.00</u>	<u>0.00</u>	<u>0.00</u>		<u>87.00</u>	<u>0.00</u>	
TOTAL REVENUES		<u>87.00</u>	<u>87.00</u>	<u>0.00</u>	<u>0.00</u>		<u>87.00</u>	<u>0.00</u>	
Expenditures									
Dept 000.000 - UTILITARIAN									
706-000.000-809.000	BANK FEES AND SERVICE CHARGES	0.00	0.00	205.98	0.00		(205.98)	100.00	
Total Dept 000.000 - UTILITARIAN		<u>0.00</u>	<u>0.00</u>	<u>205.98</u>	<u>0.00</u>		<u>(205.98)</u>	<u>100.00</u>	
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>205.98</u>	<u>0.00</u>		<u>(205.98)</u>	<u>100.00</u>	
<hr/>									
Fund 706 - WAMPLERS LAKE O & M:									
TOTAL REVENUES		87.00	87.00	0.00	0.00		87.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	205.98	0.00		(205.98)	100.00	
NET OF REVENUES & EXPENDITURES		<u>87.00</u>	<u>87.00</u>	<u>(205.98)</u>	<u>0.00</u>		<u>292.98</u>	<u>236.76</u>	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	02/28/2025 NORM (ABNORM)	MONTH 02/28/25 INCR (DECR)		BALANCE NORM (ABNORM)		
Fund 707 - VINEYARD LAKE O & M									
Revenues									
Dept 000.000 - UTILITARIAN									
707-000.000-664.000	INTEREST	350.00	350.00	0.00	0.00	0.00	350.00	0.00	
Total Dept 000.000 - UTILITARIAN		<u>350.00</u>	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>0.00</u>	
TOTAL REVENUES		<u>350.00</u>	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>0.00</u>	
Fund 707 - VINEYARD LAKE O & M:									
TOTAL REVENUES		350.00	350.00	0.00	0.00	0.00	350.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		<u>350.00</u>	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>0.00</u>	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	02/28/2025 NORM (ABNORM)	MONTH 02/28/25 INCR (DECR)	BALANCE NORM (ABNORM)			
Fund 708 - VINEYARD LAKE SPECIAL ASSESSMENT									
Revenues									
Dept 000.000 - UTILITARIAN									
708-000.000-664.000	INTEREST	27.00	27.00	0.00	0.00	27.00	0.00		0.00
Total Dept 000.000 - UTILITARIAN		<u>27.00</u>	<u>27.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27.00</u>	<u>0.00</u>		<u>0.00</u>
TOTAL REVENUES		<u>27.00</u>	<u>27.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27.00</u>	<u>0.00</u>		<u>0.00</u>
Fund 708 - VINEYARD LAKE SPECIAL ASSESSMENT:									
TOTAL REVENUES		27.00	27.00	0.00	0.00	27.00	0.00		0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		<u>27.00</u>	<u>27.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27.00</u>	<u>0.00</u>		<u>0.00</u>

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25		AVAILABLE BALANCE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		INCR	(DECR)	NORM	(ABNORM)	
Fund 750 - PAYROLL									
Revenues									
Dept 000.000 - UTILITARIAN									
750-000.000-664.000	INTEREST	5.00	5.00	0.00	0.00		5.00	0.00	
750-000.000-664.100	INTEREST & PENALTIES	0.00	0.00	17.57	0.00		(17.57)	100.00	
Total Dept 000.000 - UTILITARIAN		<u>5.00</u>	<u>5.00</u>	<u>17.57</u>	<u>0.00</u>		<u>(12.57)</u>	<u>351.40</u>	
TOTAL REVENUES		<u>5.00</u>	<u>5.00</u>	<u>17.57</u>	<u>0.00</u>		<u>(12.57)</u>	<u>351.40</u>	
Fund 750 - PAYROLL:									
TOTAL REVENUES		5.00	5.00	17.57	0.00		(12.57)	351.40	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00		0.00	0.00	
NET OF REVENUES & EXPENDITURES		<u>5.00</u>	<u>5.00</u>	<u>17.57</u>	<u>0.00</u>		<u>(12.57)</u>	<u>351.40</u>	

PERIOD ENDING 02/28/2025
 % Fiscal Year Completed: 66.58
 FEBRUARY 2025 REPORT

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 843 - MUD LAKE WEED CONTROL								
Revenues								
Dept 000.000 - UTILITARIAN								
843-000.000-458.000	MUD LAKE WEED CONTROL	5,000.00	5,000.00	4,293.00	0.00	707.00		85.86
843-000.000-664.100	INTEREST & PENALTIES	0.00	0.00	9.48	0.00	(9.48)		100.00
Total Dept 000.000 - UTILITARIAN		5,000.00	5,000.00	4,302.48	0.00	697.52		86.05
TOTAL REVENUES		5,000.00	5,000.00	4,302.48	0.00	697.52		86.05
Expenditures								
Dept 220.000 - MUD LAKE WEED CONTROL								
843-220.000-818.000	CONTRACTUAL SERVICES	2,100.00	2,100.00	0.00	0.00	2,100.00		0.00
Total Dept 220.000 - MUD LAKE WEED CONTROL		2,100.00	2,100.00	0.00	0.00	2,100.00		0.00
TOTAL EXPENDITURES		2,100.00	2,100.00	0.00	0.00	2,100.00		0.00
Fund 843 - MUD LAKE WEED CONTROL:								
TOTAL REVENUES		5,000.00	5,000.00	4,302.48	0.00	697.52		86.05
TOTAL EXPENDITURES		2,100.00	2,100.00	0.00	0.00	2,100.00		0.00
NET OF REVENUES & EXPENDITURES		2,900.00	2,900.00	4,302.48	0.00	(1,402.48)		148.36
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		1,206,238.00	1,279,789.00	724,585.47	13,642.74	555,203.53		56.62
TOTAL EXPENDITURES - ALL FUNDS		1,057,976.00	1,299,593.00	868,740.43	116,133.55	430,852.57		66.85
NET OF REVENUES & EXPENDITURES		148,262.00	(19,804.00)	(144,154.96)	(102,490.81)	124,350.96		727.91

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000.000-001.000	HUNTINGTON GENERAL FUND CASH .30%	(20,890.36)	25,348.12
101-000.000-001.477	HUNTINGTON METRO ACT CASH .30%	15,894.61	15,894.61
101-000.000-001.478	HUNTINGTON GRAVEL MINING .30%	57,279.04	57,279.04
101-000.000-001.537	HUNTINGTON VINEYARD LAKE SEWER .30%	61,988.19	61,988.19
101-000.000-002.200	FLAGSTAR GEN FUND FEE ACCT .72%	199.79	840.43
101-000.000-002.400	CPFCU INVESTMENT CD 1.510%	(532.78)	(532.78)
101-000.000-002.500	CPFCU SAVINGS .10%	11,383.54	11,382.14
101-000.000-002.600	FLAGSTAR GEN FUND SAVINGS 1.40%	(135,228.34)	(136,828.34)
101-000.000-002.700	FLAGSTAR CAP IMPROV FUND .70%	5,922.74	5,922.74
101-000.000-004.000	PETTY CASH	382.00	598.47
101-000.000-004.200	IRG ELECTION GRANT	0.00	(6,000.00)
101-000.000-017.000	MCLASS	1,190,407.49	928,365.70
101-000.000-018.000	ACCOUNTS RECEIVABLE	5,438.34	5,438.34
101-000.000-045.000	SPECIAL ASSESSMENT RECEIVABLE	0.00	(875.00)
101-000.000-075.000	PREPAID INSURANCE	16,892.00	16,892.00
101-000.000-078.000	DUE FROM STATE	47,540.00	47,540.00
101-000.000-082.100	DUE FROM FIRE FUND	0.00	(30,000.00)
101-000.000-082.701	DUE FROM TAX COLLECTION FUND	10,504.61	10,504.61
Total Assets		1,267,180.87	1,013,758.27
*** Liabilities ***			
101-000.000-202.065	ACCOUNTS PAYABLE	61,762.42	43,040.42
101-301.000-217.083	UNIFORMS BADGES PATCHES	0.00	(313.95)
Total Liabilities		61,762.42	42,726.47
*** Fund Balance ***			
101-000.000-380.000	FUND BALANCE COMMITTED	225,000.00	225,000.00
101-000.000-390.000	Fund Balance	845,256.61	845,256.61
101-000.000-390.477	METRO ACT FUND BALANCE	15,894.61	15,894.61
101-000.000-390.478	GRAVEL MINING FUND BALANCE	57,279.04	57,279.04
101-000.000-390.537	VINEYARD LAKE SEWER FUND BALANCE	61,988.19	61,988.19
Total Fund Balance		1,205,418.45	1,205,418.45
Beginning Fund Balance			1,205,418.45
Net of Revenues VS Expenditures			(234,386.65)
Ending Fund Balance			971,031.80
Total Liabilities And Fund Balance			1,013,758.27

Fund 203 WAMPLER HEIGHTS ROAD IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
203-000.000-001.000	HUNTINGTON WAMP LK WEED CONTROL .30%	(93,017.90)	0.00
203-000.000-045.000	ACCOUNTS RECEIVABLE	137,652.48	122,069.76
203-000.000-084.100	DUE FROM OTHER FUNDS	0.00	16,663.91
Total Assets		44,634.58	138,733.67
*** Liabilities ***			
203-000.000-214.101	DUE TO NORVELL TOWNSHIP GENERAL FUND	0.00	93,017.90
203-000.000-295.000	DEFERRED REVENUE	137,652.48	122,069.76
Total Liabilities		137,652.48	215,087.66
*** Fund Balance ***			
203-000.000-390.000	WAMPLERS HGTS RDS FUND BALANCE	(93,017.90)	(93,017.90)
Total Fund Balance		(93,017.90)	(93,017.90)
Beginning Fund Balance			(93,017.90)
Net of Revenues VS Expenditures			16,663.91
Ending Fund Balance			(76,353.99)
Total Liabilities And Fund Balance			138,733.67

Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000.000-001.000	HUNT FIRE FUND CASH	(48,804.69)	(68,179.46)
206-000.000-002.111	CNB FIRE ACCOUNT	64,246.07	64,246.07
206-000.000-082.000	DUE FROM OTHER ACCOUNTS	22,809.18	22,809.18
Total Assets		38,250.56	18,875.79
*** Liabilities ***			
206-000.000-202.065	ACCOUNTS PAYABLE	5,929.00	5,929.00
Total Liabilities		5,929.00	5,929.00
*** Fund Balance ***			
206-000.000-390.000	Fund Balance	32,321.56	32,321.56
Total Fund Balance		32,321.56	32,321.56
Beginning Fund Balance			32,321.56
Net of Revenues VS Expenditures			(19,374.77)
Ending Fund Balance			12,946.79
Total Liabilities And Fund Balance			18,875.79

Fund 219 HILL & LAKE STREET LIGHTING FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
219-000.000-001.201	HUNTINGTON HILL & LAKE LIGHTS .30%	5,966.43	5,966.43
Total Assets		5,966.43	5,966.43
*** Fund Balance ***			
219-000.000-390.000	HILL LAKE ST LIGHT FUND BALANCE	5,966.43	5,966.43
Total Fund Balance		5,966.43	5,966.43
Beginning Fund Balance			5,966.43
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			5,966.43
Total Liabilities And Fund Balance			5,966.43

Fund 220 MUD LAKE WEED CONTROL

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
220-000.000-001.100	HUNTINGTON MUD LAKE WEEDS .30%	5,202.59	5,202.59
220-000.000-082.000	DUE FROM GENERAL FUND	(1,964.94)	(1,964.94)
Total Assets		3,237.65	3,237.65
*** Fund Balance ***			
220-000.000-390.000	MUD LAKE WEEDS FUND BALANCE	3,237.65	3,237.65
Total Fund Balance		3,237.65	3,237.65
Beginning Fund Balance			3,237.65
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			3,237.65
Total Liabilities And Fund Balance			3,237.65

Fund 222 MOBILE HOME PARK STREETLIGHTS

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
222-000.000-001.210	HUNTINGTON MOBILE HM PARK .30%	4,527.16	4,527.16
Total Assets		4,527.16	4,527.16
*** Fund Balance ***			
222-000.000-390.000	HILL LAKE MH ST LIGHTS FUND BALANCE	4,527.16	4,527.16
Total Fund Balance		4,527.16	4,527.16
Beginning Fund Balance			4,527.16
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			4,527.16
Total Liabilities And Fund Balance			4,527.16

Fund 223 NORVELL STREETLIGHTS ASSESSMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
223-000.000-001.300	HUNTINGTON NORVELL VILLAGE .30%	13,169.11	13,169.11
Total Assets		13,169.11	13,169.11
*** Fund Balance ***			
223-000.000-390.000	NORVELL ST LIGHTS FUND BALANCE	13,169.11	13,169.11
Total Fund Balance		13,169.11	13,169.11
Beginning Fund Balance			13,169.11
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			13,169.11
Total Liabilities And Fund Balance			13,169.11

Fund 224 WAMP LK STREETLIGHTS ASSESSMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
224-000.000-001.101	HUNTINGTON WAMP LK ST LIGHTS .30%	36,316.15	36,316.15
Total Assets		36,316.15	36,316.15
*** Fund Balance ***			
224-000.000-390.000	WAMP LK ST LIGHTS FUND BALANCE	36,316.15	36,316.15
Total Fund Balance		36,316.15	36,316.15
Beginning Fund Balance			36,316.15
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			36,316.15
Total Liabilities And Fund Balance			36,316.15

Fund 225 WAMPLERS LAKE WEED CONTROL

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000.000-001.200	WL CHECKING BOND	67,864.36	67,864.36
Total Assets		67,864.36	67,864.36
*** Fund Balance ***			
225-000.000-390.000	WL WEED CONTROL FUND BALANCE	67,864.36	67,864.36
Total Fund Balance		67,864.36	67,864.36
Beginning Fund Balance			67,864.36
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			67,864.36
Total Liabilities And Fund Balance			67,864.36

Fund 249 CONSTRUCTION CODE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
249-000.000-001.000	HUNT CONSTRUCTION CODE ACCT	35,778.86	31,459.19
Total Assets		35,778.86	31,459.19
*** Liabilities ***			
249-000.000-202.065	ACCOUNTS PAYABLE	2,985.00	2,985.00
249-000.000-276.000	Due to Customers	(140.00)	(140.00)
Total Liabilities		2,845.00	2,845.00
*** Fund Balance ***			
249-000.000-390.000	Fund Balance	32,933.86	32,933.86
Total Fund Balance		32,933.86	32,933.86
Beginning Fund Balance			32,933.86
Net of Revenues VS Expenditures			(4,319.67)
Ending Fund Balance			28,614.19
Total Liabilities And Fund Balance			31,459.19

Fund 445 CAPITAL IMPROVEMENT FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
445-000.000-001.000	CASH	(126,417.25)	(125,140.64)
445-000.000-002.700	FLAGSTAR CAP IMPROV FUND	(425,175.83)	(517,175.83)
Total Assets		(551,593.08)	(642,316.47)
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
445-000.000-390.000	Fund Balance	(551,593.08)	(551,593.08)
Total Fund Balance		(551,593.08)	(551,593.08)
Beginning Fund Balance			(551,593.08)
Net of Revenues VS Expenditures			(90,723.39)
Ending Fund Balance			(642,316.47)
Total Liabilities And Fund Balance			(642,316.47)

Fund 490 WLS CAPITAL IMPROVEMENTS

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
490-000.000-001.000	CASH	43,541.80	61,947.32
Total Assets		43,541.80	61,947.32
*** Liabilities ***			
490-000.000-226.100	DELINQUENT BILLS	(1,260.76)	(2,760.76)
490-000.000-230.000	DUE TO LENAWEE COUNTY DRAIN COMMISSION	44,688.72	64,594.24
Total Liabilities		43,427.96	61,833.48
*** Fund Balance ***			
490-000.000-390.000	FUND BALANCE	113.84	113.84
Total Fund Balance		113.84	113.84
Beginning Fund Balance			113.84
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			113.84
Total Liabilities And Fund Balance			61,947.32

Fund 843 MUD LAKE WEED CONTROL

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
843-000.000-001.000	MUD LAKE WEEDS CASH	6,691.67	10,994.15
Total Assets		6,691.67	10,994.15
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
843-000.000-390.000	FUND BALANCE	6,691.67	6,691.67
Total Fund Balance		6,691.67	6,691.67
Beginning Fund Balance			6,691.67
Net of Revenues VS Expenditures			4,302.48
Ending Fund Balance			10,994.15
Total Liabilities And Fund Balance			10,994.15

Permit List

03/07/2025

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
PP25-0004	114 BLOOMFIELD BLVD	new home	Donuhue Heating & Plumbing	02/05/2025	08/04/2025	\$350.00
PM25-0006	114 BLOOMFIELD BLVD	Res, New Home	Donuhue Heating & Plumbing	02/05/2025	08/04/2025	\$220.00
PE25-0006	14251 ARNOLD RD	Generator Hook up	TEC Electric llc	02/05/2025	08/04/2025	\$90.00
PM25-0007	10415 HARDCASTLE RD	Res, New Home	John Walter Coponen	02/10/2025	08/25/2025	\$220.00
PE25-0007	1076 SHORELINE DR	Res, Addition	Chad W Fox	02/10/2025	08/30/2025	\$155.00
PB25-0006	541 NORVELL LAKE DR	Window(s)	Hansons Windows/Siding of Troy	02/11/2025	08/10/2025	\$90.00
PE25-0008	12627 PINK ST	Ground wire outlets	A PLUS ELECTRIC INC	02/17/2025	08/16/2025	\$90.00
PM25-0008	1076 SHORELINE DR	Res, Alteration	Clayton Adkins	02/19/2025	08/18/2025	\$155.00
PE25-0009	114 BLOOMFIELD BLVD	Res, New Home	Russell A Toth	02/24/2025	08/30/2025	\$220.00
PE25-0010	8250 CASE RD	EV Charging Circuit	Duane L Lobbestael	02/25/2025	08/24/2025	\$90.00
PM25-0009	114 BLOOMFIELD BLVD	Res, New Home	FIRECLASS, LLC	02/25/2025	08/25/2025	\$220.00
PE25-0011	810 CARPENTER RD	Temporary Pole	Advanced Electric Inc.	02/26/2025	08/25/2025	\$90.00
PE25-0012	2634 VINEYARD LN	Res, New Home	NOVAK DANIEL	02/26/2025	08/25/2025	\$220.00

Number of Permits: 13

Total Billed: \$2,210.00

Population: All Records

Permit.DateIssued Between 2/1/2025 12:00:00 AM AND
2/28/2025 11:59:59 PM AND

Permit.Status = ISSUED



Fire Department Monthly Report Feb. 2025

**Scott Damon
Fire Chief**

Station Notes

- **Station #2** Flooring is completed, Robert has completed the ceiling, along with Tec. Electric correcting electrical hazards and new lights in the office. Siding moving nicely
- **Station #1**

Equipment

New turnout gear has been issued and a few of the coats and pants with some years left have been reissued.

Personnel

FF Steven Celeskey is doing very well in EMT class

Probationary member Ethan Worden is doing a outstanding job in Firefighter 1 & 2 Class

Community Activity's

We had numerus CPR classes scheduled at the school but where cancelled due to weather

Fire Alarm Program

January Installs

18 CO/Smoke Combination alarms

Training

- Rescue 1 Online Training

Personnel Injury

Type of Injury

Time Off

Worker Comp

Accident/Lose Report

Equipment

at fault

Police Report

Description

Purchase Order Request

- 2 new computers \$1,660.00

Scott Damon
Fire Chief



Cambridge Township Fire Department

Monthly Fire Report

Month: February Year: 2025

Incident Type	Cambridge	Rome	Norvell	Special Events
Structure Fire	4	1		
Structure Fire Causing Death				
Vehicle Fire		1		
Vehicle Fire Causing Death				
Natural Vegetation Fire				
Illegal Burn				
Smoke Investigation				
Emergency Med. Incident	36	5	11	
Vehicle Accident with Injury's	1			
Vehicle Accident-Causing Death		1		
Pedestrian vs. Vehicle		1		
Vehicle Accident with No-Injury's	2	1	1	
Search For Lost Person				
Water & Ice-Related Rescue				
Odor Investigation				
Hazardous Spill				
Gas Leak (NG-LP)				
Carbon Monoxide Incident	3			
Carbon Monoxide Incident with Death				
Down Wires	1			
Storm Damage Hazards				
Arcing Wires				
Severe Weather Stand-by				
Assist To Police				
Animal Rescue				
Smoke or Odor Removal				
Dispatched & Cancelled En-Route				
False Alarm	4			
Assist to other Fire Departments				
Month Totals	51	10	12	
Year to Date	103	18	23	
Department Totals YTD	144			

Scott Damon _____ . Date _____

Fire Chief



Cambridge Township Fire Department

Monthly Fire Report

Month & Year

January

2025

Incident Type	Cambridge	Rome	Norvell	Special Events
Structure Fire				
Structure Fire Causing Death				
Vehicle Fire			1	
Vehicle Fire Causing Death				
Natural Vegetation Fire				
Illegal Burn				
Smoke Investigation				
Emergency Med. Incident	40	7	10	
Vehicle Accident with Injury's	1	1		
Vehicle Accident-Causing Death				
Vehicle Accident with No-Injury's	1			
Search For Lost Person				
Water & Ice-Related Rescue				
Odor Investigation				
Hazardous Spill				
Gas Leak (NG-LP)				
Carbon Monoxide Incident	1			
Carbon Monoxide Incident with Death				
Down Wires				
Storm Damage Hazards				
Arcing Wires				
Severe Weather Stand-by				
Assist To Police/Lock Out	1			
Animal Rescue				
Smoke or Odor Removal				
Dispatched & Cancelled En-Route				
False Alarm	5			
Assist to other Fire Departments	3			
Month Totals	52	8	11	
Year to Date	52	8	11	

Scott Damon

Fire Chief

FINAL

NORVELL TOWNSHIP PLANNING COMMISSION

January 8, 2025 MEETING MINUTES

Meeting held in person at the Township Hall

CALL TO ORDER 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/VERIFICATION OF A QUORUM (Attendees are listed)

Monika Cook – Vice Chair, **Andrew Haystead**– Township Board Rep, **Amelia Kukla** – Commissioner, **Terri Curtis** – Commissioner, **Bob Frontiera** – Chair, **Geoffrey Cripe** - Commissioner, , **Russ Grimes**– Secretary

Guest(s) – ZBA members were present.

APPROVAL OF AGENDA

Motion by M. Cook approve current agenda. 2nd A. Kukla, No discussion. Motion Carried.

APPROVAL of December 2024 MEETING MINUTES

Motion by B. Frontiera to approve the regular meeting minutes with discussed modifications, 2nd by G. Cripe. No discussion. Motion Carried.

BOARD REPRESENTATIVE REPORT

- No additional info to what was discussed at the previous board and combined meetings.

ZONING ADMINISTRATOR REPORT

- Provided in board meeting.

ZBA REPRESENTATIVE REPORT

- Nothing to report.

COMMITTEE REPORTS

- No committee reports at this time.

UNFINISHED BUSINESS

- 12a - Zoning Ordinance Amendments continued discussion between S. Pacheco and planning commission.

NEW BUSINESS

- No new business.

FINAL

PUBLIC/COMMISSIONERS COMMENTS

- Topic was brought up about camping and inclusion of regulations in the development of the new ordinances.

ADJOURNMENT – 7:14 PM

- Motion by B. Frontiera to adjourn, 2nd by R. Grimes. No discussion. Motion Carried.

Next meeting February 19, 2025 (6:00pm in township hall)

Respectfully submitted by R. Grimes, Secretary

DRAIN COMMISSIONER'S OFFICE

Edwin G. Scheffler

Lenawee County Drain Commissioner

320 Springbrook Ave. Ste. 102, Adrian, MI 49221

p: 517-264-4696 | f: 517-264-4785

lenawee.mi.us/447/Drain-Commissioners-Office



January 31, 2025

Bill Sutherland, Supervisor
Norvell Township
106 E Commerce St.
Norvell MI 48263

Re: Wampplers Lake Sanitary Sewer System
Year-end 2024 – O&M Totals
O&M Budget – 2025

Mr. Sutherland:

Enclosed is a copy of 2024 Year-end O&M costs for the above referenced sewer system, along with the proposed 2025 O&M Budget. This information is supplied annually by this office to you and your Board for inquires concerning the collections and the Operation and Maintenance Funds of the sewer system.

If there are any questions regarding these costs or proposed budget, please call me at (517)264-4696.

Respectfully,

A handwritten signature in black ink that reads "Kara Choate Deputy".

Kara Choate – Deputy/Office Manager
Lenawee County Drain Commission

ENC.



Budget Performance Report

Fiscal Year to Date 12/31/24
 Include Rollup Account and Rollup to Base Account & Detail Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
REVENUE										
Department 275 - Drain Commission										
642 - Sales										
642.700 Usage										
642.700.103	Sales Usage Cambridge Twp	266,437.00	.00	266,437.00	49,897.10	.00	296,027.30	10,409.70	96	204,523.26
642.700.108	Sales Usage Franklin Twp	131,914.00	.00	131,914.00	28,655.75	.00	133,625.15	(1,711.15)	101	105,363.96
642.700.123	Sales Usage Norvell Twp	103,499.00	.00	103,499.00	18,863.37	.00	93,901.03	9,597.97	91	75,611.61
642.700 - Usage Totals										
642.701	Sales Permit	\$501,850.00	\$0.00	\$501,850.00	\$97,416.22	\$0.00	\$483,553.48	\$18,296.52	96%	\$385,498.83
		100.00	.00	100.00	.00	.00	.00	100.00	0	18,520.64
642 - Sales Totals										
		\$501,950.00	\$0.00	\$501,950.00	\$97,416.22	\$0.00	\$483,553.48	\$18,396.52	96%	\$404,019.47
665 - Interest										
665.100	Interest Earned on Investment	900.00	.00	900.00	36.01	.00	584.85	315.15	65	1,069.40
		\$900.00	\$0.00	\$900.00	\$36.01	\$0.00	\$584.85	\$315.15	65%	\$1,069.40
665 - Interest Totals										
690	Other Revenue	100.00	.00	100.00	7,716.89	.00	125,248.24	(125,148.24)	125248	18,911.96
Department 275 - Drain Commission Totals										
		\$502,950.00	\$0.00	\$502,950.00	\$105,169.12	\$0.00	\$609,386.57	(\$106,436.57)	121%	\$424,000.83
		\$502,950.00	\$0.00	\$502,950.00	\$105,169.12	\$0.00	\$609,386.57	(\$106,436.57)	121%	\$424,000.83
REVENUE TOTALS										
EXPENSE										
Department 275 - Drain Commission										
704	Wages - Regular Employees	147,000.00	.00	147,000.00	24,489.19	.00	142,727.50	4,272.50	97	132,573.51
705 - Wages - Temporary Employees										
705.100	Wages - Temporary Employees OC/Seasonal	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
705 - Wages - Temporary Employees Totals										
		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0.00
706 - Wages - Overtime										
706.100	Wages - Overtime Regular	23,000.00	.00	23,000.00	3,744.70	.00	23,549.08	(549.08)	102	28,356.42
		\$23,000.00	\$0.00	\$23,000.00	\$3,744.70	\$0.00	\$23,549.08	(\$549.08)	102%	\$28,356.42
727	Office Supplies	300.00	.00	300.00	83.03	.00	501.92	(201.92)	167	270.37
745	Uniforms	400.00	.00	400.00	327.00	.00	735.54	(335.54)	184	294.53
746	Motor Fuel	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
759 - Maintenance Supplies										
759.200	Maintenance Supplies Alum	13,000.00	.00	13,000.00	7,227.00	.00	20,664.77	(7,664.77)	159	12,906.89
759.205	Maintenance Supplies Lagoon Maintenance	10,000.00	.00	10,000.00	.00	.00	8,604.54	1,395.46	86	4,896.85
759.206	Maintenance Supplies Paint & Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	23.73
759 - Maintenance Supplies Totals										
		\$23,250.00	\$0.00	\$23,250.00	\$7,227.00	\$0.00	\$29,269.31	(\$6,019.31)	126%	\$17,827.47
760	Equipment Maint Supplies	80,000.00	.00	80,000.00	3,090.33	.00	81,358.31	(1,358.31)	102	79,657.17
801 - Professional & Contractual										
801.100	Professional & Contractual Grounds Care & Maint	2,000.00	.00	2,000.00	.00	.00	1,595.00	405.00	80	1,840.00
801 - Professional & Contractual Totals										
		\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$1,595.00	\$405.00	80%	\$1,840.00
805	Staff Training	1,000.00	.00	1,000.00	.00	.00	448.41	551.59	45	623.86
816 - Other Contractual Service										
816.301	Other Contractual Service Lab Testing	2,250.00	.00	2,250.00	.00	.00	.00	2,250.00	0	2,204.00



Budget Performance Report

Fiscal Year to Date 12/31/24

Include Rollup Account and Rollup to Base Account & Detail Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 560 - Wampler's Lake O&M EXPENSE										
Department 275 - Drain Commission										
Other Contractual Service										
816	Other Contractual Service Septic Tank Pumping	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	520.00
816.303	Other Contractual Service Sewer Backup	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
816 - Other Contractual Service Totals		\$5,750.00	\$0.00	\$5,750.00	\$0.00	\$0.00	\$0.00	\$5,750.00	0%	\$2,724.00
829	Insurance & Bonds	3,500.00	.00	3,500.00	.00	.00	2,633.23	866.77	75	3,353.11
834	Administrative Services	12,000.00	.00	12,000.00	2,000.00	.00	12,000.00	.00	100	12,000.00
846	Travel	13,500.00	.00	13,500.00	1,951.95	.00	12,771.30	728.70	95	15,087.10
Communications										
850	Communications Phone/Cell/Internet/Ambis	5,200.00	.00	5,200.00	230.98	.00	4,339.03	860.97	83	5,242.97
850.101	Communications SCADA	1,500.00	.00	1,500.00	.00	.00	1,533.60	(33.60)	102	1,497.60
850 - Communications Totals		\$6,700.00	\$0.00	\$6,700.00	\$230.98	\$0.00	\$5,872.63	\$827.37	88%	\$6,740.57
Permits										
852	Permits EGLE Permit Fees	500.00	.00	500.00	.00	.00	400.00	100.00	80	475.00
852.200		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$400.00	\$100.00	80%	\$475.00
852 - Permits Totals		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$400.00	\$100.00	80%	\$475.00
Utilities										
920	Utilities Gas	500.00	.00	500.00	111.95	.00	374.71	125.29	75	392.74
920.100	Utilities Electric	57,500.00	.00	57,500.00	8,349.55	.00	53,462.12	4,037.88	93	37,747.14
920 - Utilities Totals		\$58,000.00	\$0.00	\$58,000.00	\$8,461.50	\$0.00	\$53,826.83	\$4,163.17	93%	\$38,139.88
930	Bldg Repairs & Maint	1,000.00	.00	1,000.00	.00	.00	14.00	986.00	1	46.27
Equipment Repair/Maint										
931	Equipment Repair/Maint	6,500.00	.00	6,500.00	1,956.33	.00	4,225.48	2,274.52	65	7,774.14
931.400	Equipment Repair/Maint Generator	500.00	.00	500.00	.00	.00	.00	500.00	0	1,225.28
931.401	Equipment Repair/Maint Grinder Pump Repair	75,000.00	.00	75,000.00	2,089.23	.00	83,487.78	(8,487.78)	111	77,566.13
931.402	Equipment Repair/Maint Lift Station Repair	10,000.00	.00	10,000.00	.00	.00	8,512.95	1,487.05	85	11,407.50
931.403	Equipment Repair/Maint Meter Calibration/Repair	1,250.00	.00	1,250.00	.00	.00	1,239.00	11.00	99	400.00
931.404	Equipment Repair/Maint Sewer Cleaning	25,000.00	.00	25,000.00	10,557.50	.00	44,300.50	(19,300.50)	177	39,148.76
931.407	Equipment Repair/Maint Sewer Maintenance	.00	.00	.00	.00	.00	1,250.00	(1,250.00)	+++	335.00
931 - Equipment Repair/Maint Totals		\$118,250.00	\$0.00	\$118,250.00	\$14,603.06	\$0.00	\$143,015.71	(\$24,765.71)	121%	\$137,856.81
955	Miscellaneous	5,000.00	.00	5,000.00	119,320.32	.00	238,558.50	(233,558.50)	4771	14,729.23
Transfer Out										
999.300	Transfer Out Indirect Costs	1,200.00	.00	1,200.00	300.00	.00	1,800.00	(600.00)	150	1,300.00
999 - Transfer Out Totals		\$1,200.00	\$0.00	\$1,200.00	\$300.00	\$0.00	\$1,800.00	(\$600.00)	150%	\$1,300.00
Department 275 - Drain Commission Totals		\$502,950.00	\$0.00	\$502,950.00	\$185,829.06	\$0.00	\$751,087.27	(\$248,137.27)	149%	\$493,895.30
EXPENSE TOTALS		\$502,950.00	\$0.00	\$502,950.00	\$185,829.06	\$0.00	\$751,087.27	(\$248,137.27)	149%	\$493,895.30
Fund 560 - Wampler's Lake O&M Totals										
REVENUE TOTALS		502,950.00	.00	502,950.00	105,169.12	.00	609,386.57	(106,436.57)	121%	424,000.83
EXPENSE TOTALS		502,950.00	.00	502,950.00	185,829.06	.00	751,087.27	(248,137.27)	149%	493,895.30



Budget Performance Report

Fiscal Year to Date 12/31/24

Include Rollup Account and Rollup to Base Account & Detail Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Fund 560 - Wampler's Lake O&M Totals	\$0.00	\$0.00	\$0.00	(\$80,659.94)	\$0.00	(\$141,700.70)	\$141,700.70		(\$69,894.47)
	Grand Totals									
	REVENUE TOTALS	502,950.00	.00	502,950.00	105,169.12	.00	609,386.57	(106,436.57)	12.1%	424,000.83
	EXPENSE TOTALS	502,950.00	.00	502,950.00	185,829.06	.00	751,087.27	(248,137.27)	149%	493,895.30
	Grand Totals	\$0.00	\$0.00	\$0.00	(\$80,659.94)	\$0.00	(\$141,700.70)	\$141,700.70		(\$69,894.47)



Balance Sheet

Through 12/31/24
Detail Listing

Include Rollup Account/Rollup to Base Account & Detail Account

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	Proprietary Funds				
Fund Type	Enterprise Funds				
Fund	560 - Wampler's Lake O&M				
ASSETS					
001	Cash - Checking				
001.110	Cash - Checking UB&T - Wampplers Lake Sewer O&M	(3,282.96)	73,039.37	(76,322.33)	(104.49%)
	001 - Cash - Checking Totals	(3,282.96)	\$73,039.37	(76,322.33)	(104.49%)
011	Cash Management				
011.189	Cash Management UB&T - Hayes Park/Replmnt Swr	1,760.50	812.95	947.55	116.56%
	011 - Cash Management Totals	\$1,760.50	\$812.95	\$947.55	116.56%
	ASSETS TOTALS	(\$1,522.46)	\$73,852.32	(\$75,374.78)	(102.06%)
LIABILITIES AND FUND EQUITY					
LIABILITIES					
202	Accounts Payable	70,435.82	190.97	70,244.85	36,783.19%
203	Accrued Accounts Payable	.00	4,616.48	(4,616.48)	(100.00)%
	LIABILITIES TOTALS	\$70,435.82	\$4,807.45	\$65,628.37	1,365.14%
FUND EQUITY					
390	Fund Balance	69,044.87	69,044.87	.00	.00%
	FUND EQUITY TOTALS Prior to Current Year Changes	\$69,044.87	\$69,044.87	\$0.00	0.00%
	Prior Year Fund Equity Adjustment	.00	.00	.00	
	Fund Revenues	(610,334.12)	.00	(610,334.12)	
	Fund Expenses	751,337.27	.00	751,337.27	
	FUND EQUITY TOTALS	(\$71,958.28)	\$69,044.87	(\$141,003.15)	(204.22%)
	LIABILITIES AND FUND EQUITY TOTALS	(\$1,522.46)	\$73,852.32	(\$75,374.78)	(102.06%)
Fund	560 - Wampler's Lake O&M Totals	\$0.00	\$0.00	\$0.00	+++
Fund Type	Enterprise Funds Totals	\$0.00	\$0.00	\$0.00	+++
Fund Category	Proprietary Funds Totals	\$0.00	\$0.00	\$0.00	+++
	Grand Totals	\$0.00	\$0.00	\$0.00	+++

WAMPLERS LAKE

INCOME

		2024	2024	2025	2025
		TOTALS	Budget	Increase	Budget
642,700.103	CAMBRIDGE USAGE	\$256,027.30	\$266,437.00	\$191,697.00	\$458,334.00
642,700.108	FRANKLIN USAGE	\$133,625.15	\$131,914.00	\$131,306.00	\$263,220.00
642,700.123	NORVELL USAGE	\$93,901.03	\$103,499.00	\$95,297.00	\$198,796.00
642,701	PERMIT FEE	\$0.00	\$100.00		\$100.00
665,100	CHECKING INTEREST	\$584.85	\$900.00		\$900.00
690	Other Revenue	\$125,248.24	\$100.00		\$100.00
TOTAL INCOME		\$609,386.57	\$502,950.00	\$418,500.00	\$921,450.00

EXPENSES

STAFF

704	WAGES/GENERAL REIM.	\$142,727.50	\$147,000.00	\$153,000.00	\$300,000.00
705.100	TEMPORARY EMPLOYEE	\$0.00	\$500.00		\$500.00
706.100	OVERTIME WAGES	\$23,549.08	\$23,000.00		\$23,000.00
TOTAL STAFF		166,276.58	170,500.00	153,000.00	323,500.00

O&M

727	OFFICE & SUPPLIES	\$501.92	\$300.00		\$300.00
745	Uniforms	\$735.54	\$400.00		\$400.00
746	GAS,OIL,GREASE	\$0.00	\$100.00		\$100.00
759,200	ALUM	\$20,664.77	\$13,000.00	1,000.00	\$14,000.00
759,205	LAGOON MAINTENANCE	\$8,604.54	\$10,000.00		\$10,000.00
759,206	PAINT & SUPPLIES	\$0.00	\$250.00		\$250.00
760	INVEN. MAINT./PARTS	\$81,358.31	\$80,000.00	\$212,000.00	\$292,000.00
801,100	GROUNDS CARE & MAINT.	\$1,595.00	\$2,000.00		\$2,000.00
805	Staff Training	\$448.41	\$1,000.00		\$1,000.00
816,301	LAB TESTING	\$0.00	\$2,250.00		\$2,250.00
816,302	Tank Pumping	\$0.00	\$2,000.00		\$2,000.00
816,303	SEWER BACKUP	\$0.00	\$1,500.00		\$1,500.00
829	PROPERTY INSURANCE	\$2,633.23	\$3,500.00		\$3,500.00
834	ADMINISTRATIVE CHARGE	\$12,000.00	\$12,000.00		\$12,000.00
846	TRAVEL - MILEAGE	\$12,771.30	\$13,500.00	2,500.00	\$16,000.00
850,101	Communications	\$4,339.03	\$5,200.00		\$5,200.00
850,102	Scada	\$1,533.60	\$1,500.00		\$1,500.00
852,200	EGL E PERMIT FEE	\$400.00	\$500.00		\$500.00
857	Other Expenses	\$0.00	\$0.00		\$0.00
920,100	NATURAL GAS	\$374.71	\$500.00		\$500.00
920,300	ELECTRICITY	\$53,462.12	\$57,500.00		\$57,500.00
930	BUILDING MAINTENANCE	\$14.00	\$1,000.00		\$1,000.00
931	EQUIPMENT MAINTENANCE	\$4,225.48	\$6,500.00		\$6,500.00
931,400	Generator	\$0.00	\$500.00		\$500.00
931,401	GRINDER PUMP REPAIR	\$83,487.78	\$75,000.00		\$75,000.00
931,402	LIFT STATION REPAIRS	\$8,512.95	\$10,000.00		\$10,000.00
931,403	METER REPAIR/CALIBR.	\$1,239.00	\$1,250.00		\$1,250.00
931,404	SEWER CLEANING & REPAIR	\$44,300.50	\$25,000.00	50,000.00	\$75,000.00
931,407	MAINT SEWER MAINT	\$1,250.00	\$0.00		\$0.00
955	MISCELLANEOUS	\$238,558.50	\$5,000.00		\$5,000.00
999,300	Transfer Out Indirect Costs	\$1,800.00	\$1,200.00		\$1,200.00
TOTAL O&M		584,810.69	332,450.00	\$265,500.00	\$97,950.00
TOTAL EXPENSES		751,087.27	502,950.00	\$418,500.00	\$921,450.00
SURPLUS/SAVINGS		-\$141,700.70	\$0.00	\$0.00	\$0.00

Lenawee County Drain Commission Meeting

2/26/2025

Attendees:

- **LCDC:** Ed Sheffler, Jason Morris, Kara Choate
- **Cambridge Township:** Tom Kissel (Supervisor), Rick Richardson (Clerk), Diane Higgins (Treasurer)
- **Franklin Township:** Gordon Whelan (Supervisor)
- **Norvell Township:** Bill Sutherland (Supervisor), Deserre Sauers (Treasurer)

Fund Balance Sheet Discussion:

- Kara Choate addressed the current Fund Balance, noting it is insufficient to pay bills promptly.
 - The current Checking balance stands at \$81,000.
 - The LCDC previously held approximately \$300,000 in the account.
 - This amount was reduced due to expenses related to:
 - The Jones & Henry system analysis study.
 - The construction of the Alum injection building.
 - Jason Morris mentioned that 27 pumps and associated parts were recently delivered at an approximate cost of \$45,000, requiring payment.
- Rick Richardson inquired about the payment method for the Jones & Henry expenses.
 - There was some uncertainty.
 - The group concluded that these should be paid from Capital Improvement Funds collected by the member Townships, with the funds remitted to the LCDC.

Project Updates:

- The Alum building has been completed and is operational.
 - This addition is expected to reduce maintenance costs and extend the system's longevity.
- An additional repair technician has been hired, bringing the total to three servicing the sewer.
 - There was a discussion on hiring a fourth technician and its impact on the 2025 budget.
 - Jason Morris believes the projected 2025 budget can accommodate another technician.
 - With the new technician, preemptive inspections are being conducted at service addresses.
 - These inspections aim to address issues before failures occur, reducing overtime due to service calls.
 - Technicians have identified ten locations for replacements, which will commence once the weather improves.
- Lagoon liner replacement:

- No immediate action is required, but continued collection of Capital Improvement Funds is necessary for future project funding.
- There was a discussion on whether the project would need to be bonded.

Rate Increase:

- There will be no increase at this time.
- It was agreed that smaller annual increases should be implemented consistently each year.
- A meeting will be scheduled in the fall to review the budget and discuss the rate increase amount.
- It was requested that the LCDC send out an expense report prior to that meeting.

THE TOWNSHIP OF NORVELL

300 Mill Road
Norvell, Michigan 49230
(517) 536-4370
FAX (517) 536-0110

William Sutherland, Supervisor
Andrew Haystead, Trustee

Deserre Sauers, Treasurer

Daniel Goerke, Clerk
Paul Francis, Trustee

February 2025

Zoning Administrator / Enforcement Officer Monthly Activity Report

- 1880 block of Oakwood Ct – Zoning Ref Lot Combination – Resolved/Closed
- Sand Dr Vacant Parcel– Zoning Ref Schedule of Regulations Restrictions – Resolved/Closed
- 13000 block of Austin Rd – Zoning Ref Schedule of Regulations Restrictions – Resolved/Closed
- 12000 block of Ladd Rd – Zoning Ref Schedule of Regulations Restrictions – Resolved/Closed
- Vine St – Zoning Ref Schedule of Regulations Restrictions – Resolved/Closed
- 1000 Block of Lakeview Dr – Zoning Ref Lot Line Adjustment Inquiry – Resolved/Closed
- Lakeview Dr Vacant Parcel– Zoning Ref Schedule of Regulations Restrictions – Resolved/Closed
- 11000 block of Austin Rd – Zoning Ref Zoning Ord Violation Letter – Resolved/Closed
- 8000 block of Fay Lake Rd – Zoning Ref Zoning Ord Violation Letter – Resolved/Closed
- Sand Dr Vacant Parcel– Zoning Ref Schedule of Regulations Restrictions – Resolved/Closed
- Idle Hills Rd Vacant Parcel– Zoning Ref Schedule of Regulations Restrictions – Resolved/Closed

Submitted by:

Jay Truchan / Peter Breckner
Zoning Administrator & Enforcement Officer

Norvell Township Police Department Status

Updated: 02.26.2025

Accomplished

- Board voted to Re-Establish Agency with resolution 2024-13
- Hired Police Chief
- Pay, Compensation Agreement & Job Description Completed
- Required MCOLES Background, Sworn to Oath of Office Completed
- Purchased 2025 Dodge Durango for Police Vehicle
- Purchased Police Laptop Computer - Waiting on Shipment
- Purchased All Police Vehicle items for Setup, Lights, Siren, Etc.
- Purchased contract agreement with police vehicle builder for installation of equipment
- Purchased (2) Police Tait Radios - State finalized Programming late December 2024
- Purchased Modem with Version Wireless Contract
- Purchased Kelly Express Fuel Card/Contract – Contract Completed
- Accounts made with LEIN, MSP State Radio System, 911 central dispatch center
- Report System Completed by 911 Director and ready for Install by VC3
- Ordered Police Vehicle Registration Plate from MI SOS – Waiting on Shipment
- Police Patches Ordered and Received
- State of Michigan Letter Received on Dec 18th, 2024 approving Norvell as a PD
- Liability Insurance added for Department and Vehicle
- Ordered Ballistic Uniform Vest – Waiting on Shipment
- New Email and Telephone number for police agency created
- MSP activated Norvell Police Department ORI / Livescan Unit – January 2025
- MSP/FBI CJ Live Scan Fingerprints Completed January 10th for Norvell PD
- CHRISS Account Created January 9th 2025
- Purchased two used safes for agency property, files and equipment January 8th, 2025
- Mi-Train Training Course Account
- Police Chiefs Association of Michigan Account
- Ordered Police Uniform Shirts, Pants, Jacket, Belt
- Graffic PD Decals for Patrol Car
- Taser CEW for PD
- Patches stitched onto uniform shirts
- PD patrol vehicle completed and finished build
- Moving desk and operation items into the new police department room
- Evidence Room
- MTPP \$5,000 Grant Application – Apply February 2025

- Contract agreements with 911/County IT

In Process

- Pending MCOLES final approval letter
- Police One Account or Virtual Academy Account
- MICJINS Account
- MITN Account
- LEAP Account
- Organizing all current operational equipment for PD
- Cameras for PD
- Jackson County IT for Net Motion Installation
- VC3 server installation and all Police Department Operational Programs, Lexis Nexis, Mobile, Aegis, Tyler Products, Iyetek

Items to Complete

- Firearms, badges and vehicle first responder equipment items
- Meeting with Courts, Traffic, Prosecutors Office
- Policies & Procedures
- Forms and Documents for PD
- Two factor authentication verification
- Blood Kit
- PBT
- ID Cards
- Training Consortium member

Memo

Norvell Township

To: Norvell Township Board of Trustees

From: Township Clerk

Date: February 9, 2025

Re: Payment of Bills

I am requesting approval of payment of the following:

Unpaid bills	\$0
Paid bills	
Huntington Bank	\$168,401
Township Tax Distributions	\$720,984
VL Sewer	\$37,137
Payroll	\$19,367

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank HUNT GENERAL CHECKING ACCOUNT					
02/03/2025	HUNT	32111	AMB	AMBS CALL CENTER	170.00
02/03/2025	HUNT	32112	0000000500	BS & A SOFTWARE	3,270.00
02/03/2025	HUNT	32113	0000002150	LESTER BROTHERS	145.00
02/03/2025	HUNT	32114	0000003700	EXPONENT	37.50
02/03/2025	HUNT	32115	FLAG CREDI	FLAGSTAR BANK	1,264.99
02/03/2025	HUNT	32116	5009	ELECTION SOURCE	1,269.90
02/03/2025	HUNT	32117	0000001100	CONSUMERS ENERGY	467.25
02/03/2025	HUNT	32118	0000001100	CONSUMERS ENERGY	517.45
02/03/2025	HUNT	32119	0000001100	CONSUMERS ENERGY	683.38
02/03/2025	HUNT	32120	0000001100	CONSUMERS ENERGY	673.75
02/03/2025	HUNT	32121	VERI	VERIZON WIRELESS	124.00
02/03/2025	HUNT	32122	5009	ELECTION SOURCE	394.95
02/03/2025	HUNT	32123	0000002527	LRS, LLC	339.34
02/03/2025	HUNT	32124	FOST S	FOSTER SWIFT COLLINS & SMITH P.C.	2,208.00
02/04/2025	HUNT	32125	AOS	AMERICAN OFFICE SOLUTIONS	56.01
02/04/2025	HUNT	32126	0000003782	B & B HARDWARE/KELLY FUELS	73.69
02/05/2025	HUNT	32127	TWO MEN	TWO MEN AND A TRUCK	455.00
02/05/2025	HUNT	32128	0000001026	COMCAST	330.71
02/05/2025	HUNT	32129	0000001593	VC3	8,464.00
02/05/2025	HUNT	32130	0000000850	CAMBRIDGE TOWNSHIP	7,300.00
02/05/2025	HUNT	32131	0000003100	NAPOLEON TOWNSHIP	5,929.00
02/10/2025	HUNT	32132	0000002500	AT&T	61.13
02/10/2025	HUNT	32133	0000001100	CONSUMERS ENERGY	83.84
02/10/2025	HUNT	32134	0000001100	CONSUMERS ENERGY	29.01
02/10/2025	HUNT	32135	0000001100	CONSUMERS ENERGY	223.85
02/10/2025	HUNT	32136	0000001100	CONSUMERS ENERGY	636.91
02/10/2025	HUNT	32137	0000001100	CONSUMERS ENERGY	721.86
02/10/2025	HUNT	32138	9999999952	MARK FISH	520.00
02/10/2025	HUNT	32139	0000002850	MICHIGAN TOWNSHIP ASSOCIATION	137.40
02/10/2025	HUNT	32140	5007	THE BARTLOW CORPORATION	985.00
02/10/2025	HUNT	32143	5028	STATE OF MICHIGAN TREASURY	900.00
02/10/2025	HUNT	32144	TWO MEN	TWO MEN AND A TRUCK	1,585.90
02/11/2025	HUNT	32175			0.00 V
02/11/2025	HUNT	32176			0.00 V
02/12/2025	HUNT	32148	00004230	JACKSON COUNTY DEPARTMENT OF TRANSP	5,690.93
02/12/2025	HUNT	32149	0000002150	LESTER BROTHERS	290.00
02/12/2025	HUNT	32150	RHOADES	KRIS RHOADES	120.00
02/12/2025	HUNT	32151	JOHNS	JAMES JOHNS DELORIS JOHNS	19.60 V
02/12/2025	HUNT	32152	HAYSTEAD	ANDREW HAYSTEAD	48.00 V
02/12/2025	HUNT	32155	JAN	JANICE JOHNS	19.60
02/12/2025	HUNT	32156	SEW&SEW	SEW & SEW	48.00
02/18/2025	HUNT	32177	00004230	JACKSON COUNTY DEPARTMENT OF TRANSP	161.37
02/18/2025	HUNT	32178	00004230	JACKSON COUNTY DEPARTMENT OF TRANSP	52,978.63
02/18/2025	HUNT	32179	0000002850	MICHIGAN TOWNSHIP ASSOCIATION	25.00
02/19/2025	HUNT	32180	0000003333	PRINTING SYSTEMS	163.60
02/19/2025	HUNT	32181	SP URBAN	SCOTT J PACHECO	2,200.00
02/19/2025	HUNT	32182	SP URBAN	SCOTT J PACHECO	1,350.00
02/24/2025	HUNT	32183	0000001100	CONSUMERS ENERGY	177.02
02/24/2025	HUNT	32184	LANSING UN	LANSING UNIFORM COMPANY	169.95
02/26/2025	HUNT	32196	NORVELL SP	NORVELL TOWNSHIP SPECIAL TAX	64,760.91
02/26/2025	HUNT	32197	RHOADES	KRIS RHOADES	120.00

HUNT TOTALS:

Total of 51 Checks:	168,401.43
Less 4 Void Checks:	67.60
Total of 47 Disbursements:	168,333.83

Bank TAX NORVELL TOWNSHIP TAX

02/10/2025	TAX	2135	0000003229	COLUMBIA SCHOOL DISTRICT	3,453.44
02/10/2025	TAX	2136	0000003231	JACKSON COUNTY ISD	90,496.60
02/10/2025	TAX	2137	0000003768	MANCHESTER SCHOOL DISTRICT	4,607.73
02/10/2025	TAX	2138	0000003230	NAPOLEON SCHOOL DISTRICT	435.52
02/10/2025	TAX	2139	0000003220	NORVELL TOWNSHIP	47,010.78
02/10/2025	TAX	2140	0000003770	WASHTENAW COUNTY ISD	2,242.46
02/11/2025	TAX	61 (A)	JCKTREAS	JACKSON COUNTY TREASURER	83,831.83
02/12/2025	TAX	2141	TAX REFUND	GRIFFIN, JEFFREY	123.32 V
02/12/2025	TAX	2142	TAX REFUND	GRIFFIN, JEFFREY	28.72 V
02/12/2025	TAX	2143	TAX REFUND	GRIFFIN, JEFFREY	123.32
02/12/2025	TAX	2144	TAX REFUND	GRIFFIN, JEFFREY	28.72
02/12/2025	TAX	2145	TAX REFUND	FRANCAVILLA FAMILY TRUST	125.00 V
02/12/2025	TAX	2146	TAX REFUND	FRANCAVILLA ADRIANA	125.00 V
02/12/2025	TAX	2147	TAX REFUND	FRANCAVILLA FAMILY TRUST	125.00 V
02/12/2025	TAX	2148	TAX REFUND	FRANCAVILLA FAMILY TRUST	125.00
02/12/2025	TAX	2149	TAX REFUND	FRANCAVILLA ADRIANA	125.00
02/12/2025	TAX	2150	TAX REFUND	FRANCAVILLA FAMILY TRUST	125.00 V

Check Date	Bank	Check	Vendor	Vendor Name	Amount
02/12/2025	TAX	2152	TAX REFUND	FRANCAVILLA FAMILY TRUST	125.00
02/28/2025	TAX	62 (A)	JCKTREAS	JACKSON COUNTY TREASURER	158,406.55
02/28/2025	TAX	63 (A)	JCKTREAS	JACKSON COUNTY TREASURER	26,800.04
02/28/2025	TAX	2153	0000003220	NORVELL TOWNSHIP	85,304.54
02/28/2025	TAX	2154	0000003220	NORVELL TOWNSHIP	4,958.98
02/28/2025	TAX	2155	0000003229	COLUMBIA SCHOOL DISTRICT	3,118.06
02/28/2025	TAX	2156	0000003229	COLUMBIA SCHOOL DISTRICT	2,415.41
02/28/2025	TAX	2157	0000003230	NAPOLEON SCHOOL DISTRICT	1,651.63
02/28/2025	TAX	2158	0000003230	NAPOLEON SCHOOL DISTRICT	5,367.26
02/28/2025	TAX	2159	0000003231	JACKSON COUNTY ISD	169,582.09
02/28/2025	TAX	2160	0000003231	JACKSON COUNTY ISD	20,103.24
02/28/2025	TAX	2161	0000003768	MANCHESTER SCHOOL DISTRICT	4,206.68
02/28/2025	TAX	2162	0000003768	MANCHESTER SCHOOL DISTRICT	3,107.82
02/28/2025	TAX	2163	0000003770	WASHTENAW COUNTY ISD	1,349.37
02/28/2025	TAX	2164	0000003770	WASHTENAW COUNTY ISD	2,006.88

TAX TOTALS:

Total of 32 Checks:	721,635.99
Less 6 Void Checks:	652.04
Total of 26 Disbursements:	720,983.95

Bank VLT&A VINEYARD LAKE SEWER

02/11/2025	VLT&A	1382	0000001100	CONSUMERS ENERGY	280.91
02/11/2025	VLT&A	1383	0000003221	NORVELL TOWNSHIP	687.40
02/11/2025	VLT&A	1384	0000003221	NORVELL TOWNSHIP	68.50
02/11/2025	VLT&A	1385	5039	LEONI TOWNSHIP UTILITIES	13,453.55
02/11/2025	VLT&A	1386	JACK VL	JACKSON COUNTY TREASURER	342.50
02/24/2025	VLT&A	1387	0000003769	COLUMBIA TOWNSHIP	5,707.00
02/24/2025	VLT&A	1388	AMB	AMBS CALL CENTER	170.00
02/24/2025	VLT&A	1389	JK	JK OF MICHIGAN	16,427.50

VLT&A TOTALS:

Total of 8 Checks:	37,137.36
Less 0 Void Checks:	0.00
Total of 8 Disbursements:	37,137.36

REPORT TOTALS:

Total of 91 Checks:	927,174.78
Less 10 Void Checks:	719.64
Total of 81 Disbursements:	926,455.14

INVOICE REGISTER REPORT FOR NORVELL TOWNSHIP
 POST DATES 02/01/2025 - 02/28/2025
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: HUNT

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
7644	AMBS CALL CENTER	02/01/2025	02/26/2025	170.00	0.00	Paid	Y
7645	BS & A SOFTWARE	02/01/2025	02/28/2025	3,270.00	0.00	Paid	Y
7646	LESTER BROTHERS	02/03/2025	02/18/2025	145.00	0.00	Paid	Y
7647	FLAGSTAR BANK	01/08/2025	02/06/2025	1,264.99	0.00	Paid	Y
7648	EXPONENT	11/12/2024	02/25/2025	37.50	0.00	Paid	Y
7649	ELECTION SOURCE	01/01/2025	02/03/2025	1,269.90	0.00	Paid	Y
7650	VERIZON WIRELESS	01/17/2025	02/09/2025	124.00	0.00	Paid	Y
7651	CONSUMERS ENERGY	01/22/2025	02/14/2025	467.25	0.00	Paid	Y
7652	CONSUMERS ENERGY	01/07/2025	02/03/2025	517.45	0.00	Paid	Y
7653	CONSUMERS ENERGY	12/31/2024	02/03/2025	683.38	0.00	Paid	Y
7654	CONSUMERS ENERGY	12/31/2024	02/03/2025	673.75	0.00	Paid	Y
7655	LRS, LLC	12/31/2024	02/03/2025	339.34	0.00	Paid	Y
7656	ELECTION SOURCE	01/01/2025	02/03/2025	394.95	0.00	Paid	Y
7657	FOSTER SWIFT COLLINS & SMITH P.C.	01/08/2025	02/03/2025	2,208.00	0.00	Paid	Y
7658	AMERICAN OFFICE SOLUTIONS	02/04/2025	02/18/2025	56.01	0.00	Paid	Y
7659	B & B HARDWARE/KELLY FUELS	01/31/2025	01/31/2025	73.69	0.00	Paid	Y
7660	TWO MEN AND A TRUCK	01/07/2025	02/07/2025	455.00	0.00	Paid	Y
7661	VC3	01/20/2025	02/05/2025	8,464.00	0.00	Paid	Y
7662	COMCAST	01/25/2025	02/15/2025	330.71	0.00	Paid	Y
7663	CAMBRIDGE TOWNSHIP	02/15/2025	02/15/2025	7,300.00	0.00	Paid	Y
7664	NAPOLEON TOWNSHIP	02/15/2025	02/05/2025	5,929.00	0.00	Paid	Y
7665	MARK FISH	02/03/2025	03/03/2025	520.00	0.00	Paid	Y
7666	CONSUMERS ENERGY	01/22/2025	02/14/2025	83.84	0.00	Paid	Y
7667	CONSUMERS ENERGY	01/22/2025	02/14/2025	29.01	0.00	Paid	Y
7668	CONSUMERS ENERGY	01/22/2025	02/14/2025	223.85	0.00	Paid	Y
7669	CONSUMERS ENERGY	01/31/2025	02/25/2025	636.91	0.00	Paid	Y
7670	CONSUMERS ENERGY	01/31/2025	02/25/2025	721.86	0.00	Paid	Y
7671	MICHIGAN TOWNSHIP ASSOCIATION	02/03/2025	02/10/2025	137.40	0.00	Paid	Y
7672	AT&T	01/28/2025	02/10/2025	61.13	0.00	Paid	Y
7673	THE BARTLOW CORPORATION	01/31/2025	02/10/2025	985.00	0.00	Paid	Y
7680	STATE OF MICHIGAN TREASURY	01/31/2025	02/15/2025	900.00	0.00	Paid	Y
7687	TWO MEN AND A TRUCK	06/20/2024	02/10/2025	1,585.90	0.00	Paid	Y
7688	JACKSON COUNTY DEPARTMENT OF TRANS	12/12/2024	02/12/2025	5,690.93	0.00	Paid	Y
7691	KRIS RHOADES	02/09/2025	02/19/2025	120.00	0.00	Paid	Y
7692	LESTER BROTHERS	02/08/2025	02/23/2025	290.00	0.00	Paid	Y
7693	ANDREW HAYSTEAD	02/12/2025	02/12/2025	0.00	0.00	Void	Y
7694	JAMES JOHNS DELORIS JOHNS	02/12/2025	02/12/2025	0.00	0.00	Void	Y
7695	SEW & SEW	02/12/2025	02/12/2025	48.00	0.00	Paid	Y
7696	JANICE JOHNS	02/12/2025	02/12/2025	19.60	0.00	Paid	Y
7700	JACKSON COUNTY DEPARTMENT OF TRANS	01/08/2025	02/12/2025	0.00	0.00	Void	N
7701	JACKSON COUNTY DEPARTMENT OF TRANS	01/08/2025	02/12/2025	0.00	0.00	Void	N
7702	JACKSON COUNTY DEPARTMENT OF TRANS	02/18/2025	02/18/2025	161.37	0.00	Paid	Y
7703	JACKSON COUNTY DEPARTMENT OF TRANS	02/18/2025	02/18/2025	52,978.63	0.00	Paid	Y
7704	MICHIGAN TOWNSHIP ASSOCIATION	02/18/2025	02/18/2025	25.00	0.00	Paid	Y
7705	PRINTING SYSTEMS	02/19/2025	02/19/2025	163.60	0.00	Paid	Y
7706	SCOTT J PACHECO	02/19/2025	02/19/2025	2,200.00	0.00	Paid	Y
7707	SCOTT J PACHECO	02/19/2025	02/19/2025	1,350.00	0.00	Paid	Y

INVOICE REGISTER REPORT FOR NORVELL TOWNSHIP
 POST DATES 02/01/2025 - 02/28/2025
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: HUNT

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
7711	NORVELL TOWNSHIP SPECIAL TAX	02/24/2025	02/24/2025	0.00	0.00	Void	N
7712	LANSING UNIFORM COMPANY	02/24/2025	02/24/2025	169.95	0.00	Paid	Y
7713	CONSUMERS ENERGY	02/04/2025	02/24/2025	177.02	0.00	Paid	Y
7714	CONSUMERS ENERGY	02/04/2025	02/24/2025	0.00	0.00	Void	N
7715	RESTORATIVE LAKE SCIENCES, LLC	02/24/2025	02/24/2025	0.00	0.00	Void	N
7716	KRIS RHOADES	02/20/2025	03/08/2025	120.00	0.00	Paid	Y
7717	NORVELL TOWNSHIP SPECIAL TAX	02/26/2025	02/26/2025	64,760.91	0.00	Paid	Y

# of Invoices:	54	# Due:	0	Totals:	168,333.83	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos: 168,333.83 0.00

--- TOTALS BY FUND ---

101 - GENERAL FUND	152,699.83	0.00
206 - FIRE FUND	13,229.00	0.00
249 - CONSTRUCTION CODE FUND	1,505.00	0.00
750 - PAYROLL	900.00	0.00

--- TOTALS BY DEPT/ACTIVITY ---

000.000 - UTILITARIAN	65,660.91	0.00
101.000 - TOWNSHIP BOARD	484.40	0.00
103.000 - TOWNSHIP OFFICE	4,163.44	0.00
171.000 - SUPERVISOR	2,478.99	0.00
215.000 - CLERK	1,253.60	0.00
247.000 - BOARD OF REVIEW	19.60	0.00
253.000 - TREASURER	1,090.00	0.00
255.000 - SUMMER TAX	37.50	0.00
262.000 - ELECTIONS	1,664.85	0.00
265.000 - BLDG, & GRDS.	2,130.84	0.00
301.000 - POLICE	9,136.95	0.00
336.100 - CAMBRIDGE TOWNSHIP	7,300.00	0.00
336.200 - NAPOLEON TOWNSHIP	5,929.00	0.00
372.000 - BUILDING INSPECTOR	985.00	0.00
373.000 - ELECTRICAL INSPECTIONS	520.00	0.00
446.000 - HIGHWAYS, RDS. & BRIDGES	58,669.56	0.00
448.000 - STREETLIGHTS	2,032.52	0.00
536.000 - WAMPLERS LAKE SEWER DIST	517.45	0.00
567.000 - CEMETERY	29.01	0.00
701.000 - PLANNING COMMISSION	3,550.00	0.00
751.000 - PARKS & RECREATION	680.21	0.00

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
7644	AMBS CALL CENTER	02/01/2025	02/26/2025	170.00	0.00	Paid	Y
7645	BS & A SOFTWARE	02/01/2025	02/28/2025	3,270.00	0.00	Paid	Y
7646	LESTER BROTHERS	02/03/2025	02/18/2025	145.00	0.00	Paid	Y
7647	FLAGSTAR BANK	01/08/2025	02/06/2025	1,264.99	0.00	Paid	Y
7648	EXPONENT	11/12/2024	02/25/2025	37.50	0.00	Paid	Y
7649	ELECTION SOURCE	01/01/2025	02/03/2025	1,269.90	0.00	Paid	Y
7650	VERIZON WIRELESS	01/17/2025	02/09/2025	124.00	0.00	Paid	Y
7651	CONSUMERS ENERGY	01/22/2025	02/14/2025	467.25	0.00	Paid	Y
7652	CONSUMERS ENERGY	01/07/2025	02/03/2025	517.45	0.00	Paid	Y
7653	CONSUMERS ENERGY	12/31/2024	02/03/2025	683.38	0.00	Paid	Y
7654	CONSUMERS ENERGY	12/31/2024	02/03/2025	673.75	0.00	Paid	Y
7655	LRS, LLC	12/31/2024	02/03/2025	339.34	0.00	Paid	Y
7656	ELECTION SOURCE	01/01/2025	02/03/2025	394.95	0.00	Paid	Y
7657	FOSTER SWIFT COLLINS & SMITH P.C.	01/08/2025	02/03/2025	2,208.00	0.00	Paid	Y
7658	AMERICAN OFFICE SOLUTIONS	02/04/2025	02/18/2025	56.01	0.00	Paid	Y
7659	B & B HARDWARE/KELLY FUELS	01/31/2025	01/31/2025	73.69	0.00	Paid	Y
7660	TWO MEN AND A TRUCK	01/07/2025	02/07/2025	455.00	0.00	Paid	Y
7661	VC3	01/20/2025	02/05/2025	8,464.00	0.00	Paid	Y
7662	COMCAST	01/25/2025	02/15/2025	330.71	0.00	Paid	Y
7663	CAMBRIDGE TOWNSHIP	02/15/2025	02/15/2025	7,300.00	0.00	Paid	Y
7664	NAPOLEON TOWNSHIP	02/15/2025	02/05/2025	5,929.00	0.00	Paid	Y
7665	MARK FISH	02/03/2025	03/03/2025	520.00	0.00	Paid	Y
7666	CONSUMERS ENERGY	01/22/2025	02/14/2025	83.84	0.00	Paid	Y
7667	CONSUMERS ENERGY	01/22/2025	02/14/2025	29.01	0.00	Paid	Y
7668	CONSUMERS ENERGY	01/22/2025	02/14/2025	223.85	0.00	Paid	Y
7669	CONSUMERS ENERGY	01/31/2025	02/25/2025	636.91	0.00	Paid	Y
7670	CONSUMERS ENERGY	01/31/2025	02/25/2025	721.86	0.00	Paid	Y
7671	MICHIGAN TOWNSHIP ASSOCIATION	02/03/2025	02/10/2025	137.40	0.00	Paid	Y
7672	AT&T	01/28/2025	02/10/2025	61.13	0.00	Paid	Y
7673	THE BARTLOW CORPORATION	01/31/2025	02/10/2025	985.00	0.00	Paid	Y
7674	JACKSON COUNTY TREASURER	02/10/2025	02/10/2025	83,831.83	0.00	Paid	Y
7675	COLUMBIA SCHOOL DISTRICT	02/10/2025	02/10/2025	3,453.44	0.00	Paid	Y
7676	NAPOLEON SCHOOL DISTRICT	02/10/2025	02/10/2025	435.52	0.00	Paid	Y
7677	MANCHESTER SCHOOL DISTRICT	02/10/2025	02/10/2025	4,607.73	0.00	Paid	Y
7678	JACKSON COUNTY ISD	02/10/2025	02/10/2025	90,496.60	0.00	Paid	Y
7679	WASHTENAW COUNTY ISD	02/10/2025	02/10/2025	2,242.46	0.00	Paid	Y
7680	STATE OF MICHIGAN TREASURY	01/31/2025	02/15/2025	900.00	0.00	Paid	Y
7681	NORVELL TOWNSHIP	02/10/2025	02/10/2025	47,010.78	0.00	Paid	Y
7682	NORVELL TOWNSHIP	02/10/2025	02/10/2025	687.40	0.00	Paid	Y
7683	CONSUMERS ENERGY	02/10/2025	02/10/2025	280.91	0.00	Paid	Y
7684	LEONI TOWNSHIP UTILITIES	02/10/2025	02/10/2025	13,453.55	0.00	Paid	Y
7685	JACKSON COUNTY TREASURER	02/10/2025	02/10/2025	342.50	0.00	Paid	Y
7686	NORVELL TOWNSHIP	02/10/2025	02/10/2025	68.50	0.00	Paid	Y
7687	TWO MEN AND A TRUCK	06/20/2024	02/10/2025	1,585.90	0.00	Paid	Y
7688	JACKSON COUNTY DEPARTMENT OF TRANS	12/12/2024	02/12/2025	5,690.93	0.00	Paid	Y
7689	GRIFFIN, JEFFREY	02/12/2025	02/19/2025	123.32	0.00	Paid	Y
7690	GRIFFIN, JEFFREY	02/12/2025	02/19/2025	28.72	0.00	Paid	Y

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
7691	KRIS RHOADES	02/09/2025	02/19/2025	120.00	0.00	Paid	Y
7692	LESTER BROTHERS	02/08/2025	02/23/2025	290.00	0.00	Paid	Y
7693	ANDREW HAYSTEAD	02/12/2025	02/12/2025	0.00	0.00	Void	Y
7694	JAMES JOHNS DELORIS JOHNS	02/12/2025	02/12/2025	0.00	0.00	Void	Y
7695	SEW & SEW	02/12/2025	02/12/2025	48.00	0.00	Paid	Y
7696	JANICE JOHNS	02/12/2025	02/12/2025	19.60	0.00	Paid	Y
7697	FRANCAVILLA FAMILY TRUST	02/12/2025	02/19/2025	125.00	0.00	Paid	Y
7698	FRANCAVILLA ADRIANA	02/12/2025	02/19/2025	125.00	0.00	Paid	Y
7699	FRANCAVILLA FAMILY TRUST	02/12/2025	02/19/2025	125.00	0.00	Paid	Y
7700	JACKSON COUNTY DEPARTMENT OF TRANS	01/08/2025	02/12/2025	0.00	0.00	Void	N
7701	JACKSON COUNTY DEPARTMENT OF TRANS	01/08/2025	02/12/2025	0.00	0.00	Void	N
7702	JACKSON COUNTY DEPARTMENT OF TRANS	02/18/2025	02/18/2025	161.37	0.00	Paid	Y
7703	JACKSON COUNTY DEPARTMENT OF TRANS	02/18/2025	02/18/2025	52,978.63	0.00	Paid	Y
7704	MICHIGAN TOWNSHIP ASSOCIATION	02/18/2025	02/18/2025	25.00	0.00	Paid	Y
7705	PRINTING SYSTEMS	02/19/2025	02/19/2025	163.60	0.00	Paid	Y
7706	SCOTT J PACHECO	02/19/2025	02/19/2025	2,200.00	0.00	Paid	Y
7707	SCOTT J PACHECO	02/19/2025	02/19/2025	1,350.00	0.00	Paid	Y
7708	COLUMBIA TOWNSHIP	02/24/2025	02/24/2025	5,707.00	0.00	Paid	Y
7709	AMBS CALL CENTER	02/24/2025	02/24/2025	170.00	0.00	Paid	Y
7710	JK OF MICHIGAN	02/24/2025	02/24/2025	16,427.50	0.00	Paid	Y
7711	NORVELL TOWNSHIP SPECIAL TAX	02/24/2025	02/24/2025	0.00	0.00	Void	N
7712	LANSING UNIFORM COMPANY	02/24/2025	02/24/2025	169.95	0.00	Paid	Y
7713	CONSUMERS ENERGY	02/04/2025	02/24/2025	177.02	0.00	Paid	Y
7714	CONSUMERS ENERGY	02/04/2025	02/24/2025	0.00	0.00	Void	N
7715	RESTORATIVE LAKE SCIENCES, LLC	02/24/2025	02/24/2025	0.00	0.00	Void	N
7716	KRIS RHOADES	02/20/2025	03/08/2025	120.00	0.00	Paid	Y
7717	NORVELL TOWNSHIP SPECIAL TAX	02/26/2025	02/26/2025	64,760.91	0.00	Paid	Y
7718	COLUMBIA SCHOOL DISTRICT	02/28/2025	02/28/2025	3,118.06	0.00	Paid	Y
7719	NAPOLEON SCHOOL DISTRICT	02/28/2025	02/28/2025	1,651.63	0.00	Paid	Y
7720	MANCHESTER SCHOOL DISTRICT	02/28/2025	02/28/2025	4,206.68	0.00	Paid	Y
7721	JACKSON COUNTY ISD	02/28/2025	02/28/2025	169,582.09	0.00	Paid	Y
7722	WASHTENAW COUNTY ISD	02/28/2025	02/28/2025	1,349.37	0.00	Paid	Y
7723	JACKSON COUNTY TREASURER	02/28/2025	02/28/2025	158,406.55	0.00	Paid	Y
7724	NORVELL TOWNSHIP	02/28/2025	02/28/2025	85,304.54	0.00	Paid	Y
7725	COLUMBIA SCHOOL DISTRICT	02/28/2025	02/28/2025	2,415.41	0.00	Paid	Y
7726	NAPOLEON SCHOOL DISTRICT	02/28/2025	02/28/2025	5,367.26	0.00	Paid	Y
7727	MANCHESTER SCHOOL DISTRICT	02/28/2025	02/28/2025	3,107.82	0.00	Paid	Y
7728	JACKSON COUNTY TREASURER	02/28/2025	02/28/2025	26,800.04	0.00	Paid	Y
7729	JACKSON COUNTY ISD	02/28/2025	02/28/2025	20,103.24	0.00	Paid	Y
7730	WASHTENAW COUNTY ISD	02/28/2025	02/28/2025	2,006.88	0.00	Paid	Y
7731	NORVELL TOWNSHIP	02/28/2025	02/28/2025	4,958.98	0.00	Paid	Y

# of Invoices:	88	# Due:	0	Totals:	926,455.14	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					926,455.14	0.00

INVOICE REGISTER REPORT FOR NORVELL TOWNSHIP

POST DATES 02/01/2025 - 02/28/2025

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			152,699.83	0.00		
	206 - FIRE FUND			13,229.00	0.00		
	249 - CONSTRUCTION CODE FUND			1,505.00	0.00		
	597 - VINEYARD LAKE SEWER			36,726.36	0.00		
	703 - CURRENT TAX COLLECTION FUND			720,983.95	0.00		
	707 - VINEYARD LAKE O & M			411.00	0.00		
	750 - PAYROLL			900.00	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000.000 - UTILITARIAN			823,782.22	0.00		
	101.000 - TOWNSHIP BOARD			484.40	0.00		
	103.000 - TOWNSHIP OFFICE			4,163.44	0.00		
	171.000 - SUPERVISOR			2,478.99	0.00		
	215.000 - CLERK			1,253.60	0.00		
	247.000 - BOARD OF REVIEW			19.60	0.00		
	253.000 - TREASURER			1,090.00	0.00		
	255.000 - SUMMER TAX			37.50	0.00		
	262.000 - ELECTIONS			1,664.85	0.00		
	265.000 - BLDG, & GRDS.			2,130.84	0.00		
	301.000 - POLICE			9,136.95	0.00		
	336.100 - CAMBRIDGE TOWNSHIP			7,300.00	0.00		
	336.200 - NAPOLEON TOWNSHIP			5,929.00	0.00		
	372.000 - BUILDING INSPECTOR			985.00	0.00		
	373.000 - ELECTRICAL INSPECTIONS			520.00	0.00		
	446.000 - HIGHWAYS, RDS. & BRIDGES			58,669.56	0.00		
	448.000 - STREETLIGHTS			2,032.52	0.00		
	536.000 - WAMPLERS LAKE SEWER DIST			517.45	0.00		
	567.000 - CEMETERY			29.01	0.00		
	701.000 - PLANNING COMMISSION			3,550.00	0.00		
	751.000 - PARKS & RECREATION			680.21	0.00		

Memo

Norvell Township

To: Norvell Township Board

From: Police Chief

Date: March 12, 2025

Re: Fires and Burn Ordinance

On February 27th, 2025 I asked all Norvell Township board of trustee members to review the current fire ordinance and provide comments for adjustments to the document before presenting the final change from a misdemeanor violation to a civil infraction ordinance.

I have subsequently gathered all your thoughts, suggestions and input, as I entered the new information into the attached draft.

I am asking the board to look over the revised ordinance and provide further disposition, as we work to complete the document.

Fires and Burn Ordinance - 56

This ordinance is intended to promote public health, safety and welfare and the safeguard the health, safety and welfare of the citizens of Norvell Township, Michigan by regulating the air pollution and fire hazards of open burning and outdoor burning.

THE TOWNSHIP OF NORVELL, JACKSON COUNTY, MICHIGAN, ORDAINS:

Section 1: Applicability

- A. This ordinance applies to all outdoor buildings and open burning within Norvell Township, Michigan
- B. The ordinance does not apply to grilling or cooking of food using charcoal, clean wood, propane or natural gas in cooking and grilling appliances.
- C. This Ordinance does not apply to burning for the purpose of generating heat in a stove, furnace, fireplace or other heating device within a building used for human or animal habitation.
- D. This Ordinance does not apply to the use of propane, acetylene, natural gas, gasoline or kerosene in a device intended for heating, construction or maintenance activities.

Section 2: Fires and Burning

- A. The incineration of garbage and other items including such items as roof shingles, rubber, plastic, and other petroleum-based products shall not be permitted.
- B. Incineration of refuse, leaves, paper or wood, shall be permitted if done in accordance with the following rules:
 - i. Except as otherwise permitted in this ordinance, the incineration of refuse, leaves, paper or wood, shall be done in a container constructed as to prevent the dispersal of sparks and burning materials to neighboring or adjacent buildings or premises. **Use of a burn cover, grate or similar to protect from flying ash/embers shall be utilized.**
 - ii. Burning leaves, brush fires, or fire for the purpose of clearing lands, outside of a container, shall be permitted only upon the issuance of a permit. ~~Permits for fires of this type located in particular geographic areas of the township shall be obtained from the Fire Department serving that particular geographic area.~~ **Permits for fires of this type shall be obtained from the Fire Department serving that particular geographic area of the township.**
 - iii. The incineration of refuse, leaves, paper or wood shall **not** be done prior to 8:00 a.m., and shall not be continued after 8:00 p.m. or sunset, whichever comes first; on any day **(excluding campfires).**
- C. Campfires shall be permitted provided they take place in pits constructed to be no less than one (1) foot deep and no larger than three (3) feet in diameter, or contained in a solid fire-proof structure at ground level.
- D. All allowed burning (excluding permanent or portable outdoor grills) shall **not** be done within twenty (20) feet of an existing building, or within ten (10) feet of a side or rear lot line.
- E. No burning shall be done unless under the charge of supervision of an adult. No burning of any

kind shall be left unattended.

- F. No burning shall be done at any time or place when wind conditions will create or be apt to create a nuisance to anyone or the property of anyone in the vicinity thereof, or be a danger to the property of any person in the vicinity thereof (Includes local, county, state wind advisories).
- G. No burning shall be done where its maximum size is not controllable by one adult.
- H. No burning of any kind (excluding campfires and permanent or portable outdoor grills) shall take place on Michigan International Speedway event weekends (Friday, Saturday and Sunday).

Section 3: Enforcement and Penalties

This Ordinance shall be enforced in accordance with the Norvell Township Municipal Civil Infractions Ordinance (Ordinance No. 54).

Section 4: Repeal

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed; provided that this Ordinance shall not be construed to repeal any provision of the Zoning Ordinance or to supersede the Right To Farm Act.

Section 5: Effective Date and Adoption

This ordinance shall become effective thirty (30) days after its publication as required by law.

CERTIFICATE OF TOWNSHIP CLERK

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the Township Board of Norvell, Jackson County, Michigan, at a meeting held on _____, 2025.

I hereby further certify that the following Township Board Members were present at the meeting: Sutherland, Sauers, Goerke, Francis, & Haystead and the following Township Board members were absent: None.

I further certify that Member _____ moved for the adoption of the Ordinance, and that motion was supported by Member _____.

I further certify that the following Norvell Township Board Members voted for the adoption of the Ordinance: Sutherland, Sauers, Goerke, Francis, & Haystead and that the following Norvell Township Board members voted against adoption of the Ordinance: None.

Dan Goerke,
Norvell Township Clerk

CERTIFICATE OF PUBLICATION

I, the undersigned Township Clerk of the Township of Norvell, do hereby certify that on _____ the, 2025, a Summary of the Ordinance adopted was duly published in a newspaper

having general circulation within the Township.

Dan Goerke,
Norvell Township Clerk

Memo

Norvell Township

To: Norvell Township Board of Trustees

From: Township Clerk

Date: March 12, 2025

Re: Sexton Pay

I am requesting that the Board approve the following pay schedules relating to Sexton duties:

Deputy Clerk: \$220 per month (administration of records and updating the cemetery Excel files)

“Rick”:

1. \$220 per month (general assistance with matters at the cemetery itself, finding gravesites, choosing new plots, repair of gravestones, etc.)
2. Fee schedule for specific, traditional work in the cemetery (preparing gravesites, etc.)

Note that the \$440 monthly pay is for the reduction of the pay for the clerk for being relieved of these Sexton duties.

Memo

Norvell Township

To: Norvell Township Board of Trustees

From: Supervisor

Date: March 12, 2025

Re: Training for New Township Officials

We have 2 new Township Officials that need training.

Zoning Administrator – Peter Breckner

Terri Curtis – Planning Commissioner

Michigan Townships Association has the following training courses that I would like to enroll these individuals in,

- Now You Know – The Role of the Zoning Administrator - \$25
 - 1 – one hour session
- Intro to Planning & Zoning - \$123
 - 3 modules
- Emerging Issues for Planning & Zoning - \$94
 - 4 modules

All courses will be conducted virtually, thus eliminating any associated travel expenses.

Mr. Breckner will receive his hourly wage of \$25 per hour while participating in the training session.

Ms. Curtis will be compensated at the rate of \$55 per meeting, as a Planning Commissioner, for each of the two training sessions she will be taking.

The total amount for approval is \$377.

Memo

Norvell Township

To: Norvell Township Board of Trustees

From: Township Clerk

Date: March 12, 2025

Re: 3 New Poll Books

I am requesting approval of the purchase of 3 new poll books from VC3. The total cost should be approximately \$2700. (See attached proposal from VC3).

Ticket #3497014 - 2025.01 - TSA - Laptops for electronic poll books

Prepared by: VC3 Kyle Boyer quotes.kyle.boyer@vc3.com	Prepared for: Township of Norvell, MI 106 E. Commercial St. PO Box 188 Norvell, MI 49263 Jeffrey Oswalt +15175364370 joswalt@norvelltownship.com	Quote Information: Quote #: RL006485 Version: 1 Delivery Date: 02/25/2025 Expiration Date: 03/24/2025
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Quote Summary

Description	Amount
2 Election Laptops	\$1,652.00
- Labor	\$1,200.00
- Shipping	\$14.00
Total:	\$2,866.00

- Applicable taxes & Environmental Surcharges will be added.
- All product transfer of ownership and invoicing occurs upon VC3's receipt of the product.
- Pricing & Availability is subject to change without notice.
- Shipping and handling costs may not be included in this quote, as these costs are variable. Adjusted shipping and handling costs may be applied to the final invoice.
- VC3 makes NO WARRANTY either expressed or implied, regarding performance or suitability for any purpose of the above products. The customer assumes responsibility for understanding the warranty, if any, of the manufacturer or VC3.
- If not included in agreement, travel will be billed separately.
- In the case hardware/software total exceed \$100k, VC3 will require a 50% deposit of the hardware/software total to secure the order. Deposit is payable immediately to VC3.
- Returns:
 - No returns will be accepted unless first approved by VC3 Inc.
 - Approved returns are subject to a 20% restocking fee.
 - Approved return of in-stock items will be accepted within 10 business days of purchase, if merchandise is unopened and packaging is undamaged.
 - Open box items are not returnable
 - Approved defective returns must be shipped to VC3 within 10 business days of said approval

Only Re-imbursed for 2
Do we want to buy 3?

1301 Gervais St. Ste. 1800
 Columbia, SC
 www.vc3.com
 800-787-1160



2 Election Laptops

Thumbnail	Product Description	Comment	Price	Qty	Extended Price
	Lenovo ThinkPad E16 G2 16in Full HD Notebook, AMD Ryzen 5 7535U, 16GB RAM, 256GB SSD, Windows 11 Pro, Radeon 660M Graphics, IPS, 802.11ax		\$800.00	2	\$1,600.00
	Anker 332 5-in-1 USB-C Hub, 4K HDMI, 1Gbps Ethernet, 5Gbps USB-C Port, 2-Port USB-A 5Gbps, 85W Power Delivery Pass-through		\$26.00	2	\$52.00

Subtotal: **\$1,652.00**

- Labor

Thumbnail	Product Description	Comment	Price	Qty	Extended Price
	Professional Services - Configuration and Installation		\$1,200.00	1	\$1,200.00

Subtotal: **\$1,200.00**

- Shipping

Thumbnail	Product Description	Comment	Price	Qty	Extended Price
	Shipping and Handling		\$14.00	1	\$14.00

Subtotal: **\$14.00**

Memo

Norvell Township

To: Norvell Township Board of Trustees

From: Township Clerk

Date: March 12, 2025

Re: Cemetery Fees

I am requesting approval of the following increase in fees relating to the Norvell Township Cemetery:

Norvell Township Cemetery Prices

Resident:

Current

Cemetery Plot – 4 graves	\$600
Individual Graves	\$150 each

Non-resident:

Current

Cemetery Plot – 4 graves	\$2,800
Individual Graves	\$700

Open & Closing:

Current

Cremation – Weekday	\$200
Cremation – Weekend or Holiday	\$275
Additional Urns	\$100 each
Full Burial – Weekday	\$400
Full Burial – Weekend or Holiday (12/1 to 3/1)	\$475

Proposed

Cremation – Weekday	\$250
Cremation – Weekend or Holiday	\$325
Cremation – Winter	Add \$50
Full Burial – Weekday	\$500
Full Burial – Weekend or Holiday	\$575
Full Burial – Winter (12/1 to 3/1)	Add \$150

Foundations:

\$ 0.25 per

Rates set by Resolution per Township Cemetery Ordinance #30, as amended October 13, 2021

Memo

Norvell Township

To: Norvell Township Board of Trustees

From: Township Clerk

Date: March 12, 2025

Re: Payroll Service

I am requesting that the Board empower the Clerk to enter into a one-year contract for payroll services with Paychex, a company based in Rochester, NY.

The estimated cost per month for this service is \$150. Currently, if the Clerk spends 15 hours doing payroll every month, the cost in his time would be approximately \$400.

Year-end obligations are included in the \$150 estimate. They are NOT included in the estimate for the clerk's year-end time, which are considerable (W2s, etc.)

The board might also consider two other matters:

1. The township has been struggling to meet its state and federal payroll obligations, because passwords for these accounts and systems were not passed to the new clerk. This payroll service would ensure that these obligations were met timely.
2. Paychex would like to pay everyone by direct deposit. It will not mail any checks. An additional charge would be levied for checks that would need to be delivered to the township office for those without bank accounts.

This contract will be evaluated at the end of one year, to allow for its extension or termination.

	# Per Year	Normal People	Totals	Grand Total	\$ 1,910.12
Bi-weekly pay	26	4	\$ 159.60	Per month	\$ 159.18
Monthly Normal	4	3	\$ 25.92	Assume 4 payrolls only elected and 8 payrolls with other boards	
Monthy Otherwise	8	20	\$ 345.60		
Elections	2	20	\$ 798.00		
Delivery In Not All ACH	12 ?		\$ 186.00		
W2s	1	35	\$ 395.00		

Costs

Per payroll	\$ 39.90
Per person	\$ 2.16
Per Delivery	\$ 15.50
W2s	\$ 97.50
W2s per person	\$ 8.50